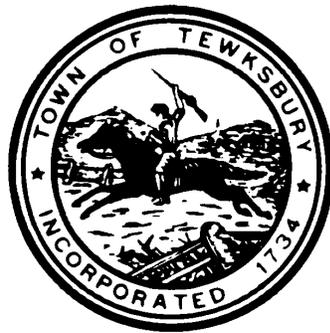


Annual Report

Town of Tewksbury Massachusetts



2008

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2008 IN MEMORIAM

PERSON'S NAME	POSITION HELD
Frank M. Braxten	Youth Sports Activist
Josephine C. Campo	School Secretary - Administration
James B. Cooper	Youth Sports Activist
Elizabeth R. Dixon	Retired School Lunch Aide
Agnes R. Fowler	Cafeteria Worker - High School
Walter V. Haley	Retired HEO Operator - Water Department
Stella M. Houlihan	Retired Clerk - Tewksbury Post Office
Claire T. Kelly	Aide - School Department
Yolanda Luongo	Retired Veteran's Office Staff & Election Staff
Richard J. Mackey, Jr.	Retired Tewksbury Police Lieutenant
Marcel J. Prince	Former DPW Commissioner
Leroy C. Thing	Retired Tewksbury Firefighter
Timothy F. Warren	Youth Sports Activist
Stephen P. Whelton	Teacher - Tewksbury School System
Howard C. Whitten	Election Staff

GENERAL GOVERNMENT

*Biograph
Annual and Special Elections*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

- 1. Town:**
Tewksbury, Massachusetts
Incorporated in 1734
- 2. County:**
Middlesex, ss.
- 3. Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
- 4. Population:**
2000 - 30,315
2005 - 30,730
2006 - 30,762
2007 - 32,382
2008 - 32,774
- 5. Land Areas:**
20.70 square miles
10,789.5 acres
- 6. Density:**
Person per square mile:
2000 - 1,464
2006 - 1,486
2007 - 1,564
2008 - 1,583
- 7. Climate:**
Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.
- 8. Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
- 9. Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
- 10. Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
- 11. Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

David H. Gay	2009
Jerome E. Selissen	2009
Todd R. Johnson, Chairman	2010
Anne Marie Stronach	2010
Douglas W. Sears, Esq.	2011

BOARD OF HEALTH

Edward J. Sheehan, Jr.	2009
Robert C. Briggs, Sr.	2009
Phillip L. French	2010
Christine Kinnon	2010
Ralph M. McHatton, Chairman	2011

TOWN CLERK

Mary-Ann O'Brien Nichols	2011
--------------------------	------

MODERATOR

Warren Layne	2011
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PLANNING BOARD

David J. Plunkett	2010
Sal Torname	2011
Nancy L. Reed	2012
Robert A. Fowler	2013
Vincent W. Spada, Chairman	2009

SCHOOL COMMITTEE

Scott J. Consaul, Chairman	2009
Michael Sitar, III	2009
Dennis J. Peterson	2010
Richard O'Neill	2010
Michael Kelley	2011

REGIONAL VOKE SCHOOL COMMITTEE

John Peter Downing	2009
Patricia M. W. Meuse	2010

TRUSTEES PUBLIC LIBRARY

Brenda M. Orio	2011
Patrick J. Joyce	2011
Paul F. Fortunato	2009
Mary R. MacDonald	2009
Joseph C. Frank	2010
Eugene F. Walsh	2010

HOUSING AUTHORITY

Linda A. Ricardo-Brabant	2010
Matthew McLaughlin (Governor's Appointee)	2011
Mark A. DiFruscia	2011
John W. Deputat	2013
Louise A. Gearty, Chairman	2009

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Control Officer	Brian Fernald
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	John J. Kelley
Assessor	Barbara Flanagan
Assessor	Susan E. Moore
Attendance Officer	George Hazel
Accountant	Donna Gill
Building Commissioner	Richard A. Colantuoni
Asst. Building Commissioner	Edward Johnson
Community Dev. Director	Steven Sadwick
D. P. W. Superintendent	Brian Gilbert
Emergency Management Dir.	Michael Sitar
Finance Director	Donna Walsh
Fire Chief	Richard Mackey
Director Public Health	Lou Ann Clement
Health Sanitarian/Deputy Animal Inspector	Dean Trearchis
Northern Middlesex Area Commission Rep.	Charles E. Coldwell
Police Chief	Alfred Donovan
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Tax Collector	Dorothy Lightfoot
Town Historian	Warren Carey
Treasurer	Janet Smith
Veterans Agent	James Williams
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

APPEALS BOARD

Robert Stephens	2009
Marc DiFruscia	2011
Kenneth Collins	2010

APPEALS BOARD-ASSOCIATE MEMBERS

Lee Denis	2009
Robert Dugan	2009

BOARD OF REGISTRARS

Beverly Bennett	2009
Edward Creamer	2010
Donald Ordway	2011
Mary-Ann O'Brien Nichols, Ex Officio	

ASSISTANT REGISTRARS

Mary-Ann Nichols
Sandra E. Turcotte
Denise Graffeo
Theresa Deshler

CABLE ADVISORY COMMITTEE

Donna Gacek	2009
Joseph Dermody	2009
Dave Hicks	2009

CONSERVATION COMMISSION

Stanley Folta, Jr., Chairman	2010
Tony Ippolito	2009
Laurence Bairstow	2011
Stephen Deackoff	2011
Patricia Powers	2009

CONSERVATION COMMISSION – ASSOCIATE MEMBERS

Craig Stimmel	2009
---------------	------

CONSTABLE – TERM TO EXPIRE – 2011

Sandra Barbeau
Dana Berkeley
Richard Carter
Gregory Danas
Peter Danas
John Flaherty
Cheryl Laffey
Wilfred Lambert
James J. Mazza
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Darlene Michalewicz
Gail P. Perdicaro
Christopher J. Swimm

COUNCIL ON AGING

Selectmen Appointees

Mark Wood	2011
Bernice Sprague	2011
Ellen Keefe	2009
Carolyn French	2010
Rose McKenna	2010

Council on Aging Chairman Appointees

Joel Deputat, Chairman	2009
Warren Layne, Vice Chairman	2009
Joanne Aldrich	2009
Lorene Patch	2010
Marie Durgan, Treasurer	2011

FINANCE COMMITTEE

Ronald Hall, Chairman
Damin Sutherby
Kevin Donnelly
Thomas Cooke
John Dunfey
Raymond Bowden
George Donovan
Dave Aznavoorian
Michael Flynn
Michael P. Kelley
Marc Ginsburg
Ralph F. Ford

FINANCIAL PLAN TASK FORCE

Norman Boudreau
Ray Bowden
Thomas Cooke
James Cutelis
Kevin Donnelly
John J. Kelley, Jr., Chairman
Keith E. Rauseo
Ray Shaw, Alternate
Anne Marie Stronach
Donna Walsh

HISTORICAL COMMISSION

Thomas Churchill	2009
Keith Rauseo	2009
Beverly Bennett	2011
M. Eileen McDonagh	2011
James J. Gaffney	2011
Warren R. Carey	
William Wyatt	2010
Kevin Sullivan	2010

LOCAL HOUSING PARTNERSHIP

Stephen Deackoff, Chairman
Greg Peters
Jay Axson
Raymond White
David Fisher
Laura Caplan
Ron Roy

Advisory Members

Steven Sadwick (Community Dev. Director)
Scott Consaul (School Committee Member)
Edward Sheehan (Board Health Member)
Nancy Reed (Planning Board Member)
John Mackey (Selectman res.)
Corinne Delaney (Housing Authority Director)

MASS. CULTURAL COUNCIL

Marylou Christoffels 2010
Maria Galante 2010
M. Eileen McDonagh 2009

PATRIOTIC ACTIVITIES COMMITTEE

Thomas P. Bartolone, Jr.
Cheryl Burke
Roy Patterson (Recreation Director)
Charles Coldwell
Stephen Walsh

PERSONNEL RELATIONS REVIEW BOARD

William Phalan
Sandra A. Barbeau (Asst. to Town Manager)
Roy Patterson (Recreation Director)
Alfred Donovan (Police Chief)
Frances Spinale

RECYCLING COMMITTEE 2009

Jae Gray
Kristina M. Rogers, Chairman
Sean Czarniecki
Sandra A. Barbeau (Asst. to the Town Manager)
Loretta Ryan
Cathy Peirce
Kristin Smith

SIDEWALK COMMITTEE

Franco Lucchesi, Chairman
Mike Mucci
Elaine Quinlan (res.)
Eric Braciska
Ron Hall (Finance Committee Member)
John MacKinnon

TRUST FUND COMMISSION

Warren Carey 2010
Janet Smith 2011
Dorothy Lightfoot 2011

SEWER ADVISORY COMMITTEE

Raymond Adams
Wilfred Lambert
Michael Mucci

SEWER & WATER RATE STUDY COMMITTEE

Kenneth Collins
Marko Duffy
Jack Dunfey
Anthony Ippolito
Raymond Shaw

David Aznavoorian

LONG RANGE SCHOOL SPACE COMMITTEE

James Cutelis
Dennis Francis
Joseph Russell (School Committee Member)
Ray Shaw, Chairman
Lauri Soprano (res.)

Representatives:

Charles Coldwell (Selectman)
David Cressman (Town Manager)
Joseph Gill (Selectman)
John Wynn (Finance Committee Member)

TAXATION FUND COMMITTEE

Laurence Bairstow
Walter Maciel
Linda Ricardo-Brabant (Director, Senior Center)
Janet K. Smith (Treasurer)
John J. Kelley, Jr. (Chief Assessor)

FIRE DEPT. LONG RANGE PLANNING COMMITTEE

Richard Colantuoni (Building Commissioner)
David Cressman (Town Manager)
George Donovan (Finance Committee Member)
Joan Dunlevy
Robert Fowler (Planning Board Member)
Rick Hamm (Firefighter)
Bunky Holden (Retired Firefighter)
Rick Mackey (Fire Chief)
John Ryan (Selectman)
Mike Sitar (Fire Captain)
George Yost (Retired Deputy Fire Chief)

E911 STREET NAME CHANGE COMMITTEE

Joan Dunlevy, Chairman
Liz Carey (Town Clerk)
Gerald Cullen
Louise Gearty (Housing Auth. Member)
Edward Kearns (Retired Fire Captain)
Rita O'Brien-Dee
Rick Mackey (Fire Chief)
Ted Sullivan (Chief Dispatcher)

TOWN MEETING REVIEW COMMITTEE

Jerry Selissen (Selectman res.)
Sandra A. Barbeau (Asst. to the Town Manager)
Liz Carey (Town Clerk)
David Cressman (Town Manager)
James Coakley (Moderator)
Ron Hall (Finance Committee Member)
Steve Sadwick (Community Dev. Director)
Ray Shaw (resigned)
Will Lambert
Dennis Francis
Warren Layne (Moderator)
Mary-Ann Nichols (Town Clerk)

**SCHOLARSHIP AND EDUCATIONAL FUND
COMMITTEE**

Keith Rauseo
Christine McGrath, PhD. (Supt. of Schools)
Donna Walsh (Finance Director)
Thomas Churchill
Gail Tressler

COMMUNITY PRESERVATION COMMITTEE

(June 2006)

Nancy Reed (Planning Board Rep.)
Warren R. Carey (Historic Comm. Rep.)
Donna Pelczar
Laurence Bairstow (Conservation Rep.)
David G. Cressman (Town Manager)
Corinne Delaney (Housing Authority Rep.)
John F. Ryan (Selectman Rep.)

275TH ANNIVERSARY COMMITTEE

Mary Lou Adams
Maureen Castiglione
Tony Coviello
Ron Hall
Dave Hicks
Karen Hodgson
Patrick Holland
Dave Marcu
Dan Morris
Mary-Ann Nichols
Vinnie Oliva
Roy Patterson
Nancy Reed
Cheryl Romano
Jerry Selissen
Anne Marie Stronach
Mary Williams
Jim Williams

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)

315 Russell Senate Office Bldg.
Senate Office Building, Washington, DC, 20510
(202) 224-4543

2400 J.F.K. Federal Building
Boston, MA 02203
(617) 563-3170

HONORABLE JOHN F. KERRY (D)

362 Russell Senate Office Bldg.
Senate Office Building, Washington DC, 20510
(202) 224-2742

1 Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519

CONGRESSIONAL DISTRICT: 5TH

NIKI TSONGAS (D)

5th Congressional District
2229 Rayburn House Office Building
Washington, DC, 20515
(202) 225-3411
(202) 226-0771 (fax)

11 Kearney Square, 3rd Floor
Lowell, MA 01852
(978) 459-0101
(978) 682-6070 (fax)

STATE GOVERNMENT

SUSAN TUCKER (D)

2ND Essex & Middlesex District
Room 424
Senate Offices: State House, Boston, MA, 02133

JAMES R. MICELI (D)

19TH Middlesex District
Room 448
House of Representatives, State House, Boston, MA,
02133

BARRY R. FINEGOLD (D)

17TH Essex District
Room 275
House of Representatives, State House, Boston, MA
02133

Presidential Primary

February 5, 2008

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 9,390 ballots cast; 5,967-Democrat, 3,418-Republican, 1-Green-Rainbow & 4-Working Families.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Joanne Foley, Clerk	
Precinct 2	Kathy Brothers, Warden	Marie T. Magro, Clerk	
Precinct 2A	Valerie Rogers, Warden	Gail Pollard, Warden	Bertha D'Amico, Clerk
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Mary Pilcher, Warden	Theresa Harrington, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Warren Layne, Warden	Mildred Niles, Clerk	

PRESIDENTIAL PRIMARY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Democrat	743	742	711	705	826	725	703	812	5,967
Republican	482	423	348	392	507	487	350	429	3,418
Green-Rainbow	0	0	0	0	1	0	0	0	1
Working Families	0	0	1	2	0	0	1	0	4
Total	1,225	1,165	1,060	1,099	1,334	1,212	1,054	1,241	9,390

DEMOCRAT

PRESIDENTIAL PREFERENCE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
John R. Edwards	17	25	24	16	12	18	10	24	146
Hillary Clinton	471	484	491	465	530	463	481	528	3,913
Joseph R. Biden, Jr.	0	1	1	4	4	1	2	1	14
Christopher J. Dodd	0	0	1	1	0	0	0	2	4
Mike Gravel	1	1	1	0	1	1	0	1	6
Barack Obama	236	215	182	209	258	221	194	235	1,750
Dennis J. Kucinich	1	1	0	0	2	3	1	1	9
Bill Richardson	2	1	2	0	3	0	2	3	13
No Preference	11	10	6	5	8	10	7	14	71
Write Ins	2	1	1	4	4	6	3	0	21
Blanks	2	3	2	1	4	2	3	3	20
Total	743	742	711	705	826	725	703	812	5,967

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	139	123	143	139	140	106	127	144	1,061
Blanks	604	619	568	566	686	619	576	668	4,906
Total	743	742	711	705	826	725	703	812	5,967

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Nancy Stolberg	433	447	427	410	488	413	420	484	3,522
Write Ins	1	2	4	2	3	3	5	3	23
Blanks	309	293	280	293	335	309	278	325	2,422
Total	743	742	711	705	826	725	703	812	5,967

