

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 228  
 Date: 2015-07-16  
 Day: Thursday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: clear Noon: mostly sunny 3:00 pm: mostly sunny  
 Temperature: 7:30 am: 62° Noon: 70° 3:00 pm: 74°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	1	0	2
	Div. 04		Masonry	1	0	1	2
	09 90 00		Paint/Plaster	1	1	0	2
	02 41 19		Labor	0	0	0	0
	Div. 31		Site Work	1	1	0	2
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	1	1	3
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	1	0	0	1
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	1	1	1	3
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	2	2	1	5
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
13 27 16	Fire Lock	Modular Fire Vault	1	1	0	2	
<b>Total:</b>				<b>11</b>	<b>8</b>	<b>4</b>	<b>23</b>

## DAILY REPORT

### Activities Today:

- 1) **Carpentry:** continuing with framing and fur channel installation in the addition
- 2) **Labor:** assisting trades; general site cleaning; working on the trenching along Town Hall Ave.
- 3) **Concrete:** placing concrete for the front stairs
- 4) **Paint/Plaster:** sanding and prepping lobby walls; painting prime coat in lobby; prepping and painting in the basement
- 5) **HVAC:** continuing with insulating HVAC piping; continuing with HVAC piping on the RTUs; continuing with fin tube radiation installation; continuing with ductwork, registers and grill installation
- 6) **Vault:** continuing with installation of vault in clerk's office
- 7) **Tiling:** grouting tiles in basement bathrooms
- 8) **Electrical:** installing rough wiring in the elevator lobby
- 9) **Site Work:** continuing with excavation along Town Hall Ave for the electrical trench
- 10) **Roofing:** continuing with canopy roof

# PHOTO INDEX



Photo showing duct bank in place in trench along Town Hall Ave.



Photo showing backfilling operations in progress for a portion of the electrical trench.



Photo showing mason working on the west elevation of the elevator lobby.



Photo showing concrete ready to be placed for the front stairs.



Photo showing the concrete being finished.



Photo showing roofers working on the canopy roof.



Photo showing rough wiring being installed in the elevator lobby.



Photo showing conduit being assembled for the telephone lines.



Photo showing a RTU being pressure tested.



Photo showing carpenter working on blocking installation in the addition.



Photo showing tiler grouting a bathroom floor in the basement.



Photo showing workman sanding the walls in the lobby.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**