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Warren R. Carey	377	398	361	350	429	380	331	432	3,058
Joan M. Dunlevy	357	384	364	357	426	380	346	435	3,049
John J. Kelley, Jr.	336	362	324	316	390	340	307	376	2,751
Rita C.O'Brien Dee	334	352	323	327	380	350	328	391	2,785
Louis James Connolly	313	339	303	312	377	315	285	352	2,596
Marie P. Sweeney	327	341	304	318	415	315	301	354	2,675
Scott J. Consaul	359	356	317	328	416	342	321	375	2,814
Donna J. Gill	332	354	309	319	383	336	305	363	2,701
Thomas G. Conlon	318	362	328	325	386	342	315	390	2,766
Celeste M. Lynch	311	327	302	311	370	306	287	342	2,556
Richard O'Neill, Jr.	320	336	309	315	380	322	295	357	2,634
Leann Kennedy D'Entremont	329	349	310	316	390	321	313	357	2,685
Edward K. Dick	373	369	327	345	427	358	321	387	2,907
Elisabeth R. Desmarais	332	344	312	318	389	337	306	364	2,702
Todd R. Johnson	323	347	311	319	373	324	304	345	2,646
Tara M. Coakley	341	351	311	325	410	327	305	349	2,719
William A. Phalan	315	343	294	305	369	319	291	352	2,588
Elisabeth S. Lewin	308	329	297	300	364	309	293	338	2,538
Michael W. Sitar, III	328	344	318	316	388	339	314	401	2,748
Cathy W. Dwyer	301	335	310	313	369	314	310	347	2,599
Shayne J. Noone	297	322	289	299	355	303	282	350	2,497
David H. Gay	375	372	366	370	428	366	241	388	2,906
Kathleen M. Shinnars	299	330	299	296	365	303	292	338	2,522
Janice M. O'Neill	305	331	305	310	364	305	292	345	2,557
Sandra L. Creamer	315	348	306	310	381	338	302	376	2,676
Paul S. Harrington	302	328	299	306	367	319	290	346	2,557
Angela M. St. Amand	300	327	296	300	365	306	289	339	2,522
Robert F. Demers	302	314	286	298	388	305	283	339	2,515
Robert A. Fowler	358	346	320	312	383	333	313	386	2,751
Mary M. Manseau	306	336	305	306	365	317	299	348	2,582
Michael P. Kelley	306	334	302	303	397	319	294	351	2,606
Mary A. Beattie	305	327	302	299	366	321	290	346	2,556
Joseph P. Gill, Jr.	322	342	312	315	386	328	308	367	2,680
Robert E. Carey	317	352	323	325	385	351	304	372	2,729
Elizabeth A. Carey	401	419	405	383	459	416	360	471	3,314
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	14,561	13,820	13,836	13,508	15,325	13,734	13,888	15,551	114,223
Total	26,005	25,970	24,885	24,675	28,910	25,340	245,05	28,420	208,710

REPUBLICAN

PRESIDENTIAL PREFERENCE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
John McCain	180	165	115	145	180	166	140	169	1,260
Fred Thompson	0	0	1	0	1	1	0	0	3
Tom Tancredo	2	1	0	0	0	0	0	0	3
Duncan Hunter	0	0	0	0	0	0	0	0	0
Mike Huckabee	16	17	17	10	7	16	12	13	108
Mitt Romney	269	225	209	226	306	293	188	228	1,944
Ron Paul	11	6	4	7	9	8	7	15	67
Rudy Giuliani	2	3	2	4	1	0	1	0	13
No Preference	1	1	0	0	2	1	1	2	8
Write Ins	1	3	0	0	1	2	0	0	7
Blanks	0	2	0	0	0	0	1	2	5
Total	482	423	348	392	507	487	350	429	3,418

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	31	33	20	39	29	35	26	30	243
Blanks	451	390	328	353	478	452	324	399	3,175
Total	482	423	348	392	507	487	350	429	3,418

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	20	27	16	31	21	30	19	27	191
Blanks	462	396	332	361	486	457	331	402	3,227
Total	482	423	348	392	507	487	350	429	3,418

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Kelly N. Anderson	2	0	0	5	0	1	0	0	8
Kevin C. Anderson	2	0	0	5	0	1	0	0	8
Stephen P. Bazzinotti	1	0	0	5	0	0	0	0	6
Beverly A. Bennett	2	0	0	5	0	0	0	0	7
Robert F. Kelley	2	0	0	6	0	0	0	0	8
Donald R. Ordway	2	0	0	6	0	0	0	0	8
JoAnn M. Ordway	2	0	0	5	0	0	0	0	7
Douglas W. Sears	3	0	0	8	0	1	0	0	12
Francis P. Teague	2	0	0	5	0	0	0	0	7
Ruth A. Teague	2	0	0	5	0	0	0	0	7
Write Ins	5	9	4	2	18	9	11	9	67
Blanks	16,845	14,796	12,176	13,663	17,727	17,033	12,239	15,006	119,485
Total	16,850	14,805	12,180	13,665	17,745	17,042	12,250	15,015	119,552

GREEN-RAINBOW

PRESIDENTIAL PREFERENCE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Jared Ball	0	0	0	0	0	0	0	0	0
Ralph Nader	0	0	0	0	1	0	0	0	1
Elaine Brown	0	0	0	0	0	0	0	0	0
Kat Swift	0	0	0	0	0	0	0	0	0
Cynthia McKinney	0	0	0	0	0	0	0	0	0
Kent Mesplay	0	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0	0	0
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	0	1

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	0	0	0	1
Total	0	0	0	0	1	0	0	0	1

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	0	0	0	1
Total	0	0	0	0	1	0	0	0	1

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	10	0	0	0	10
Total	0	0	0	0	10	0	0	0	10

WORKING FAMILIES

PRESIDENTIAL PREFERENCE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
No Preference	0	0	0	0	0	0	0	0	0
Write Ins	0	0	1	2	0	0	0	0	3
Blanks	0	0	0	0	0	0	1	0	1
Total	0	0	1	2	0	0	1	0	4

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	1	2	0	0	1	0	4
Total	0	0	1	2	0	0	1	0	4

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	1	2	0	0	1	0	4
Total	0	0	1	2	0	0	1	0	4

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	10	20	0	0	10	0	40
Total	0	0	10	20	0	0	10	0	40

Total Registered Voters	19,118
Total Votes	9,390
Percent	49%

Annual Town Election

April 5, 2008

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,285 ballots cast.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Joanne Foley, Clerk	
Precinct 2	Kathy Brothers, Warden	Marie T. Magro, Clerk	
Precinct 2A	Valerie Rogers, Warden	Gail Pollard, Warden	Bertha D'Amico, Clerk
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Mary Pilcher, Warden	Pat McNamara, Clerk	
Precinct 4	John Coviello, Warden	Mary Pepin, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	396	448	337	402	393	448	338	523	3,285

BOARD OF SELECTMEN (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	6	13	2	5	5	4	5	2	42
Ronald A. Hall	132	160	81	128	137	150	110	215	1,113
Ruth M. Perrin	99	129	108	71	98	127	108	150	890
Douglas W. Sears	159	146	146	197	153	165	114	155	1,235
Others	0	0	0	1	0	2	1	1	5
Total	396	448	337	402	393	448	338	523	3,285

BOARD OF HEALTH (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	39	54	38	40	42	62	47	65	387
Ralph M. McHatton	183	214	143	192	204	230	135	263	1,564
Mary Ellen Fernald	171	180	155	167	146	155	156	194	1,324
Others	3	0	1	3	1	1	0	1	10
Total	396	448	337	402	393	448	338	523	3,285

TOWN CLERK (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	100	102	81	96	90	118	89	112	788
Mary-Ann O'Brien Nichols	295	340	253	300	300	323	249	409	2,469
Others	1	6	3	6	3	7	0	2	28
Total	396	448	337	402	393	448	338	523	3,285

MODERATOR (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	114	107	95	112	109	137	101	125	900
Warren R. Layne	278	338	242	286	281	309	235	398	2,367
Others	4	3	0	4	3	2	2	0	18
Total	396	448	337	402	393	448	338	523	3,285

PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	109	124	97	123	113	161	100	140	967
Robert A. Fowler	284	324	239	276	276	280	236	382	2,297
Others	3	0	1	3	4	7	2	1	21
Total	396	448	337	402	393	448	338	523	3,285

PLANNING BOARD (VOTE FOR ONE) 3 YEAR UNEXPIRED TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	138	142	103	123	124	163	111	150	1,054
Salvatore Torname	257	305	233	275	268	280	224	371	2,213
Others	1	1	1	4	1	5	3	2	18
Total	396	448	337	402	393	448	338	523	3,285

SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	20	29	14	27	17	18	19	25	169
Joseph E. Russell	168	143	115	136	140	151	121	196	1,170
Michael P. Kelley	207	276	208	238	235	278	198	301	1,941
Others	1	0	0	1	1	1	0	1	5
Total	396	448	337	402	393	448	338	523	3,285

LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	356	420	307	388	351	440	315	463	3,040
Brenda M. Orio	231	243	194	226	240	223	185	288	1,830
Patrick J. Joyce	203	232	173	186	195	233	175	294	1,691
Others	2	1	0	4	0	0	1	1	9
Total	792	896	674	804	786	896	676	1,046	6,570

HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	115	111	93	113	115	139	97	117	900
John W. Deputat	279	337	242	286	278	306	241	405	2374
Others	2	0	2	3	0	3	0	1	11
Total	396	448	337	402	393	448	338	523	3285

Total Registered Voters	19,177
Total Votes	3,285
Percent	17%

Annual Town Meeting

MAY 5 & 7, 2008 & JUNE 10 & 25, 2008

Tewksbury Memorial High School
320 Pleasant Street
2008 Annual Town Meeting
May 5 & 7, 2008 and June 10 & 25, 2008

Moderator Warren Layne opened the 2008 Annual Town Meeting at 8:00 PM.

Rev. Jonathan Goodell, Pastor of the Tewksbury Congregational Church, offered the Opening Prayer.

Moderator Layne called for a Moment of Silence for the Town Officials and the Town Employees who passed away during the year 2008 and who are listed on page 3 of the 2008 Annual Town Report and also for Richard "Dick" Mackey, retired Tewksbury Police Lieutenant, James B. Cooper, formerly active in Tewksbury Youth Baseball, Martin "Joe" Cormier, retired Tewksbury Police, and Walter Haley retired Tewksbury Water Department.

The Pledge of Allegiance was presented by the Boy Scout Troop 49. Their scout meetings are held at St. William's Church.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Todd Johnson, made the following announcements:

The U.S. Postal Service is collecting non-perishable food items on Saturday, May 12, 2008.
Leave by your mail box. Items will benefit the Tewksbury Community Food Pantry.

Merrimack Valley Medical Reserve Corps had a display table set-up outside the gymnasium. The MVMRC trains civilian volunteers for disaster preparedness. The volunteers include medical professionals such as physicians, nurses, and pharmacists; and non-medical contributors such as volunteers trained in CPR and first aid, and translators and counselors. Ralph McHatton, Chairman of the Board of Health serves as the MVMRC council representative for Tewksbury.

On Monday, May 5, 2008, there were 199 registered voters and 19 visitors in attendance.

Finance Committee Chairman, Ron Hall motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
8:16 PM 5/5/08

The Finance Committee motioned to Adjourn the Monday session of the 2008 Annual Town Meeting to Wednesday, May 7, at 8:00 PM and this motion was Adopted.
8:48 PM 5/5/08

Moderator Layne re-opened the 2008 Annual Town Meeting on Wednesday, May 7, 2008 at 8:00 pm.

There were 117 registered voters and 9 visitors in attendance.

The Finance Committee motioned to Recess the 2008 Annual Town Meeting until Tuesday, June 10, 2008 at 8:00 pm to act on the Tabled Articles 2, 4, 5, 6, 7, 8 and 21, and this motion was Adopted.
8:42 PM 5/7/08

Moderator Warren Layne opened the Recessed May 5, 2008, Annual Town Meeting on June 10, 2008 at 8:00 P.M.

There were 423 registered voters and 19 visitors in attendance.

Ray Shaw motioned to Recess the 2008 Annual Town Meeting until June 30, 2008 at 8:00 PM, and then amended the date until June 25, 2008, and the motion was Adopted.
8:33 PM 6/10/08

Moderator Warren Layne opened the Recessed May 5, 2008, Annual Town Meeting on June 25, 2008 at 8:00 P.M.

There were 923 registered voters and 29 visitors in attendance.

The Finance Committee motioned to Adjourn the 2008 Annual Town Meeting Sine Die, and this motion was Adopted.
10:19 PM 6/25/08

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) member of the Planning Board for five years; One (1) member of the Planning Board for a three year unexpired term; One (1) member of the School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 5, 2008 Annual Town Election.

SECTION 2

Article 2	Elected Officials Salaries	
Article 3	Consent Calendar	
Article 4	Budget	
Article 5	Budget Related	Sewer Enterprise Fund
Article 6	Budget Related	Water Enterprise Fund
Article 7	Budget Related	Reduce the Tax Levy
Article 8	Budget Related	Fund the Sewer Enterprise appropriations in FY09
Article 9	Budget Related	Establish Solid Waste Collection and Disposal as an Enterprise Fund
Article 10	Budget Related	Fund the Solid Waste Collection & Disposal Enterprise Fund
Article 11	Budget Related	Purchase & Install New Fire Hydrants
Article 12	Budget Related	Purchase & Install New Residential Water Meters
Article 13	Budget Related	Design & Construction of Sidewalks
Article 14	Budget Related	Fire Equipment Stabilization Fund
Article 15	Budget Related	Fire Protective Gear Stabilization Fund
Article 16	Budget Related	Community Preservation Fund Annual Revenues
Article 17	Budget Related	Community Housing Construction (Housing Authority Land)
Article 18	Budget Related	Affordable Housing Trust Fund Allocation Plan
Article 19	Budget Related	Rehabilitate Town Hall existing front steps
Article 20	Budget Related	Replace the Town Hall existing boiler system
Article 21	Budget Related	Increase the Town Hall FY09 General Fund
Article 22	Personnel By-Law	Amend Personnel By-Law

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2009.

	<u>FY08</u>	<u>FY09</u>	<u>FY09 Finance Committee</u>
	<u>Present</u>	<u>Requested</u>	<u>AMENDMENT</u>
<u>BOARD OF HEALTH</u>			
Chairman	450	450	405
Members (4)	350	350	315
<u>MODERATOR</u>			
	500	500	450
<u>PLANNING BOARD</u>			
Chairman	1200	1200	1080
Members (4)	850	850	765
<u>SCHOOL COMMITTEE</u>			
Chairman	3000	3000	2700
Members (4)	2500	2500	2250
<u>SELECTMEN</u>			
Chairman	6000	5400	5400
Members (4)	5000	4500	4500

Finance Committee Chairman, Ron Hall, motioned to Leave Article 2 on the table until after Article 4 is acted on.

8:02 PM 6/10/08

Motion: Finance Committee Chairman, Ron Hall, motioned for Indefinite Postpone Article 2

Voted: Indefinite Postponement did not prevail

8:11 PM 5/5/08

Motion: Board of Selectmen Chairman, Todd Johnson motioned to Table Article 2 until June 10, 2008, and School Committee, Vice Chairman, Michael Sitar, III concurred.

Voted: Article 2 was Tabled until June 10, 2008

8:13 PM 5/5/08

Motion: Finance Committee Chairman, Ron Hall, motioned to leave Article 2 on the table until Article 4 was completed., and this motion was Adopted

8:02 PM 6/10/08

Motion: The Finance Committee motioned to remove Article 2 off the Table, and amend Article 2 per the Finance Committee recommendations.

Voted: The motion to remove Article 2 from the Table, and the amendment per the Finance Committee recommendation were Adopted

10:07 PM 6/25/08

Voted: Article 2 was Adopted per the Finance Committee recommendation.

10:10 PM 6/25/08

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials. Due to the current fiscal crisis, the Board of Selectmen voted at their February 26, 2008 meeting to take a voluntary 10% pay reduction.

ARTICLE 3

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

Article 3-23 Accept the Annual Report
Article 3-24 Lease/Purchase Agreement
Article 3-25 Authorize Chapter 90 Funds
Article 3-26 Re-authorize Revolving Fund Street & Traffic Signage
Article 3-27 Establish GIS Program Revolving Fund
Article 3-28 Establish Council On Aging Revolving Fund
Article 3-29 Re-authorize Recreation & Parks and Summer Program Revolving Fund

Motion: Finance Committee Chairman, Ron Hall motioned to Adopt the Consent Calendar.

The Moderator informed the Assembly that he will call out the Consent Calendar individual article number. If a voter objects to any particular article he/she should call out Debate when the article number is called and he will remove that article from the Consent Calendar to its original position in the Warrant to be acted upon and voted in the usual manner. After calling of the individual articles in the Consent Calendar, the Moderator shall ask the voters to pass all the remaining items not debated as a unit.

There were no items called for Debate.

Voted: All the Consent Calendar Articles 3-23, 3-24, 3-25, 3-26, 3-27, 3-28 and 3-29 were Adopted.

8:15 PM 5/5/08

ARTICLE 3-23

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the report of various Town officers; which were printed in the 2007 Town Report.

3.08.130 Annual Town Reports (Adopted October 2, 2007, Article 14)

The Annual Town Report shall be placed on the Town's website at least ten (10) days before the Annual Town Meeting and from

the Town of Tewksbury's website three copies shall be printed and be available to the public in the Town Clerk's Office, Library, and Board of Selectmen's Office.

Motion: Finance Committee motioned to Adopt Article 3-23

Voted: Article 3-23 was Adopted

8:15 PM 5/5/08

ARTICLE 3-24

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: Finance Committee motioned to Adopt Article 3-24

Voted: Article 3-24 was Adopted

8:15 PM 5/5/08

ARTICLE 3-25

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

Motion: Finance Committee motioned to Adopt Article 3-25

Voted: Article 3-25 was Adopted

8:15 PM 5/5/08

ARTICLE 3-26

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000.00; or take any other action relative thereto.

Town Manager

Executive Summary: This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

Motion: Finance Committee motioned to Adopt Article 3-26

Voted: Article 3-26 was Adopted

8:15 PM 5/5/08

ARTICLE 3-27

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2008, to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits,

applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$25,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-27

Voted: Article 3-27 was Adopted

8:15 PM 5/5/08

Executive Summary: This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury.

ARTICLE 3-28

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2008, to account for revenues and expenditures relating to activities run by the Town of Tewksbury Council On Aging. The fund shall be credited with all amounts received as fees to participate in certain activities and trips run by the Council on Aging. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-28

Voted: Article 3-28 was Adopted

8:15 PM 5/5/08

Executive Summary: This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging.

ARTICLE 3-29

To see if the Town will vote to reauthorize under the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures of the Town of Tewksbury Parks and Recreation Department relating to the summer program and other recreation and parks related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$500,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-29

Voted: Article 3-29 was Adopted

8:15 PM 5/5/08

Executive Summary: This article authorizes the Town to continue a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation and parks related programs in the Town of Tewksbury for FY09.

ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2008 or take any related action.

**TOWN OF TEWKSBURY
FY09 GENERAL FUND BUDGET**

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	<u>VOTED</u> <u>6/25/08</u> <u>FY09 Budget</u>
General Fund Budget Classification						
<u>General Government</u>						
Moderator						
Salaries	500	500	500	500	450	450
Operating	=	<u>75</u>	<u>75</u>	<u>75</u>	<u>75</u>	<u>75</u>
Total	500	575	575	575	525	525
Selectmen						
Salaries	20,060	28,500	29,000	29,000	26,400	26,400
Operating	182,482	126,710	135,120	112,420	101,720	101,720
Sewer Enterprise Fund Allocation	(2,436)	(2,494)	(2,462)	(2,462)	(2,462)	(2,462)
Water Enterprise Fund Allocation	<u>(2,436)</u>	<u>(2,494)</u>	<u>(2,462)</u>	<u>(2,462)</u>	<u>(2,462)</u>	<u>(2,462)</u>
Total	197,670	150,222	159,196	136,496	123,196	123,196
Town Manager						
Salaries	306,768	330,544	352,359	344,359	344,359	344,359
Operating	6,560	4,824	6,368	4,868	4,868	4,868
Sewer Enterprise Fund Allocation	(15,492)	(16,175)	(17,936)	(17,936)	(17,936)	(17,936)
Water Enterprise Fund Allocation	<u>(15,492)</u>	<u>(16,175)</u>	<u>(17,936)</u>	<u>(17,936)</u>	<u>(17,936)</u>	<u>(17,936)</u>
Total	282,344	303,018	322,855	313,355	313,355	313,355
Finance Committee						
Salaries	1,959	2,326	2,515	2,515	2,515	2,515
Operating	<u>1,024</u>	<u>999</u>	<u>810</u>	<u>810</u>	<u>810</u>	<u>810</u>
Total	2,983	3,325	3,325	3,325	3,325	3,325
Town Counsel						
Operating	182,510	169,950	193,743	193,743	183,743	183,743
Sewer Enterprise Fund Allocation	(4,125)	(4,249)	(4,844)	(4,844)	(4,844)	(4,844)
Water Enterprise Fund Allocation	<u>(4,125)</u>	<u>(4,249)</u>	<u>(4,844)</u>	<u>(4,844)</u>	<u>(4,844)</u>	<u>(4,844)</u>
Total	174,260	161,452	184,055	184,055	174,055	174,055
Personnel Relations Review Board						
Salaries (Escrow for Wage Increase)	-	46,710	80,000	80,000	60,000	
Operating	=	<u>200</u>	=	=	=	=
Total	-	46,910	80,000	80,000	60,000	60,000
Administrative Services						
Salaries	93,995	97,688	103,522	103,522	103,522	103,522
Operating	18,633	18,500	18,500	18,500	18,500	18,500
Health Trust Allocation	-	(27,610)	-	(30,391)	(30,391)	(30,391)
Sewer Enterprise Fund Allocation	(1,705)	(1,701)	(1,831)	(1,831)	(1,831)	(1,831)
Water Enterprise Fund Allocation	<u>(1,705)</u>	<u>(1,701)</u>	<u>(1,831)</u>	<u>(1,831)</u>	<u>(1,831)</u>	<u>(1,831)</u>
Total	109,218	85,176	118,360	87,969	87,969	87,969
Town Clerk						
Salaries	203,780	228,850	227,928	187,144	187,144	187,144
Operating	10,863	13,090	15,269	13,274	13,274	13,274
Sewer Enterprise Fund Allocation	(3,439)	(3,472)	(3,648)	(3,648)	(3,648)	(3,648)
Water Enterprise Fund Allocation	<u>(3,439)</u>	<u>(3,472)</u>	<u>(3,648)</u>	<u>(3,648)</u>	<u>(3,648)</u>	<u>(3,648)</u>
Total	207,765	234,996	235,901	193,122	193,122	193,122
Election						
Salaries	30,810	47,174	33,500	33,500	33,500	33,500
Operating	<u>7,258</u>	<u>12,639</u>	<u>11,250</u>	<u>11,250</u>	<u>11,250</u>	<u>11,250</u>
Total	38,068	59,813	44,750	44,750	44,750	44,750

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	VOTED 6/25/08 FY09 Budget
Board of Registrars						
Salaries	2,850	2,850	2,850	2,850	2,850	2,850
Operating	<u>1,600</u>	<u>1,440</u>	<u>1,440</u>	<u>1,440</u>	<u>1,440</u>	<u>1,440</u>
Total	4,450	4,290	4,290	4,290	4,290	4,290
Unclassified-Group Insurance Allocation						
Retirement	118,107	127,027	150,224	153,209	153,209	153,209
Medicare	<u>8,604</u>	<u>8,366</u>	<u>8,800</u>	<u>8,910</u>	<u>8,910</u>	<u>8,910</u>
Total	320,845	321,445	320,707	323,802	323,802	323,802
Total General Government	1,338,103	1,371,222	1,474,014	1,371,739	1,328,389	1,328,389
<u>Finance Department</u>						
Accounting						
Salaries	191,939	204,245	214,832	214,832	214,832	214,832
Operating	8,173	8,137	11,522	6,522	6,522	6,522
Sewer Enterprise Fund Allocation	(5,007)	(5,076)	(5,659)	(5,659)	(5,659)	(5,659)
Water Enterprise Fund Allocation	<u>(5,007)</u>	<u>(5,076)</u>	<u>(5,659)</u>	<u>(5,659)</u>	<u>(5,659)</u>	<u>(5,659)</u>
Total	190,098	202,230	215,036	210,036	210,036	210,036
Computer Services						
Salaries	151,161	157,466	160,911	160,911	155,661	155,661
Operating	113,067	116,549	134,919	126,199	122,592	122,592
Outlay	15,155	9,400	23,000	-	-	-
Sewer Enterprise Fund Allocation	(4,662)	(3,992)	(2,687)	(2,687)	(2,687)	(2,687)
Water Enterprise Fund Allocation	<u>(5,777)</u>	<u>(4,707)</u>	<u>(2,687)</u>	<u>(2,687)</u>	<u>(2,687)</u>	<u>(2,687)</u>
Total	268,944	274,716	313,456	281,736	272,879	272,879
Assessor						
Salaries	227,160	236,591	251,863	242,461	242,461	242,461
Operating	23,588	25,200	24,750	24,750	24,750	24,750
Sewer Enterprise Fund Allocation	(11,927)	(12,300)	(12,964)	(12,964)	(12,964)	(12,964)
Water Enterprise Fund Allocation	<u>(11,927)</u>	<u>(12,300)</u>	<u>(12,964)</u>	<u>(12,964)</u>	<u>(12,964)</u>	<u>(12,964)</u>
Total	226,894	237,191	250,685	241,283	241,283	241,283
Treasurer/Collector						
Salaries	354,629	388,818	400,351	383,434	375,920	375,920
Operating	176,847	185,673	261,771	176,171	176,171	176,171
Outlay	-	-	-	-	-	-
Sewer Enterprise Fund Allocation	(58,195)	(61,186)	(69,299)	(69,299)	(69,299)	(69,299)
Water Enterprise Fund Allocation	<u>(73,753)</u>	<u>(76,677)</u>	<u>(86,039)</u>	<u>(86,039)</u>	<u>(86,039)</u>	<u>(86,039)</u>
Total	399,528	436,628	506,784	404,267	396,753	396,753
Unclassified-Group Insurance Allocation						
Retirement	155,453	157,299	202,871	213,760	213,760	213,760
Medicare	<u>12,093</u>	<u>11,009</u>	<u>12,508</u>	<u>13,071</u>	<u>13,071</u>	<u>13,071</u>
Total	381,060	351,468	456,040	467,491	467,491	467,491
Total Finance Department	1,466,524	1,502,233	1,742,001	1,604,813	1,588,442	1,588,442
<u>Community Services</u>						
Cable Television						
Salaries	1,481	2,376	2,160	2,160	2,160	2,160
Operating	<u>1,775</u>	<u>10,335</u>	<u>11,147</u>	<u>11,147</u>	<u>11,147</u>	<u>11,147</u>
Total	3,256	12,711	13,307	13,307	13,307	13,307
Veteran's Services						
Salaries	39,879	42,780	45,919	45,919	45,919	45,919
Operating	<u>76,687</u>	<u>103,350</u>	<u>121,400</u>	<u>121,400</u>	<u>121,400</u>	<u>121,400</u>
Total	116,566	146,130	167,319	167,319	167,319	167,319

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	<u>VOTED</u> <u>6/25/08</u> <u>FY09 Budget</u>
Exceptional Children						
Salaries	22,165	15,237	15,237	15,237	-	-
Operating	<u>16,956</u>	<u>4,883</u>	<u>4,883</u>	<u>4,883</u>	=	=
Total	39,121	20,120	20,120	20,120	-	-
Patriotic Committee						
Operating	10,920	1,500	16,240	1,500	1,500	1,500
Historical Commission						
Operating	-	100	-	-	-	-
Parks and Recreation						
Salaries	268,280	225,947	223,142	157,523	141,007	141,007
Operating	129,488	92,447	110,222	16,310	85,238	85,238
Outlay	<u>42,276</u>	<u>54,081</u>	<u>53,664</u>	=	<u>50,952</u>	<u>50,952</u>
Total	440,044	372,475	387,028	173,833	277,197	277,197
Unclassified-Group Insurance Allocation						
Retirement	49,121	44,828	63,231	63,231	63,231	-
Medicare	45,994	63,838	56,803	45,255	45,255	45,255
	<u>3,578</u>	<u>4,468</u>	<u>3,502</u>	<u>2,767</u>	<u>2,767</u>	<u>2,767</u>
Total	98,693	113,134	123,536	111,253	111,253	111,253
Total Community Services	708,600	666,170	727,550	487,332	570,576	570,576
<u>Council on Aging</u>						
Salaries	167,968	126,347	128,308	128,308	128,108	128,108
Operating	48,618	92,071	97,871	82,364	75,364	75,364
Outlay	=	=	=	=	=	=
Total	216,586	218,418	226,179	210,672	203,472	203,472
Unclassified-Group Insurance Allocation						
Retirement	40,626	37,063	32,013	32,013	32,013	-
Medicare	29,011	32,475	26,455	27,875	27,875	27,875
	<u>2,257</u>	<u>2,273</u>	<u>1,631</u>	<u>1,704</u>	<u>1,704</u>	<u>1,704</u>
Total	71,894	71,811	60,099	61,592	61,592	61,592
Total Council on Aging	288,480	290,229	286,278	272,264	265,064	265,064
<u>Facilities</u>						
Town Hall						
Salaries	14,193	20,168	21,374	10,687	21,374	21,374
Operating	63,525	56,812	62,270	25,554	62,270	62,270
Capital Outlay	-	-	20,000	-	-	-
Sewer Enterprise Fund Allocation	(2,106)	(2,020)	(2,091)	(2,091)	(2,091)	(2,091)
Water Enterprise Fund Allocation	<u>(2,106)</u>	<u>(2,020)</u>	<u>(2,091)</u>	<u>(2,091)</u>	<u>(2,091)</u>	<u>(2,091)</u>
Total	73,506	72,940	99,462	32,059	79,462	79,462
Auxiliary Buildings						
Operating	35,958	38,895	42,685	42,685	42,685	42,685
Sewer Enterprise Fund Allocation	(904)	(979)	(1,067)	(1,067)	(1,067)	(1,067)
Water Enterprise Fund Allocation	<u>(904)</u>	<u>(979)</u>	<u>(1,067)</u>	<u>(1,067)</u>	<u>(1,067)</u>	<u>(1,067)</u>
Total	34,150	36,937	40,551	40,551	40,551	40,551
Cemeteries						
Operating	3,000	2,500	3,000	3,000	3,000	3,000
Total Facilities	110,656	112,377	143,013	75,610	123,013	123,013

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	<u>VOTED</u> <u>6/25/08</u> <u>FY09 Budget</u>
<u>Library</u>						
Library						
Salaries	745,711	763,146	752,369	704,075	704,075	704,075
Operating	361,329	344,152	372,123	305,623	286,573	286,573
Capital Outlay	-	-	<u>10,000</u>	-	-	-
Total	1,107,040	1,107,298	1,134,492	1,009,698	990,648	990,648
Unclassified-Group Insurance Allocation	239,509	230,144	228,152	228,152	228,152	
Retirement	130,151	144,055	146,334	154,188	154,188	154,188
Medicare	<u>10,125</u>	<u>10,083</u>	<u>9,022</u>	<u>9,428</u>	<u>9,428</u>	<u>9,428</u>
Total	379,785	384,282	383,509	391,769	391,769	391,769
Total Library	1,486,825	1,491,580	1,518,001	1,401,467	1,382,417	1,382,417
<u>Planning and Development</u>						
Planning (Community Development)						
Salaries	319,560	323,840	347,934	341,658	341,198	341,198
Operating	31,870	35,925	26,080	26,080	26,080	26,080
Capital Outlay	-	-	-	-	-	-
Wetlands Protection Offset	-	(16,345)	-	(16,345)	(16,345)	(16,345)
Sewer Enterprise Fund Allocation	(69,164)	(70,657)	(66,142)	(66,142)	(66,142)	(66,142)
Water Enterprise Fund Allocation	<u>(19,834)</u>	<u>(20,295)</u>	<u>(19,185)</u>	<u>(19,185)</u>	<u>(19,185)</u>	<u>(19,185)</u>
Total	262,432	252,468	288,687	266,066	265,606	265,606
Building						
Salaries	272,614	288,494	318,172	267,271	267,271	267,271
Operating	5,227	5,450	5,450	5,450	5,450	5,450
Capital Outlay	-	-	-	-	-	-
Sewer Enterprise Fund Allocation	(46,433)	(41,870)	(44,689)	(44,689)	(44,689)	(44,689)
Water Enterprise Fund Allocation	<u>(23,783)</u>	<u>(30,820)</u>	<u>(33,597)</u>	<u>(33,597)</u>	<u>(33,597)</u>	<u>(33,597)</u>
Total	207,625	221,254	245,336	194,435	194,435	194,435
Board of Health						
Salaries	265,325	280,965	288,252	287,052	286,867	286,867
Operating	27,955	19,517	30,157	21,157	21,157	21,157
Capital Outlay	-	-	30,000	900	-	-
Sewer Enterprise Fund Allocation	(7,745)	(7,793)	(7,876)	(7,876)	(7,876)	(7,876)
Water Enterprise Fund Allocation	<u>(7,745)</u>	<u>(7,793)</u>	<u>(7,876)</u>	<u>(7,876)</u>	<u>(7,876)</u>	<u>(7,876)</u>
Total	277,790	284,896	332,657	293,357	292,272	292,272
Unclassified-Group Insurance Allocation	194,931	197,958	162,808	162,808	162,808	
Retirement	132,513	148,858	169,534	167,778	167,778	167,778
Medicare	<u>10,309</u>	<u>10,419</u>	<u>10,453</u>	<u>10,259</u>	<u>10,259</u>	<u>10,259</u>
Total	337,753	357,235	342,795	340,845	340,845	340,845
Total Planning and Development	1,085,600	1,115,853	1,209,475	1,094,703	1,093,158	1,093,158
<u>Public Safety</u>						
Police						
Salaries	4,980,741	5,080,688	5,362,507	5,000,471	5,018,461	5,018,461
Operating	449,471	538,180	575,285	545,635	538,535	538,535
Outlay	<u>142,400</u>	<u>135,900</u>	<u>138,618</u>	<u>69,168</u>	<u>69,168</u>	<u>69,168</u>
Total	5,572,612	5,754,768	6,076,410	5,615,274	5,626,164	5,626,164
Auxiliary Police						
Operating	1,788	1,800	1,800	1,800	-	-

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	VOTED 6/25/08 FY09 Budget
Fire						
Salaries	3,899,736	4,010,918	4,209,840	3,782,282	3,982,282	3,982,282
Operating	285,845	285,036	286,880	286,880	285,880	285,880
Outlay	200,788	129,677	143,154	143,154	143,154	143,154
Water Enterprise Fund Allocation	-	-	-	-	<u>(70,000)</u>	<u>(70,000)</u>
Total	4,386,369	4,425,631	4,639,874	4,212,316	4,341,316	4,341,316
Emergency Management						
Salaries	4,505	4,592	4,747	4,747	4,747	4,747
Operating	12,949	14,400	36,900	22,200	22,200	22,200
Capital Outlay	<u>1,449</u>	<u>18,479</u>	<u>15,840</u>	<u>15,840</u>	<u>15,840</u>	<u>15,840</u>
Total	18,903	37,471	57,487	42,787	42,787	42,787
Parking Clerk						
Salaries	4,000	4,000	4,000	4,000	4,000	4,000
Operating	<u>526</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
Total	4,526	5,800	5,800	5,800	5,800	5,800
Unclassified-Group Insurance Allocation						
Retirement	1,312,016	1,556,326	1,727,817	1,748,248	1,748,248	1,748,248
Medicare	<u>102,065</u>	<u>108,928</u>	<u>106,531</u>	<u>106,901</u>	<u>106,901</u>	<u>106,901</u>
Total	3,699,870	3,730,195	4,024,488	4,045,290	4,045,290	4,045,290
Total Public Safety	13,684,068	13,955,665	14,805,859	13,923,267	14,061,357	14,061,357
School Department						
Salaries	23,376,804	24,109,967	26,496,581	23,720,252	23,895,055	23,895,055
Less: Salary Offsets	-	(163,500)	(453,500)	(453,500)	(453,500)	(453,500)
Total Salaries	23,376,804	23,946,467	26,043,081	23,266,752	23,441,555	23,441,555
Operating	7,683,042	9,772,634	10,881,238	9,881,238	9,881,238	9,881,238
Less: Operating Offsets	-	(1,013,351)	(1,063,852)	(1,063,852)	(1,063,852)	(1,063,852)
Total Operating	7,683,042	8,759,283	9,817,386	8,817,386	8,817,386	8,817,386
Outlay	-	-	117,000	-	-	-
Unclassified						
Retirement	1,854,480	2,139,067	2,304,369	2,304,369	2,304,369	2,304,369
Group Insurance	5,394,236	6,625,986	7,084,627	7,084,627	7,084,627	7,084,627
Debt Service	2,147,459	2,160,853	1,951,022	1,951,022	1,951,022	1,951,022
Other	<u>453,011</u>	<u>498,282</u>	<u>503,009</u>	<u>503,009</u>	<u>503,009</u>	<u>503,009</u>
Sub-Total	40,909,032	44,129,938	47,820,494	43,927,165	44,101,968	44,101,968
Regional Vocational School	<u>3,726,531</u>	<u>4,108,278</u>	<u>4,658,278</u>	<u>4,619,428</u>	<u>4,619,428</u>	<u>4,619,428</u>
Total School Department	44,635,563	48,238,216	52,478,772	48,546,593	48,721,396	48,721,396
Public Works						
Department of Public Works						
Salaries	1,280,477	1,188,427	1,371,317	1,164,407	1,164,407	1,164,407
Operating	527,840	562,350	609,550	537,550	537,550	537,550
Outlay	247,369	275,321	276,900	276,900	270,750	270,750
Sewer Enterprise Fund Allocation	(158,635)	(191,442)	(206,236)	(189,358)	(189,358)	(189,358)
Water Enterprise Fund Allocation	<u>(210,569)</u>	<u>(243,375)</u>	<u>(268,428)</u>	<u>(251,550)</u>	<u>(251,550)</u>	<u>(251,550)</u>
Total	1,686,482	1,591,281	1,783,103	1,537,949	1,531,799	1,531,799
Snow and Ice						
Salaries	96,772	75,500	75,500	75,500	75,500	75,500
Operating	<u>310,783</u>	<u>126,000</u>	<u>126,000</u>	<u>126,000</u>	<u>126,000</u>	<u>126,000</u>
Total	407,555	201,500	201,500	201,500	201,500	201,500
Street Lighting						
Operating	147,224	157,550	181,780	181,780	181,780	181,780

	FY07 <u>Actual</u>	FY08 <u>Adopted</u>	1/11/08 FY09 Dept <u>Requests</u>	3/7/08 FY09 Mgr <u>Recommend</u>	6/18/08 FY09 FinCom <u>/Mgr Recmd</u>	<u>VOTED</u> <u>6/25/08</u> <u>FY09 Budget</u>
Unclassified-Group Insurance Allocation	598,035	565,725	305,183	305,183	305,183	
Retirement	161,710	196,719	278,686	248,412	248,412	248,412
Medicare	<u>12,580</u>	<u>13,769</u>	<u>17,183</u>	<u>15,190</u>	<u>15,190</u>	<u>15,190</u>
Total	772,325	776,213	601,052	568,785	568,785	568,785
Total Public Works	3,013,586	2,726,544	2,767,435	2,490,014	2,483,864	2,483,864
<u>Solid Waste Disposal</u>						
Operating	<u>2,217,045</u>	<u>2,384,551</u>	<u>2,735,866</u>	<u>2,479,998</u>	<u>2,479,998</u>	<u>2,479,998</u>
Total Solid Waste	2,217,045	2,384,551	2,735,866	2,479,998	2,479,998	2,479,998
<u>Unclassified</u>						
Reserve Fund	-	100,000	100,000	100,000	100,000	100,000
Maturing Debt	820,070	903,070	897,070	897,070	897,070	897,070
Interest-Maturing Debt	384,512	427,978	389,503	389,503	389,503	389,503
Interest-Temporary Loans	74,044	10,000	10,000	10,000	10,000	10,000
Retirement	2,434,652	2,772,795	3,122,507	3,122,507	3,122,507	3,122,507
Occupational Injury Reserve	100,316	71,500	80,795	80,795	80,795	80,795
Unemployment Compensation	7,426	55,591	16,454	44,510	44,510	44,510
Group Insurance	3,815,659	3,886,784	3,837,020	3,837,020	3,817,146	3,817,146
Medicare Tax	183,786	182,809	190,000	188,601	188,601	188,601
Fire/Liability Insurance	366,544	379,320	390,700	390,700	390,700	390,700
Court Judgments	-	-	-	-	-	-
Town Health Insurance Allocation	(3,815,659)	(3,509,871)	(3,383,872)	(3,383,872)	(3,383,872)	(3,383,872)
Town Retirement Allocation	(2,084,955)	(2,426,597)	(2,758,724)	(2,758,724)	(2,758,724)	(2,758,724)
Town Medicare Allocation	(161,611)	(169,315)	(169,630)	(168,231)	(168,231)	(168,231)
Sewer Enterprise Fund Allocation	(285,007)	(272,607)	(284,097)	(284,097)	(284,097)	(284,097)
Water Enterprise Fund Allocation	<u>(516,453)</u>	<u>(503,800)</u>	<u>(553,204)</u>	<u>(553,204)</u>	<u>(553,204)</u>	<u>(553,204)</u>
Total Unclassified	1,323,324	1,907,657	1,884,522	1,912,578	1,892,704	1,892,704
Total Budget Before Transfers	71,358,374	75,762,297	81,772,786	75,660,378	75,990,378	75,990,378
<u>Transfers</u>						
To Special Revenue	29,038	73,168	-	-	-	-
To Trust Funds	35,000	252,720	80,000	-	-	-
To Sewer Enterprise	<u>344,769</u>	<u>399,031</u>	-	-	-	-
Total Transfers	408,807	724,919	80,000	-	-	-
ATM Total General Fund Budget	71,767,181	76,487,216	81,852,786	75,660,378	75,990,378	75,990,378

Motion: The Finance Committee recommended Tabling Article 4 until June, 10, 2008, and this motion was Adopted
8:15 PM 5/5/08

Todd Johnson, Chairman of the Board of Selectmen informed the assembly to work off the Town Manager's recommendations, instead of the Finance Committee's due to major differences between the two recommendations.

Voted: The Moderator then took a floor vote from the assembly to work off the Town Manager's recommendations. This vote was approved by the assembly.
8:05 PM 6/10/08

Motion: Town Manager David Cressman motioned to take Article 4 off the Table and use the Town Manager's recommendations.

Voted: Motion to take Article 4 off the Table was defeated
8:22 PM 6/10/08

Motion: Finance Committee Chairman, Ron Hall motioned to remove Article 4 off the Table, and this motion was Adopted.
8:07 PM 6/25/08

Todd Johnson, Chairman of the Board of Selectmen, informed the assembly that the Town Manager and Finance Committee Budget Recommendations are now in agreement.

Motion: Finance Committee motioned to adopt Article 4 per the Finance Committee/Town Manager recommendations.

Voted: All those not marked for debate were Adopted per the Finance Committee/Town Manager recommendations.
8:25 PM 6/25/08

Motion: Keith Rauseo motioned to Amend “Town Manager Salaries” to \$280,453 & “Town Manager Total” to \$249,449.
 Many motions were made to Move the Question, and these motions were Adopted 9:25 PM 6/25/08

Voted: Mr. Rauseo’s amendment to reduce the Town Manger’s Salaries budget failed
 No 456 / Yes 366 9:38 PM 6/25/08

Voted: Finance Committee/Town Manager’s recommendations were Adopted 9:40 PM 6/25/08

Motion: Joe Gill motioned to vote on all remaining debated department budgets.
 Chief Assessor, Jay Kelley informed the assembly that this could not be done. (Each voter that motioned to debate has the right to voice their opinion).

Motion: Finance Committee motioned to adopt the Administrative Services budget per the Finance Committee/Town Manager recommendations
 Keith Rauseo addressed the assembly that he would not bring anymore amendments forward.

Voted: Administrative Services budget was Adopted per Finance Committee/Town Manager recommendations. 9:49 PM 6/25/08

Motions Finance Committee motioned to adopt the Finance Committee/Town Manager recommendations for the following departments that were debated, and these motions were all Adopted individually.

Town Clerk	9:49 PM 6/25/08
Finance Department	9:52 PM 6/25/08
Community Services	9:53 PM 6/25/08
Council on Aging	9:54 PM 6/25/08
Facilities	9:54 PM 6/25/08
Library	9:55 PM 6/25/08
Planning & Development	9:55 PM 6/25/08
Public Safety	9:56 PM 6/25/08
School	10:01 PM 6/25/08
Public Works	10:02 PM 6/25/08
Solid Waste	10:03 PM 6/25/08
Unclassified	10:03 PM 6/25/08

Voted: Article 4 was Adopted per the Finance Committee/Town Manager recommendations for a Total FY09 Total Budget in the amount of \$75,990,378. 10:04 PM 6/25/08

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on Monday, May 5, 2008.

**APPROPRIATION CERTIFICATE –ANNUAL TOWN MEETING
MAY 5 & 7, and JUNE 10 & 25, 2008**

ARTICLE	RAISE & APPROP	TRANS- FER	WATER ENTER. FUND	SEWER ENTER. FUND	CPA APPROP.	CPA RESER	BORROW
4. General Fund Budget	75,990,378						
5. Sewer Enterprise Fund (Established July 1, 2003)							
Department Receipts				6,223,187			
Transfer from General Fund				329,541			
Free Cash				950,000			
6. Water Enterprise Fund (Established July 1, 2003)							
Department Receipts			5,384,337				
7. Reduce the Current Tax Levy		1,600,000	From E&D				
8. Fund Sewer Enterprise Fund Appropriation FY09				950,000	Certified Sewer Enterprise Fund – Free Cash		
11. Purchase & Install New Fire Hydrants							40,000
12. Purchase & Install New Water Meters							700,000
16. Community Preservation					46,240	Admin. Costs 677,440 FY09 Res.	
19. Repairing Town Hall Front Steps					22,000		
20. Replace Town Hall Boiler System					25,000		
Total Raise & Appropriate	75,990,378						
Total Transfers From E & D		1,600,000					
Sewer Fund – Department Receipts				6,223,187			
Sewer Fund – Transfer From General Fund				329,541			
Sewer Fund – Transfer From Free Cash				950,000			
Sewer Fund – Transfer From Certified Sewer Enterprise Fund Free Cash				950,000			
Total Sewer Fund				8,452,728			
Water Fund – Department Receipts			5,384,337				
CPA Fund – Appropriation					93,240		
CPA Fund – Reserve						677,440	
Total Borrow							740,000

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

**2008 ANNUAL TOWN MEETING
MAY 5 & 7, and JUNE 10 & 25, 2008**

**APPROPRIATION CERTIFICATE – FISCAL 2008
RECAPITULATION**

TAX LEVY (Raise & Appropriate)	75,990,378
REDUCE TAX LEVY (Article 7, Transfer from E &D)	1,600,000
NET TAX LEVY	74,390,378

TRANSFER FROM E&D	1,600,000
TRANSFER FROM GENERAL FUND	329,541
TRANSFER FROM FREE CASH	950,000
TRANSFER FROM FREE CASH	950,000
TOTAL TRANSFERS	3,829,541

RAISE FROM SPECIFIC DEPARTMENT RECEIPTS:

SEWER:	6,223,187
WATER:	5,384,337
TOTAL	11,607,524

TOTAL APPROPRIATION	89,827,443
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ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY
SEWER ENTERPRISE FUND
FISCAL YEAR 2009 PROPOSED BUDGET**

<u>Budget Presentation:</u>	
REVENUES	
User Fees	4,035,492
Sewer Liens	125,000
Sewer Connection Liens	300,000
Connection Fees	1,437,695
Application Fees	15,000
Interest/Demands	10,000
Investment Income	300,000
Use of PY Surplus	950,000
Transfer from GF	329,541
Total	<u>7,502,728</u>
EXPENSES	
<u>Direct</u>	
Salaries	228,089
Operating Expenses	334,440
Lowell Sewer	600,000
Reserve Fund	50,000
Capital Outlay	72,500
Debt	
Principal - Maturing Debt	2,251,479
Interest - Maturing Debt	2,856,546
Interest - Temporary	393,024
Total	<u>6,786,078</u>
<u>Indirect</u>	
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	69,299
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	66,142
Town Hall	2,091
Auxiliary Buildings	1,067
Building Dept	44,689
Dept of Public Works	189,358
Health Dept	7,876
Group Insurance	153,925
Retirement	122,937
Medicare	7,235
Total Indirect Expenses	<u>716,651</u>
Total Expenses	<u>7,502,728</u>
Surplus/Deficit	<u>(0)</u>

<u>Budget Recommendation:</u>	
Recommend that the following sums be appropriated to operate the sewer enterprise fund	
Salaries	228,089
Expenses	334,440
Capital Outlay	72,500
Lowell Sewer	600,000
Reserve Fund	50,000
Debt	5,501,049
Subtotal	<u>6,786,078</u>
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	69,299
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	66,142
Town Hall	2,091
Auxiliary Buildings	1,067
Building Dept	44,689
Dept of Public Works	189,358
Health Dept	7,876
Group Insurance	153,925
Retirement	122,937
Medicare	7,235
Subtotal	<u>716,650</u>
Total	<u>7,502,728</u>
\$6,223,187 to come from sewer enterprise revenues, \$329,541 to be transferred from the general fund to fund exempt sewer debt raised through taxes and \$950,000 to come from Free Cash	

<u>Budget Article:</u>	
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action thereon.	
Voted:	
That the following sums be appropriated for the sewer enterprise fund.	
Direct Expenses	
Salaries	228,089
Expenses	984,440
Capital Outlay	72,500
Debt	5,501,049
Subtotal	<u>6,786,078</u>
Indirect Expenses	716,651
Total	<u>\$ 7,502,728</u>
And that \$7,502,728 be raised as follows:	
Department receipts	\$ 6,223,187
Transfer from GF	\$ 329,541
Free Cash	\$ 950,000

Motion: The Finance Committee recommended Tabling Article 5 until June, 10, 2008, and this motion was Adopted 8:16 PM 5/5/08

Motion: Finance Committee motioned to remove Article 5 off the Table, and this motion was Adopted. 10:11 PM 6/25/08

Voted: Article 5 was Adopted as written 10:11 PM 6/25/08

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for FY 2009

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY
WATER ENTERPRISE FUND
FISCAL YEAR 2009 PROPOSED BUDGET**

<u>Budget Presentation:</u>	
REVENUES	
User Fees	4,980,337
Water Liens	250,000
Connection Fees	15,000
Meter Replacement Fee	-
Investment Income	50,000
Other Income	19,000
Total	<u>5,314,337</u>
EXPENSES	
<u>Direct</u>	
Salaries	1,158,870
Operating Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	
Principal - Maturing Debt	1,321,081
Interest - Maturing Debt	523,209
Interest - Temporary	45,500
Total	<u>4,307,696</u>
<u>Indirect</u>	
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	86,039
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	19,185
Town Hall	2,091
Auxiliary Buildings	1,067
Building Dept	33,597
Dept of Public Works	251,550
Health Dept	7,876
Group Insurance	299,223
Retirement	240,847
Medicare	13,135
Total Indirect Expenses	1,006,640
Total Expenses	<u>5,314,337</u>
Surplus/Deficit	<u>0</u>

<u>Budget Recommendation:</u>	
Recommend that the following sums be appropriated to operate the water enterprise fund	
Salaries	1,158,870
Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	1,889,790
Subtotal	<u>4,307,696</u>
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	86,039
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	19,185
Town Hall	2,091
Auxiliary Buildings	1,067
Building Dept	33,597
Dept of Public Works	251,550
Health Dept	7,876
Group Insurance	299,223
Retirement	240,847
Medicare	13,135
Subtotal	1,006,640
Total	<u>\$5,314,337</u>
\$5,314,337 to come from water enterprise revenues.	

<u>Budget Article:</u>	
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.	
Voted:	
That the following sums be appropriated for the water enterprise fund.	
Direct Expenses	
Salaries	1,158,870
Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	1,889,790
Subtotal	4,307,696
Indirect Expenses	1,006,640
Total	<u>\$5,314,337</u>
And that \$5,314,337 be raised as follows:	
Department receipts	\$ 5,314,337

- Motion: The Finance Committee recommended Tabling Article 6 until June, 10, 2008, and this motion was Adopted 8:16 PM 5/5/08
- Motion: Finance Committee motioned to remove Article 6 off the Table, and this motion was Adopted. 10:12 PM 6/25/08
- Motion: Finance Committee moved to Adopt 6
- Town Manager motioned to amend Article 6, and adopt as amended
- Voted: Town Manager's amendment was Adopted 10:15 PM 6/25/08
- Article 6 was Adopted as amended 10:16 PM 6/25/08

TOWN MANAGER'S AMENDMENT
TOWN OF TEWKSBURY
WATER ENTERPRISE FUND
FISCAL YEAR 2009 PROPOSED BUDGET

<u>Budget Presentation:</u>	
REVENUES	
User Fees	4,980,337
Water Liens	250,000
Connection Fees	15,000
Meter Replacement Fee	-
Investment Income	50,000
Other Income	<u>89,000</u>
Total	<u>5,384,337</u>
EXPENSES	
<u>Direct</u>	
Salaries	1,158,870
Operating Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	
Principal - Maturing Debt	1,321,081
Interest - Maturing Debt	523,209
Interest - Temporary	<u>45,500</u>
Total	4,307,696
<u>Indirect</u>	
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	86,039
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	19,185
Town Hall	2,091
Auxiliary Buildings	1,067
Fire Dept	<u>70,000</u>
Building Dept	33,597
Dept of Public Works	251,550
Health Dept	7,876
Group Insurance	299,223
Retirement	240,847
Medicare	<u>13,135</u>
Total Indirect Expenses	<u>1,076,640</u>
Total Expenses	<u>5,384,337</u>
Surplus/Deficit	<u>0</u>

<u>Budget Recommendation:</u>	
Recommend that the following sums be appropriated to operate the water enterprise fund	
Salaries	1,158,870
Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	<u>1,889,790</u>
Subtotal	4,307,696
Board of Selectmen	2,462
Town Manager	17,936
Accounting	5,659
Computer Services	2,687
Assessor	12,964
Treasurer/Collector	86,039
Town Counsel	4,844
Administrative Services	1,830
Town Clerk	3,648
Community Development	19,185
Town Hall	2,091
Auxiliary Buildings	1,067
Fire Dept	70,000
Building Dept	33,597
Dept of Public Works	251,550
Health Dept	7,876
Group Insurance	299,223
Retirement	240,847
Medicare	<u>13,135</u>
Subtotal	1,076,640
Total	<u>\$5,384,337</u>
\$5,384,337 to come from water enterprise revenues.	

<u>Budget Article:</u>	
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.	
Voted:	
That the following sums be appropriated for the water enterprise fund.	
Direct Expenses	
Salaries	1,158,870
Expenses	1,169,380
Capital Outlay	64,656
Reserve Fund	25,000
Debt	<u>1,889,790</u>
Subtotal	4,307,696
Indirect Expenses	<u>1,076,640</u>
Total	<u>\$5,384,337</u>
And that \$5,384,337 be raised as follows:	
Department receipts	\$5,384,337

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for FY 2009

ARTICLE 7

To see if the Town will vote to transfer from the E & D account the total sum of \$1,600,000 to be used by the Assessors to reduce the current tax levy, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2007, to balance the FY09 general fund budget.

Motion: The Finance Committee recommended Tabling Article 7 until June, 10, 2008, and this motion was Adopted 8:17 PM 5/5/08
 Motion: Finance Committee motioned to remove Article 7 off the Table, and this motion was Adopted. 10:12 PM 6/25/08
 Motion: Finance Committee motioned to Adopt 7
 Voted: Article 7 was Adopted 10:17 PM 6/25/08

ARTICLE 8

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of \$950,000 to be used to fund the sewer enterprise fund appropriations in FY09, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2007, to balance the FY09 sewer enterprise budget.

Motion: The Finance Committee recommended Tabling Article 8 until June, 10, 2008, and this motion was Adopted 8:17 PM 5/5/08
 Motion: Finance Committee motioned to remove Article 8 off the Table, and this motion was Adopted. 10:12 PM 6/25/08
 Motion: Finance Committee motioned to Adopt 8
 Voted: Article 8 was Adopted 10:18 PM 6/25/08

ARTICLE 9

To see if the Town will vote to accept the provisions of Chapter 44 Section 53F ½ of the Massachusetts General Laws, establishing Solid Waste Collection and Disposal as an enterprise fund effective July 1, 2008, or take any related action.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
 Town Manager, David Cressman motioned to withdraw Article 9 8:19 PM 5/5/08

Executive Summary: This article authorizes the establishment of an enterprise fund, beginning July 1, 2008, to account for the revenues and expenditures associated with the collection and disposal of residential and municipal trash in the Town of Tewksbury. These revenues and expenditures are segregated for accounting purposes and may only be used for purposes relating to the collection and disposal of residential and municipal trash.

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Collection and Disposal Enterprise Fund or take any other action relative thereto.

**Solid Waste Collection and Disposal Enterprise Fund
 For the Period July 1, 2008 to June 30, 2009**

Budget Presentation

Revenues

User Fees	\$1,765,500
Transfer from General Fund	<u>\$ 970,366</u>
Total Revenues	\$2,735,866

Expenses

Solid Waste Collection And Disposal	<u>\$2,735,866</u>
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Surplus/(Deficit) _____ - _____

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement

Executive Summary: The purpose of this article is to fund the Solid Waste Collection and Disposal Enterprise Fund for the period July 1, 2008 through June 30, 2009.

ARTICLE 11

To see if the Town will vote to appropriate the sum of \$120,000 to be expended by the Town Manager for the cost of purchasing and installing new fire hydrants in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Motion: That the Town hereby appropriates the sum of \$120,000 to pay the costs of purchasing and installing new fire hydrants for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee motioned to Adopt Article 11
Selectman, Jerry Selissen motioned to amend the Article to appropriate \$40,000
Town Manager, David Cressman moved to amend the Article to appropriate \$40,000

Voted: Motion to amendment Article 11 was Adopted 8:24 PM 5/5/08
Article 11 Adopted as Amended Yes 159 / No 1 (2/3=106) 8:24 PM 5/5/08

AMENDMENT: Change the figure from \$120,000 to \$40,000

Executive Summary: Many of the Town’s current hydrants are past their useful lives and in need of replacement. This program will be implemented over ten years and an Annual Town Meeting appropriation will be submitted each year to continue the program. This request is to fund the fourth year of the replacement program.

ARTICLE 12

To see if the Town will vote to appropriate the sum of \$700,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$700,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Motion: Finance Committee motioned to Adopt Article 12 and Borrow \$700,000

Voted: Article 12 was Adopted Yes 143 / No 16 (2/3=106) 8:36 PM 5/5/08

Executive Summary: This article authorizes the Town to borrow funds to purchase and install new water meters for residential customers of the Town of Tewksbury. Many of the Town’s current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. It is anticipated that this program will be implemented over six years and that an Annual Town meeting appropriation will be submitted each year to continue the program. This request is to fund the fourth year of the replacement program. Furthermore, the Commonwealth is requiring the Town to do this as part of the Master Sewer Program.

ARTICLE 13

To see if the Town will vote to appropriate a total of \$25,000 for the design and construction of sidewalks on various streets in the Town. The Town Manager is authorized to expend these sums on behalf of the Town and to acquire any fee, easement, or other interest in land by purchase, eminent domain, gift, or otherwise, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$25,000 under and pursuant to Chapter 44 Section 7(5), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the projects, or take any other action relative thereto.

Sidewalk Committee

Motion: That the Town hereby appropriates the sum of \$25,000 to pay the costs for the design and construction of sidewalks and for all other costs incidental and related thereto, the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to meet this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said funds under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds and notes of the Town therefore.

Motion: Finance Committee motioned for Indefinite Postponement, and Board of Selectmen concurred

Voted: Indefinite Postponement prevailed 8:39 PM 5/5/08

Executive Summary: The purpose of this article is to authorize the third of five borrowing installments so that the sidewalk improvements can continue to be implemented in compliance with the long range Town-wide Sidewalk Improvement Plan developed by the Sidewalk Committee.

ARTICLE 14

To see if the Town will vote to raise and appropriate and transfer \$70,000 to the Fire Equipment Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
Town Manager, David Cressman motioned to Withdraw

Voted: Article 14 was Withdrawn 8:40 PM 5/5/08

Executive Summary: The Fire Equipment Stabilization Fund will be used to accumulate funds to purchase or make lease payments on equipment needed by the Tewksbury Fire Dept. Since equipment requirements and costs can vary significantly from one fiscal year to the next this fund will be used to accumulate funds to stabilize the impact on future Fire Dept capital outlay budgets. Expenditures from this fund require a 2/3 Town meeting vote.

ARTICLE 15

To see if the Town will vote to raise and appropriate and transfer \$10,000 to the Fire Protective Gear Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
Town Manager, David Cressman motioned to Withdraw

Voted: Article 15 was Withdrawn 8:41 PM 5/5/08

Executive Summary: The Fire Gear Stabilization Fund will be used to accumulate funds to purchase protective gear for the Tewksbury Fire Dept. Previously the Town appropriated funds in the annual budget and a portion of the gear was purchased each year. The establishment of the Fire Dept Protective Gear Stabilization fund will allow the department to accumulate funds so that all of the gear can be purchased at the same time thereby ensuring that all of the gear is standardized. Expenditures from this fund require a 2/3 Town meeting vote.

ARTICLE 16

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2009, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs	\$	46,240
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Reserves:

Open Space	\$	92,480
Community Housing	\$	92,480
Historic Preservation	\$	92,480
FY2009 Budgeted Reserve	\$	400,000

Or take any other action related thereto.

Community Preservation Committee

Motion: Community Preservation Committee motioned to Adopt Article 16, and the Finance Committee concurred

Voted: Article 16 was Adopted 8:41 PM 5/5/08

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing.

The total CPA Estimated FY09 revenue is \$924,800.

ARTICLE 17

To see if the Town will vote to amend Article 21 of the May 7, 2007 Annual Town Meeting which appropriated the sum of \$150,000 from the Community Preservation Fund annual revenues from Fiscal Year 2008, for Community Housing purposes to the Affordable Housing Trust Fund to construct six affordable special needs housing units at the Tewksbury Housing Authority's property on Pondview Lane to change the location to the Housing Authority land behind Saunders Circle. The \$150,000 will be used toward State and Federal grant applications for about 35 affordable senior housing units as proposed by the Tewksbury Local Housing Partnership and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Community Preservation Committee motioned to adopt, and the Finance Committee concurred

Voted: Article 17 was Adopted 8:42 PM 5/5/08

Executive Summary: Community Housing Special Needs Construction at Saunders Circle \$150,000 (FY 09). This proposal is to amend a previously approved Article 21 ATM 2007 CPA appropriation. The Pondview Lane location was found to not be suitable for the desired grant. The new proposal behind Saunders Circle will produce approximately 35 units towards the Town's 10% subsidized housing inventory. The Tewksbury Housing Authority and the Local Housing Partnership are currently in the process of applying for various State and Federal grants, through a non-profit agency. The addition of these units at the Saunders Circle location will bring more supportive services to that location. The \$150,000 would help defray the costs of the grant application process but, most importantly, demonstrate the Town's willingness to support the project and adds to the grant application status. This project would utilize a current (Housing Authority) asset. Some up-front grant application costs may be refundable to the fund.

ARTICLE 18

To see if the Town will vote to approve the FY 2009 Affordable Housing Trust Fund Allocation Plan as follows:

ALLOCATION PLAN for FY 2009

Starting Balance:	\$45,274
CPA- Buydown Program	\$80,000
CPA- Housing Services Grant Writing	\$20,000
CPA- Saunders Circle Expansion	\$150,000

Anticipated Revenue

Administrative fee for Preservation Lane (2 units)	\$13,784
Shawsheen Woods Contribution	\$24,000
Contribution from Katie Estates	\$500,000
Contribution from Pinnacle Crossing	\$412,000
CPA- Saunders Circle Expansion	\$150,000

Total Anticipated Funds Available FY09 **\$1,245,058**

Expenses	
Audit of 2 Local Initiative Projects (\$15,000 per project)	\$30,000
Creation of New Units/ Buydown of Existing units	\$1,045,058
Housing Services Grant Writing	\$20,000

Total Projected Expenses **\$1,245,058**

Town Manager
Local Housing Partnership

Motion: Finance Committee motioned to adopt Article 18 as Amended
Town Manager, David Cressman motioned to Amend Article 18

Voted: Town Manager's Amendment was Adopted 8:43 PM 5/5/08
Article 18 was Adopted as Amended 8:44 PM 5/5/08

TOWN MANAGER'S AMENDMENT

ALLOCATION PLAN for FY 2009

Starting Balance:	\$45,274
CPA- Buydown Program	\$80,000
CPA- Housing Services Grant Writing	\$20,000
Anticipated Revenue	
Administrative fee for Preservation Lane (2 units)	\$13,784
Shawsheen Woods Contribution	\$24,000
Contribution from Katie Estates	\$500,000
Contribution from Pinnacle Crossing	\$412,000
CPA- Saunders Circle Expansion	\$150,000
Total Anticipated Funds Available FY09	\$1,245,058

Expenses	
Audit of 2 Local Initiative Projects (\$15,000 per project)	\$30,000
Creation of New Units/ Buydown of Existing units	\$1,045,058
Housing Services Grant Writing	\$20,000
CPA- Saunders Circle Expansion	\$150,000

Total Projected Expenses **\$1,245,058**

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2009 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 19

To see if the Town will vote to appropriate \$22,000 from the Community Preservation Fund's Budgeted Reserve for the preservation and rehabilitation of the historic Town Hall by rehabilitating the existing front steps, as proposed by the Selectmen, to be expended by the Town Manager with approval by the Board of Selectmen and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Community Preservation Committee motioned to Adopt Article 19, and the Finance Committee concurred

Voted: Article 19 was Adopted 8:45 PM 5/5/08

Executive Summary: Town Hall Preservation and Rehabilitation Immediate Action item for \$22,000 is necessary to preserve Town Hall by rehabilitating the front steps. The Town is currently studying a complete restoration plan for this historic asset. The front steps of Town Hall will be rehabilitated to allow for the contemporary use while preserving those portions and features of the property which are significant to its historic value.

ARTICLE 20

To see if the Town will vote to appropriate \$25,000 from the Community Preservation Fund's Budgeted Reserve for the preservation and rehabilitation of the historic Town Hall by replacing the existing boiler system when necessary, as proposed by the Selectmen, to be expended by the Town Manager with approval by the Board of Selectmen and recommended for adoption by the Community Preservation Committee or take any other action relative thereto.

Community Preservation Committee

Motion: Community Preservation Committee motions to Adopt Article 20, and the Finance Committee concurred.

Voted: Article 20 was Adopted 8:45 PM 5/5/08

Executive Summary: Town Hall Preservation and Rehabilitation Immediate Action item for \$25,000 is necessary to preserve Town Hall by replacing the existing boiler system. The Town is currently studying a complete restoration plan for this historic asset. In order to prevent further harm that may occur to the facility with a failed heating system, such as bursting pipes, the system is being proposed to be replaced when necessary. This will allow for the contemporary and continued use of the Town Hall while preserving those portions and features of the property which are significant to its historic value.

ARTICLE 21

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$47,403 to increase the appropriation for the FY2009 General Fund Town Hall budget as previously voted in Article 4 of the May 5, 2008 Annual Town Meeting or take any other related action.

Town Manager

Motion: Finance Committee motioned to Table Article 21 until June 10, 2008, and the motion was Adopted 8:46 PM 5/5/08

Motion: Finance Committee deferred to Town Manager
Town Manager motioned to Withdraw

Voted: Article 21 was Withdrawn 10:18 PM 6/25/08

Executive Summary: This article will restore funding for the Town Hall salary (\$10,687) and operating budget (\$36,716) for FY2009.

ARTICLE 22

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by adding the following new position and wage schedule to Group A-8 of Addendum A library of job titles to be effective July 1, 2008:

ADD: Administrative Director
Minimum \$51,206 - Maximum \$62,243

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption
Police Chief, Al Donovan moved to adopt

Voted: Article 22 was Adopted 8:47 PM 5/5/08

Executive Summary: This position will address the organizational needs of the Police Department in lieu of filling the position of Deputy Police Chief that was vacated by the retirement of that individual and results in a savings from filling the Deputy Police position.

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

Article 3-23	Adopted	5/5/08	Accept the Annual Report
Article 3-24	Adopted	5/5/08	Lease/Purchase Agreement
Article 3-25	Adopted	5/5/08	Authorize Chapter 90 Funds
Article 3-26	Adopted	5/5/08	Re-authorize Revolving Fund Street & Traffic Signage
Article 3-27	Adopted	5/5/08	Establish GIS Program Revolving Fund
Article 3-28	Adopted	5/5/08	Establish Council On Aging Revolving Fund
Article 3-29	Adopted	5/5/08	Re-authorize Recreation & Parks and Summer Program Revolving Fund

SECTION 3

ARTICLE 30	Adopted	5/7/08	Re-number Town By-Laws
ARTICLE 31	Adopted	5/7/08	Amend Zoning Map Map 43, Lot 84 & Map 44, Lot 109 (Chandler Street Well Fields)
ARTICLE 32	Adopted	5/7/08	Amend Zoning Map Map 107, Lot 40 (Poplar Street Well Fields)
ARTICLE 33	Adopted	5/7/08	Amend Zoning By-Laws, Section 7605, Paragraph D
ARTICLE 34	Indefinitely Postponed	5/7/08	Amend Zoning Map Map 97, Lot 107, 106 & 98 Poplar Street
ARTICLE 35	Indefinitely Postponed	5/7/08	Amend Zoning By-Laws Delete Appendix A, Table C #12
ARTICLE 36	Adopted	5/7/08	Accept Melim Drive drainage easements
ARTICLE 37	Adopted, as Amended	5/7/08	School Department Budget Information

ARTICLE 30

To see if the Town will vote to renumber the Tewksbury Town By-Laws as follows:

Change the current out-sourced numbering system to an in-house numbering system to be determined by the Town Clerk or take any other action relative thereto.

Town Clerk

Motion: Finance Committee motioned to adopt

Voted: Article 30 was Adopted

8:01 PM 5/7/08

Executive Summary: The renumbering of the approved Town By-Laws will now be done in-house at a cost savings of approximately \$600.00 annually and they will become available on the web-site in the near future.

ARTICLE 31

To see if the Town will vote to amend the Zoning Map dated March 25, 2002 on file with the Town Clerk to rezone the following parcels from R-40 to MN (Municipal):

Map 43, Lot 84 and Map 44, Lot 109 (Chandler Street Well Fields)

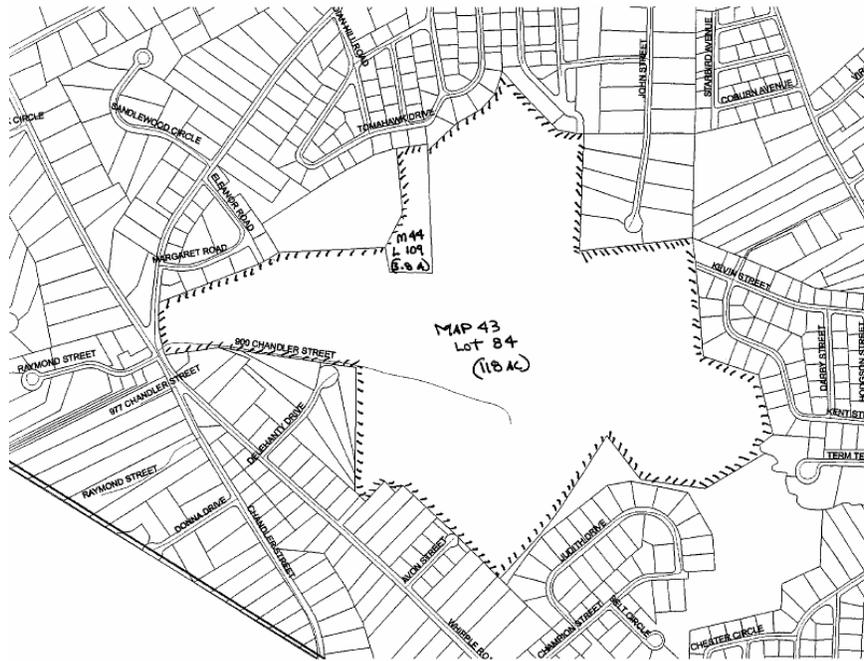
Or take any other action necessary

Town Manager
Building Commissioner

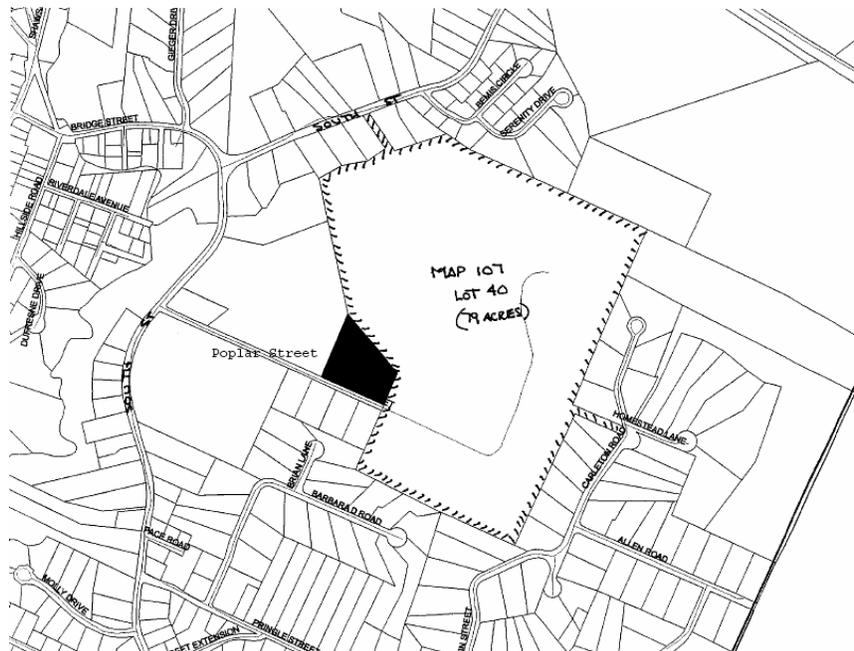
Motion: Finance Committee deferred to Town Manager
Town Manager deferred to the Planning Board
Planning Board motioned to adopt

Executive Summary: The purpose of this article is to zone the Chandler Street well fields from R-40 to Municipal. Color copies of the maps are available at the Town Clerk's Office and Community Development Office.

Article 31 – Map



Article 32 – Map



ARTICLE 32

To see if the Town will vote to amend the Zoning Map dated March 25, 2002 on file with the Town Clerk to rezone the following parcel from R-40 to MN (Municipal):

Map 107, Lot 40 (Poplar Street Well Fields)

Or take any other action necessary

Town Manager
Building Commissioner

Motion: Finance Committee deferred to Town Manager
Town Manger deferred to the Planning Board
Planning Board motioned to adopt

Voted: Article 32 was Adopted Yes 55 / No 0 (2/3=36) 8:05 PM 5/7/08

Executive Summary: The purpose of this article is to zone the Poplar Street well fields from R-40 to Municipal. Color copies of the maps are available at the Town Clerk's Office and Community Development Office.

ARTICLE 33

To see if the Town will vote to amend Section 7605 paragraph "D" of the Zoning By-Law by replacing the word five (5) acres in line one to two (2) acres. The proposed amendment will read.

A Senior Village Development site shall have a minimum lot area of two (2) contiguous acres with 150 feet of frontage on a public way. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on a public way to not less than 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings.

Gerald Weitz and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned to adopt

Voted: Article 33 was Adopted Yes 55 / No 2 (2/3=36) 8:07 PM 5/7/08

Executive Summary: This proposed zoning article seeks to amend the zoning By-Law so as to reduce the minimum lot size for age restricted housing from five (5) acres to two (2) acres. The state approved Chapter 291 of the Acts of 2006 which eliminated the five (5) acre lot size restriction.

ARTICLE 34

To see if the Town will vote to rezone from IH to R40 that parcel of land known as a portion of assessor's Map 97, Lot 107, 106 and 98 further described as parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts.

Dan Farrell and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned for Indefinite Postponement

Voted: Article 34 was Indefinitely Postponed 8:11 PM 5/7/08

Executive Summary: This article seeks to rezone from heavy industrial (IH) to residential (R40) that parcel of land know as a portion of Assessor's Map 97, Lot 107, 106 and 98, further described as Poplar Street, Tewksbury, Massachusetts.

ARTICLE 35

To see if the Town will vote to amend the Zoning By-Law by deleting Appendix A Table C #12. This article prohibits motor vehicle rental services in the Town of Tewksbury.

Hanson Bechat and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned for Indefinite Postponement

Voted: Article 35 was Indefinitely Postponed 8:11 PM 5/7/08

Executive Summary: The By-Law in question deters small businesses and deprive residents from the convenience of rental of motor vehicles such as U-Haul and Ryder. I would like to either modify the By-Law so it will allow the motor vehicle rental service or delete appendix A Table C #12 from the record.

ARTICLE 36

To see if the Town will vote to accept the following drainage easements as part of the October 2, 2007 Special Town Meeting acceptance of Melim Drive:

Easement 1

Beginning at a point on the easterly line of Melim Drive at the division line of Lot 6 and 7, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; Northeasterly, by said Melim Drive, by a curve to the left, having a radius of 175.00 feet, a distance of 22.29 feet, more or less, to a point, thence; N 40° 26' 47" E, along said Melim Drive, a distance of 7.89 feet, more or less, to a point, thence; S 44° 35' 56" E a distance of 50.00 feet, more or less, to a point, thence; S 45° 24' 04" W a distance of 30.00 feet, more or less, to a point on the northerly line of Lot 7 as shown on said plan, thence; N 44° 24' 04" W, along said Lot 7, a distance of 53.03 feet, more or less, to the point of beginning.

Easement 2

Beginning at a point on the westerly line of Melim Drive at a point that is 166.81 feet from the division line of Lot 1 and 2, as measured along said westerly line of said Melim Drive, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 9, 2007, thence; S 48° 26' 47" W by said Melim Drive, a distance of 15.00 feet, more or less, to a point, thence; by a curve to the right, having a radius of 125.00 feet a distance of 15.04 feet, more or less, to a point, thence; N 48° 26' 47" W, a distance of 19.10 feet, more or less, to a point, thence; N 48° 26' 47" E a distance of 30.00 feet, more or less, to a point, thence; S 41° 31' 30" E a distance of 20.00 feet, more or less, to the point of beginning.

Easement 3

Beginning at a point on the easterly line of Melim Drive at the division line of Lot 4 and 5, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; N 29° 22' 52" E by the said Melim Drive, a distance of 10.00 feet, more or less, to a point, thence; S 59° 23' 12" E, a distance of 100.65 feet, more or less, to a point, thence; S 30° 36' 48" W a distance of 30.00 feet, more or less to a point, thence; N 59° 23' 12" W a distance of 100.00 feet, more or less, to a point on the easterly line of said Melim Drive, thence; N 29° 22' 52" E, along said Melim Drive, a distance of 10.00 feet, more or less, to the point of beginning.

Easement 4

Beginning at a point on the westerly line of Melim Drive at a point on the division line of Lots 1 and 2, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; S 29° 22' 52" W by said Melim Drive, a distance of 33.05 feet, more or less, to a point, thence; N 35° 49' 26" W, a distance of 130.00 feet, more or less, to a point, thence; N 31° 35' 18" E a distance of 82.93 feet, more or less, to a point, thence; S 57° 26' 01" E a distance of 115.00 feet, more or less, to point on the westerly line of said Melim Drive, thence; S 29° 22' 52" W by said Melim Drive, a distance of 97.95 feet, more or less, of beginning.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee deferred to Town Manager
Town Manager motioned to adopt

Voted: Article 36 was Adopted

8:12 PM 5/7/08

Executive Summary: This article is a companion article to the street acceptance article (Article 16) from the October 2, 2007 Special Town Meeting. The drainage easements identified in this current article will allow the Town to access these areas of the subdivision for future maintenance.

ARTICLE 37

The School Department shall:

1. by January 31 of each year publish their complete Budget Proposal for the next fiscal year on their website in full detail in the exact format they used for their 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation; and
2. by January 31 of each year publish their Actual Budget Expenditures through December 31 of the current fiscal year on their website in full detail in the exact format they used for their fiscal 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation; and

by August 1 of each year publish their Final Year End Budget Expenditures for the previous fiscal year on their website in full detail in the exact format they used for their fiscal 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation.

James Cutelis and Others

Motion: Finance Committee recommended Adoption
Jamie Cutelis motioned to Amend the Article
School Committee motioned to Adopt as amended
Patricia Meuse motioned for Indefinite Postponement
Joe Gill motioned to Adopt the Article as amended
Elizabeth Carey asked who would be responsible for rewriting the warrant article, and submitting for the October Special Town Meeting. Jamie Cutelis & Keith Rauseo replied that they would.

Voted: Indefinite Postponement did not prevail 8:40 PM 5/7/08
Amended was Adopted 8:41 PM 5/7/08
Article 37 was Adopted as Amended 8:42 PM 5/7/08

AMENDMENT:

1. Change January 31 to February 15
2. Change January 31 to February 15

In the last paragraph change August 1 to August 15

Executive Summary: Traditionally the School Department only provides the public with information about their proposed budget expenditures, not their actual budget expenditures. This article will create awareness of the School Department's finances, and keep the public more fully informed as to how their valuable tax dollars are being spent, especially during times of budget stress.

The Finance Committee motioned to Adjourn the 2008 Annual Town Meeting Sine Die, and this motion was Adopted.

10:19 PM 6/25/08

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
May 6, 2008

SPECIAL TOWN MEETING – MAY 6, 2008

Moderator Warren Layne opened the May 6, 2008 Special Town Meeting at 7:00 PM

There were 911 registered voters and 60 visitors in attendance. The Moderator designated the Visitors Section and Emergency exits.

Moderator recessed for 15 minutes at 7:00 PM to allow voters in line to check-in.

Moderator reconvened the Special Town Meeting at 7:15 PM

Finance Committee Chairman, Ron Hall, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
5/6/08 7:16 PM

Moderator recessed for 5 minutes at 8:10 PM to allow voters to leave the assembly, and reconvened at 8:15 PM.

Finance Committee Chairman, Ron Hall, motioned to Adjourn the May 6, 2008 Special Town Meeting, Sine Die, and this motion was Adopted.
5/6/08 8:32 PM

ARTICLE 1

To see if the Town will vote to appropriate and raise by borrowing the sum of \$18,400,000 to be added to the sum of Article 1 of the October 1, 2002 Special Town Meeting for the costs of design, construction and supervision of construction of sanitary sewers and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury: that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and that to meet this additional appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$18,400,000 under and pursuant to Chapter 44 Section 7 (1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes.

Town Manager

Motion: That the Town hereby appropriates the additional sum of \$18,400,000 to be expended by the Town Manager for the purpose of financing the design, construction and supervision of construction of sanitary sewer and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow \$18,400,000 and issue bonds or notes therefore under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, that such bonds or notes shall be general obligations of the Town and that the Town Manager is hereby authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by Town Meeting for such purposes and to take any other action necessary for the completion of the project, provided however, that (i) in the event that funds authorized for this project by this vote are not borrowed for this purpose and if the Board of Selectmen shall certify that such funds are not needed to complete the project authorized herein, then any such amounts shall be automatically rescinded upon such certification by the Board of Selectmen; and (ii) any funds borrowed for this project which shall not be necessary for the completion of this project, as the Board of Selectmen shall determine, may be appropriated only for costs associated with another sewer project, and may not be applied to the costs of any other capital project of the Town, unless the Town is advised in a written opinion of bond counsel, that such expenditure is necessary to comply with the applicable requirements of the Internal Revenue Code of 1986, as amended.

Executive Summary: The article would allow the Town to borrow an additional \$18,400,000 to complete the last phase of the master sewer project approved in October 2002. Funds are expected to be recovered through user rates and the assessment of a sewer connection fee.

Motion: Finance Committee motioned to Adopt

Mr. Charles Anzuoni motioned to amend Article 1- The moderator did not accept the amendment, because it was not pertinent to the article.

Mr. Joseph Gill and Mr. Daniel Morris motioned to Move the Question

ARTICLE 2

To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$1,390,000 to be expended under the direction of the School Building Committee to conduct a feasibility study (which shall consist of hiring contracting with an Owners Project Manager, contracting with an architectural firm to prepare the schematic designs and contracting with a Construction Manager at Risk) for the proposed project at Tewksbury Memorial High School (Map 46 Lot 32) consisting of 55.49 acres located at 320 Pleasant St, Tewksbury MA, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority (MSBA). The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved and received from the MSBA shall be the sole responsibility of the Town.

Motion: That the Town of Tewksbury appropriates the sum of \$1,390,000 for the Tewksbury Memorial High School, 320 Pleasant St Tewksbury MA feasibility study, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under Massachusetts General Law Chapter 44, or any other enabling authority, provided that the Town of Tewksbury acknowledges that the Massachusetts School Building Authority’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury and further provided that the amount of borrowing authorized pursuant to this motion shall be reduced by any amounts received or expected to be received from the MSBA.

School Building Committee

Executive Summary: This article authorizes the Town to borrow \$1,390,000 to fund an MSBA feasibility study for the Tewksbury Memorial High School. No funds will be expended by the Town until the MSBA approves the feasibility study so that the Town may be reimbursed 51.42 percent of the MSBA’s approved amount for the feasibility study.

The feasibility study will determine whether the Town can be eligible for an MSBA construction grant to construct a new high school, renovate and add to the existing high school or renovate the existing high school. The funds will be used to hire an Owners Project Manager, which is required under Chapter 149 of the Massachusetts General Law and who would assist the School Building Committee throughout the project to manage the project; an architectural firm to prepare schematic designs so that there is greater certainty in the projected construction costs as MSBA will not revise the grant amount once the Project Scope and Budget Agreement has been signed. The School Building Committee may hire a general contractor based on qualifications and who would have some risk in the project versus the former model where the contractor was selected most often on its bid amount and there were no incentives on the contractor to control costs.

Motion: Finance Committee deferred to the Selectmen

Selectmen Chairman, Todd Johnson, motioned to Adopt

School Committee Chairman, Scott Consaul concurred

Finance Committee Chairman, Ron Hall, motioned to Move the Question

ARTICLE 3

To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land at Map 114, Lot 1 and 2, (49.44 acres), Map 109, Lot 76 (25.34 acres) and Map 115, Lot 1 (0.41 acres) and Lot 2 (11.76 acres) as a Priority Development Site, or take any other action in relation thereto.

Economic Development Committee

Executive Summary: The purpose of this article is to designate the area of the Highway Corridor Overlay District (land formerly designated as the Mills mall proposal, now owned by Simon and RJ Kelly) as a Priority Development Site (PDS) under MGL Chapter 43D. Simon is currently considering a lifestyle center, however, any proposed change from the "Mills" proposal will require a Zoning by-law change plus any non-single family/non-40B development on these parcels will still require an interchange with I-93 to be permitted. The adoption of this article does not change current zoning for these land areas, this is not a zoning article. By designating this area as a PDS, the Town will avail itself up to \$150,000 for the development of design guidelines, infrastructure analysis, legal agreements, and land use and permitting requirements. The Town will be working with Andover,

Motion: Finance Committee deferred to the Planning Board

Planning Board motioned to Adopt

Finance Committee Chairman, Ron Hall, motioned to Move the Question

Voted: Article 4 was Adopted -Yes 174 / No 0 (2/3 required-unanimous vote)

5/6/08 8:25 PM

ARTICLE 5

To see if the Town will vote to approve the sum of \$17,020.53 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$17,020.53 from General Fund free cash or take any other related action.

Fire-Operating

Energy Utilities	Direct Energy	\$	121.48
		\$	118.48
		\$	47.99
		\$	956.25
		\$	284.94
		\$	41.99
		\$	469.40

Dept of Public Works

Highway			
Road Resurfacing	Felix Marino	\$	4,829.18
	Felix Marino	\$	1,216.80
	Felix Marino	\$	568.35

Fleet

Machinery	Vernon's Auto Body	\$	2,117.75
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Treasurer/Collector

Professional Services	Middlesex Retirement System	\$	6,247.92
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Total		\$	17,020.53
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Town Manager

Executive Summary: According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount.

Motion: Finance Committee motioned to Adopt

Voted: Article 5 was Adopted -Yes 55 / No 0 (9/10 required-unanimous)

5/6/08 8:25 PM

ARTICLE 6

To see if the Town will vote to transfer the following sums or take any action related thereto:

FROM:		TO:	
Cable TV-Operating	\$ 9,408	School-Salaries	\$ 9,408
PRRB Salary Escrow	\$ 41,995	Veterans-Aid	\$ 25,000
Planning - Salaries	\$ 5,000	Fire - Salaries	\$ 30,000
Library - Salaries	\$ 35,000	Comp Serv-Capital	\$ 14,500
Unemployment	\$ 5,000	Medicare	\$ 12,000
Liability Ins	\$ 3,500	Town Clerk Operating	\$ 1,995
GF Free Cash	\$ 40,000	Occupational	\$ 47,000
Total	\$ 139,903	Total	\$ 139,903

Town Manager

Executive Summary: This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

Motion: Finance Committee motioned to Adopt

Voted: Article 6 was Adopted

5/6/08 8:27 PM

ARTICLE 7

To see if the Town will vote to appropriate \$2,200 from available funds and authorize the Town Manager to acquire or purchase or by taking by eminent domain or otherwise, in fee simple and/or by easement or other interest in land along Andover Street, Westland Drive and New Jersey Road as shown on plans entitled "Utility Easement Plan, Andover Street Tewksbury Massachusetts", "Utility Easement Plan, New Jersey Road Tewksbury Massachusetts" and "Utility Easement Plan, Westland Drive Tewksbury Massachusetts" prepared by Chas. H. Sells, Inc. for the Town of Tewksbury dated March 10, 2008, for the purpose of performing improvements on existing sewer pump stations, which plans are to be recorded at the Middlesex Registry of Deeds as follows:

ANDOVER STREET
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "A"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 6 AND BEING SHOWN AS "SEWER EASEMENT AREA "A" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LOT 6 TAX MAP 67 AND THE EASEMENT DESCRIBED HEREON.

N 89°31'43" W TWENTY THREE AND 23/100 FEET (23.23') TO A POINT; THENCE,
N 00°28'17" E SIXTY TWO AND 39/100 FEET (62.39') TO A POINT ALONG THE TEWKSBURY AND ANDOVER TOWNLIN; THENCE ALONG THE TEWKSBURY AND ANDOVER TOWNLIN,
S 57°09'09" E TWENTY SEVEN AND 50/100 FEET (27.50') TO A POINT AT LAND NOW OR FORMERLY THE TOWN OF TEWKSBURY; THENCE,
ALONG THE LAND NOW OR FORMERLY THE TOWN OF TEWKSBURY,
S 00°28'20" W FORTY SEVEN AND 66/100 FEET (47.66') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "A" CONTAINS 1,278.00 S.F. MORE OR LESS.

ANDOVER STREET
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "B"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 4 AND BEING SHOWN AS "SEWER EASEMENT AREA "B" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LOT 4 TAX MAP 67 AND THE EASEMENT DESCRIBED HEREON.

N 89°36'30" W SEVENTY FIVE AND 01/100 FEET (75.01') TO A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LAND NOW OR FORMERLY JANICE J. ZECCO; THENCE,
NORTHERLY ALONG SAID LAND, N 00°28'20" E FORTY SEVEN AND 66/100 FEET (47.66') TO A POINT ALONG THE TEWKSBURY AND ANDOVER TOWNLIN; THENCE,
SOUTHERLY ALONG THE TEWKSBURY AND ANDOVER TOWNLIN,
S 57°09'09" E EIGHTY EIGHT AND 81/100 FEET (88.81') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "B" CONTAINS 1,787.00 S.F. MORE OR LESS.

ANDOVER STREET
LEGAL DESCRIPTION
"TEMPORARY ACCESS EASEMENT"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 6 AND BEING SHOWN AS "TEMPORARY ACCESS EASEMENT" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF THE EASEMENT DESCRIBED HEREON. SAID POINT IS ONE HUNDRED TWENTY SIX AND 57/100 FEET (126.57') FROM A POINT AT THE SOUTHWESTERLY CORNER OF LOT 6 ON TAX MAP 67.

N 00°28'17" E EIGHTY ONE AND 41/100 FEET (81.41') TO A POINT LOCATED ALONG THE TEWKSBURY AND ANDOVER TOWN LINE; THENCE,
SOUTHERLY ALONG THE TEWKSBURY AND ANDOVER TOWNLINE, S 57°09'09" E THIRTY FIVE AND 52/100 FEET (35.52') TO A POINT; THENCE,
S 00°28'17" W SIXTY TWO AND 39/100 FEET (62.39') TO A POINT LOCATED ALONG THE NORTHERLY SIDELINE OF ANDOVER STREET; THENCE,
NORTHERLY ALONG ANDOVER STREET,
N 89°31'43" W THIRTY AND 00/100 FEET (30.00') TO THE POINT OF BEGINNING.

SAID "TEMPORARY ACCESS EASEMENT" CONTAINS 2,157.00 S.F. MORE OR LESS.

WESTLAND DRIVE
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "A"

A CERTAIN EASEMENT LOCATED ON THE EASTERLY SIDELINE OF WESTLAND DRIVE IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 64 LOT 14 AND BEING SHOWN AS "PERMANENT UTILITY EASEMENT AREA "A" ON PLAN ENTITLED "UTILITY EASEMENT PLAN WESTLAND DRIVE TEWKSBURY,

MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008 AND LAST REVISED ON MARCH 23, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE NORTHWESTERLY CORNER OF TAX MAP 64 LOT 14 AND THE EASEMENT DESCRIBED HEREIN; THENCE,

N 78°08'00" E TWELVE AND 00/100 FEET (12.00') ALONG THE SOUTHERLY SIDELINE OF LAND NOW OR FORMERLY STEVEN C. TSIMTSOS & SUSAN J. DESMOND TO A POINT; THENCE,

ALONG OTHER LAND OF ANN CONLIN AND GARY ANDRIOTAKIS THE FOLLOWING TWO COURSES:

S 11°52'00" E TWENTY SEVEN AND 90/100 FEET (27.90') TO A POINT;
S 78°08'00" W TWELVE AND 00/100 FEET (12.00') TO A POINT; THENCE,

ALONG WESTLAND DRIVE N 11°52'00" W TWENTY SEVEN AND 90/100 FEET (27.90') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "A" CONTAINS 334.76 S.F. MORE OR LESS.

WESTLAND DRIVE
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "B"

A CERTAIN EASEMENT LOCATED ON THE EASTERLY SIDELINE OF WESTLAND DRIVE IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 64 LOT 13 AND BEING SHOWN AS "PERMANENT UTILITY EASEMENT AREA "B" ON PLAN ENTITLED "UTILITY EASEMENT PLAN WESTLAND DRIVE TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008 AND LAST REVISED ON MARCH 23, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF LOT 13 TAX MAP 64 AND THE EASEMENT DESCRIBED HEREIN; THENCE,

ALONG WESTLAND DRIVE N 11°52'00" W TWENTY EIGHT AND 83/100 FEET (28.83') TO A POINT; THENCE,

ALONG OTHER LAND OF STEVEN C. TSIMTSOS AND SUSAN J. DESMOND THE FOLLOWING TWO COURSES:

N 78°08'00" E TWELVE AND 00/100 FEET (12.00') TO A POINT;

S 11°52'00" E TWENTY EIGHT AND 83/100 FEET (28.83') TO A POINT; THENCE,

ALONG THE NORTHERLY SIDELINE OF LAND NOW OR FORMERLY ANN CONLIN & GARY ANDRIOTAKIS S 78°08'00" W TWELVE AND 00/100 FEET (12.00') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "B" CONTAINS 345.91 S.F. MORE OR LESS.

NEW JERSEY ROAD
LEGAL DESCRIPTION
"TEMPORARY ACCESS EASEMENT"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF NEW JERSEY ROAD IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 81 LOT 224 AND BEING SHOWN AS "TEMPORARY ACCESS EASEMENT" ON PLAN ENTITLED "UTILITY EASEMENT PLAN NEW JERSEY ROAD TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF THE EASEMENT DESCRIBED HEREIN AND ON THE NORTHERLY SIDELINE OF NEW JERSEY ROAD. SAID POINT IS ONE HUNDRED FIFTY FIVE AND 00/100 FEET (155.00') FROM A CONCRETE BOUND WITH DRILL HOLE FOUND AT THE SOUTHWESTERLY CORNER OF LOT 224 ON TAX MAP 81; THENCE,

ALONG OTHER LAND OF MICHAEL AND PAULA FARLEY N 28°33'40" E NINETY AND 00/100 FEET (90.00') TO A POINT; THENCE,

ALONG THE LAND NOW OR FORMERLY RICHARD W. FROST AND DENISE LYONS S 61°26'20" E TWENTY FIVE AND 00/100 FEET (25.00') TO A POINT; THENCE,

ALONG OTHER LAND OF MICHEAL AND PAULA FARLEY S 28°33'40" W NINETY AND 00/100 FEET (90.00') TO A POINT; THENCE,

ALONG THE NORTHERLY SIDELINE OF NEW JERSEY ROAD N 61°26'20" W TWENTY FIVE AND 00/100 FEET (25.00') TO THE POINT OF BEGINNING.

SAID "TEMPORARY ACCESS EASEMENT" CONTAINS 2,250.00 S.F. MORE OR LESS.

Said plans and legal description is on file in the office of the Town Clerk and in the Community Development Department in the DPW Building.

Town Manager

Motion: That the Town hereby appropriates the sum of \$2,200 to pay the costs for the taking of land and for all other costs incidental and related thereto, the Town Manger is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, eminent domain, gift or otherwise.

Executive Summary: This article allows the Town to acquire temporary and permanent easements of land along Andover Street, Westland Drive and New Jersey Road in order to update the existing sewer pump stations on these areas.

Motion: Finance Committee deferred to Town Manager, David Cressman

Town Manager motioned to Adopt

Voted: Article 7 was Adopted -Yes 62 / No 0 (2/3 required – unanimous)

5/6/08 8:28 PM

ARTICLE 8

To see if the Town will vote to authorize the board of Selectmen to petition the General Court to enact special legislation authorizing the Town to issue bonds or notes for the purpose of funding the Town's liability attributable to the additional benefits

payable under the early retirement incentive programs authorized by the General Court in 2002 and 2003, and the underfunded benefits payable under the normal retirement program, or take any other action relative thereto.

Board of Selectmen
Town Manager

Executive Summary: This article will allow the Town to refinance underfunded pension liabilities at a lower interest rate than charged by the Middlesex Retirement System.

Motion: Finance Committee motioned to Adopt

Voted: Article 8 was Adopted 5/6/08 8:29 PM

ARTICLE 9

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 48 on Assessor's Map 98, and further described as 5,000 sq. ft. and located on Wamesit Road. Said property was acquired by the Town by tax foreclosure procedure and shall be sold in accordance with Section 3.12.010 of the Town By-laws, or take any action relative thereto.

Town Manager

Executive Summary: The town acquired this property by tax foreclosure on or about March 1, 1982. By selling this property the town can return it to the tax rolls. The request to sell this property was made by an abutter.

Motion: Finance Committee motioned to Adopt

Voted: Article 9 was Adopted 5/6/08 8:29 PM

ARTICLE 10

To see if the Town will vote to transfer the following amounts from Provisions for Abatements and Exemption accounts that have a surplus to Provision for Abatements and Exemptions account that have a deficit as follows:

FROM:		TO:	
FY98 Provision	\$ 2,589.69	FY05 Provision	\$ 67,635.47
FY04 Provision	\$ 50,000.00	FY06 Provision	\$ 30,411.83
FY07 Provision	\$ 45,457.61		\$
Total	\$ 98,047.30	Total	\$ 98,047.30

Town Manager

Executive Summary: This transfer eliminates the deficits in the FY05 and FY06 Provision for Abatements and Exemption accounts by transferring surplus balances from the FY98, FY04 and FY07 Provision for Abatements and Exemptions accounts. Therefore these deficits will not have to be raised on the FY09 Tax Recap. This transfer has been approved by the Tewksbury Board of Assessors.

Motion: Finance Committee motioned to Adopt

Voted: Article 10 was Adopted 5/6/08 8:30 PM

ARTICLE 11

To see if the Town will authorize the Board of Selectmen to petition the state legislature for special legislation to authorize the Division of Capital Asset Management for the Commonwealth of Massachusetts to enter into a long term lease with the Town of Tewksbury for the placement of microwave and communication equipment on the water tower at the Tewksbury Hospital for the Town-wide microwave and communication system, with the terms and conditions to be agreed upon by the parties, or take any action relevant thereto.

Board of Selectmen
Town Manager

Executive Summary: This Article will allow the Town to acquire a long-term lease for the Town-wide microwave and communication system, installed on the water tower at the Tewksbury Hospital.

Motion: Finance Committee motioned to Adopt

ARTICLE 12

To see if the Town will vote to appropriate and raise by borrowing the sum of \$375,000 to be added to the sum of Article 6 of the October 5, 2004 Special Town Meeting for the costs of design, construction and supervision of construction related to the expansion of the water storage system in the Town of Tewksbury including other costs incidental and related thereto; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and that to meet this additional appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$375,000 under and pursuant to Chapter 44 Sections 7 and 8 and Chapter 29C, of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore or borrow from the Massachusetts Water Pollution Abatement Trust and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes or take any action related thereto.

Town Manager

Motion: That the Town hereby appropriates the additional sum of \$375,000 to be expended by the Town Manager for the purpose of financing the design, construction and supervision of construction related to the expansion of the water storage system in the Town of Tewksbury including any other costs incidental and related thereto; including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow \$375,000 and issue bonds or notes therefore under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws and/or Chapter 29C of the General Laws or any other enabling authority, that such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion from the Massachusetts Water Pollution Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement with the trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all the funds available for the project and to take any other action necessary to carry out the project.

Executive Summary: The article would allow the Town to borrow an additional \$375,000 to complete the expansion of the water storage system in the Town of Tewksbury. The additional funds will be used to cover costs not eligible for borrowing from the Massachusetts Water Pollution Abatement Trust and other necessary project costs. The project was originally approved in October 2004 for \$7,250,000. The funds are expected to be recovered through user rates.

Motion: Finance Committee motioned to Adopt

Voted: Article 12 was Adopted - Yes 62 / No 1 (2/3 required - 42 needed)

5/6/08 8:31 PM

Finance Committee Chairman, Ron Hall, motioned to Adjourn the May 6, 2008 Special Town Meeting, Sine Die, and the motion was Adopted.

5/6/08 8:32 PM

Respectfully Submitted:

MARY-ANN O. NICHOLS, TOWN CLERK

Special Town Election

June 7, 2008

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 5,930 ballots cast.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Kathy Brothers, Warden	Marie T. Magro, Clerk	
Precinct 2A	Valerie Rogers, Warden	Gail Pollard, Warden	Bertha D'Amico, Clerk
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Mary Pilcher, Warden	Pat McNamara, Clerk	
Precinct 4	Mary Pepin, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Mildred Miles, Clerk	

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	738	738	696	736	738	860	585	839	5,930

QUESTION 1 - OVERRIDE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Yes	263	283	257	240	309	332	204	299	2,187
No	475	455	439	496	429	528	380	540	3,742
Total	738	738	696	736	738	860	585	839	5,930

Total Registered Voters	19,245
Total Votes	5,930
Percent	31%

Special State Primary

September 16, 2008

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 2,651 ballots cast; 2,335-Democrat, 306-Republican, 1-Green-Rainbow & 9-Working Families.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Kathy Brothers, Warden	Marie T. Magro, Clerk	
Precinct 2A	Valerie Rogers, Warden	Gail Pollard, Warden	Bertha D'Amico, Clerk
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Mary Pilcher, Warden	Laurie Siano, Warden	Pat McNamara, Clerk
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

STATE PRIMARY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
DEMOCRAT	282	290	240	305	276	288	290	364	2,335
REPUBLICAN	38	30	40	45	38	40	33	42	306
GREEN-RAINBOW	0	0	0	0	0	0	1	0	1
WORKING FAMILIES	0	0	0	2	2	3	0	2	9
	320	320	280	352	316	331	324	408	2,651

DEMOCRAT

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
John F. Kerry	154	145	129	160	134	150	167	188	1,227
Edward J. O'Reilly	125	142	109	140	140	136	119	172	1,083
Blanks	3	0	2	4	0	1	3	4	17
Write Ins - Other	0	3	0	1	2	1	1	0	8
Total	282	290	240	305	276	288	290	364	2,335

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Nicola S. Tsongas	211	216	182	226	193	205	231	269	1,733
Blanks	65	72	53	73	75	79	55	88	560
Write Ins - Other	6	2	5	6	8	4	4	7	42
Total	282	290	240	305	276	288	290	364	2,335

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Mary-Ellen Manning	143	149	151	177	143	138	167	206	1,274
Timothy P. Houten	75	80	60	76	74	89	72	81	607
Blanks	64	60	28	50	57	59	51	75	444
Write Ins - Others	0	1	1	2	2	2	0	2	10
Total	282	290	240	305	276	288	290	364	2,335

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Susan C. Tucker	216	224	195	248	208	211	234	275	1,811
Blanks	65	66	41	55	63	76	55	84	505
Write Ins - Others	1	0	4	2	5	1	1	5	19
Total	282	290	240	305	276	288	290	364	2,335

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
James R. Miceli	232	250	209	254			240	307	1,492
Blanks	48	39	28	49			49	54	267
Write Ins - Others	2	1	3	2			1	3	12
Total	282	290	240	305	0	0	290	364	1,771

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Barry R. Finegold					203	201			404
Blanks					68	83			151
Write Ins - Others					5	4			9
Total	0	0	0	0	276	288	0	0	564

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
John R. Buonomo	139	155	141	181	143	143	160	203	1,265
Blanks	118	110	76	109	108	107	109	140	877
Write Ins - Others	10	5	16	8	7	9	14	21	90
John Aliperta					1	6			7
Thomas Concannon		3	6	2	2		2		15
Richard Corvino						3			3
Paula E. Mattaliono	2								2
Sean O'Donovan	12	14	1	5	12	16	5		65
John Panica	1	1			1	2			5
Maria Sheehy					2				2
James I. Wojas		2				2			4
Total	282	290	240	305	276	288	290	364	2,335

REPUBLICAN

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Jeffrey K. Beatty	34	28	38	43	32	37	29	38	279
Blanks	4	2	2	1	5	1	3	3	21
Write Ins - Others	0	0	0	1	1	2	1	1	6
Total	38	30	40	45	38	40	33	42	306

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	34	28	33	35	33	35	28	36	262
Write Ins - Others	3	2	7	8	4	1	5	6	36
Ted Gaiero	1	0	0	2	1	4	0	0	8
Total	4	2	7	10	5	5	5	6	306

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	36	30	36	41	38	40	30	38	289
Write Ins - Others	2	0	4	4	0	0	3	4	17
Total	2	0	4	4	0	0	3	4	306

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	36	30	35	41	37	40	30	37	286
Write Ins - Others	2	0	5	4	1	0	3	5	20
Total	2	0	5	4	1	0	3	5	306

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins - Others	2	1	4	5			3	5	20
Blanks	36	29	36	40			30	37	208
Total	38	30	40	45	0	0	33	42	228

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins - Others					1	0			1
Blanks					37	40			77
Total	0	0	0	0	38	40	0	0	78

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	36	28	34	36	36	33	30	36	269
Write Ins - Others	2	1	6	5	1	1	3	6	25
John Lambert	0	0	0	4	1	2	0	0	7
James I. Wojas	0	1	0	0	0	4	0	0	5
Total	2	2	6	9	2	7	3	6	306

GREEN-RAINBOW

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Write Ins – Other	0	0	0	0	0	0	1	0	1
Total	0	0	0	0	0	0	1	0	1

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Write Ins – Other	0	0	0	0	0	0	1	0	1
Total	0	0	0	0	0	0	1	0	1

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Write Ins – Other	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Write Ins - Other	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0			1	0	1
Write Ins - Other	0	0	0	0			0	0	0
Total	0	0	0	0	0	0	0	0	1

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					0	0			0
Write Ins - Other					0	0			0
Total	0	0	0	0	0	0	0	0	0

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Write Ins - Other	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1

WORKING FAMILIES

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2	2	3	0	2	9
Write Ins - Other	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	9

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2	2	3	0	0	7
Write Ins - Other	0	0	0	0	0	0	0	2	2
Total	0	0	0	0	0	0	0	2	9

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2	2	3	0	1	8
Write Ins - Other	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	9

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2	2	3	0	0	7
Write Ins - Other	0	0	0	0	0	0	0	2	2
Total	0	0	0	0	0	0	0	2	9

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2			0	1	3
Write Ins - Other	0	0	0	0			0	1	1
Total	0	0	0	0	0	0	0	1	4

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					2	3			5
Write Ins - Other					0	0			0
Total	0	0	0	0	0	0	0	0	5

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	2	0	0	2
Write Ins - Other	0	0	0	2	0	0	0	1	3
Sean T. O'Donovan	0	0	0	0	2	1	0	1	4
Total	0	0	0	2	2	1	0	2	9

Total Registered Voters	19,462
Total Votes	2,651
Percent	14%

Special Town Meeting

Tewksbury Memorial High School
320 Pleasant Street
October 7, 2008

SPECIAL TOWN MEETING – OCTOBER 7, 2008

Moderator Warren Layne opened the October 7, 2008 Special Town Meeting at 7:00 PM.

There were 425 registered voters and 22 visitors in attendance. The Moderator designated the Visitors Section and Emergency exits.

Finance Committee Chairman, Tom Cooke, motioned to Waived the Reading of the Warrant Articles and this motion was Adopted. 10/7/08 7:03 PM

Moderator recessed for 2 minutes at 7:30 PM to confer with Town Counsel, and reconvened at 7:32 PM.

Moderator recessed for 2 minutes at 7:35 PM to allow voters to leave the assembly, and reconvened at 7:37 PM.

Finance Committee Chairman, Tom Cooke, motioned to adjourn the October 7, 2008 Special Town Meeting, Sine Die, and this motion was Adopted. 10/7/08 9:39 PM

ARTICLE 1

Tewksbury's Agricultural Regulations for Keeping Swine

Preamble

Whereas, within the Town of Tewksbury a Swine Operation expanded ,building a 10,000 square foot PM barn with a 500,000 gallon capacity waste tank below. The nearest residence located a mere five hundred ninety feet (590') from the waste tank.

Whereas, the increase in the number of swine, produced excessive odor for neighboring residents and two abutting towns, Wilmington and Andover. Air quality concerns neighboring residents due to airborne fecal matter and gasses from swine waste, which occurs during the storage, composting and spraying of crop fields.

Whereas, Tewksbury is currently home to three piggeries or swine operations, each with the potential to expand and increase the number of swine without regard to the abutters, without local control and without a public process for the citizens.

Whereas, examination of Agriculture Industry Standards for keeping swine and State Laws for air quality, environmental and pollution standards for keeping swine, revealed a lack of protections for communities and a lack of due process if a problem occurs.

Whereas, when an Agricultural operation keeping swine expands in a suburb, twenty (20) miles north of Boston, Massachusetts, it is reasonable to expect the operation should co-exist with its abutters and close neighbors. The 2000 town census shows, 28,851 people, 9,964 households and 7,692 families residing in the town. The population density was 1,392.3 people per square mile and a total land area of 20.7 square miles.

Whereas, the requirements and standards described in this document are for the express benefit of the people of the community, in consideration of public health and successful agricultural uses of land. The requirements shall provide the Local Health Department, Board of Health and town officials more discretion and enforcement over the safety and wellbeing of the community.

Whereas, the citizens of Tewksbury acknowledge the benefits and necessity of raising animals for our countries' food, we also acknowledge the need to protect the air we breathe, the environment and the property we call "home". Home is where we raise our children, celebrate family events, and relax from the stresses of work and the world at large. Requiring standards and regulations for Swine Operation facilities does not have to be mutually exclusive.

Whereas, the Agricultural Industry does not regulate themselves for all size swine operations and Massachusetts State Law does not protect basic rights of abutters of Swine Operations, specifically, a resident's right to breathe clean air, use and enjoy their property and the right to protect the value of that property. In the absence of standards and laws, the State is placing greater significance on a business's profits than a citizen's basic property rights!

Therefore, we the citizens of Tewksbury exercise our right to define standards for keeping swine within our community.

The standards for keeping swine within the Town of Tewksbury shall;

- 1) Provide equal protection under the law, by allowing residents basic rights to protect the health and wellbeing of their families, the neighborhoods and the community.
- 2) Empower the Board of Health by establishing a higher threshold for public safety and welfare, including odor nuisance.
- 3) Provide basic standards for and require enforcement of conservation concerns and environmental laws related to agricultural operations keeping swine.

Section 1 Definitions

- a. Agricultural Operation throughout this document will refer to the operation of keeping swine.
- b. Approving Authority shall be the Tewksbury Board of Health or its designated representative.
- c. Abutters shall be any land owner or lessee whose property is ½ mile of the applicant’s swine operation.
- d. Environmental Assessment An inspection by the town’s conservation administrator where the entire agricultural operation (land owned and leased) is physically inspected and environmental concerns or pollution is documented. Upon remedy of the concerns and/or violations, will certifying there is no illegally dumped manure on the property, no runoff exits into wetlands and that the operation will not contaminate the environment.
- e. Manure Management Plan (MMP) is a plan written by a certified industry professional, recommending the handling of swine manure. It shall addressing clearing, composting, storage (including location in relation to wells and waterways), utilization and removal of swine manure. Such a plan shall represent the most up-to-date best management industry practices and the most stringent industry guidelines.
- f. Neighborhoods shall be any land owner or lessee whose property is within one (1) mile of the applicants operation.
- g. Nutrient Management Plan a plan written by a certified industry professional, who test the soil makes recommendations based on soil test results and type of crops to be planted to ensure a balanced soil composition, based on the most up-to-date Best Management Practices and the most stringent recommendations and guidelines.
- h. Non-Impervious Land is land in which precipitation is allowed to directly fall and penetrate into the soil, excluding any buildings, paved driveway, shelters, or other barriers preventing the free flow of precipitation into the ground.
- i. Pest Control Plan A plan written to describe the type of pests which are experienced on this operation and the action recommended, including products to be used, based on the most up-to-date Best Management Industry Practices and the most stringent recommendations and guidelines.
- j. Swine Permit the permit granted by the Approving Authority to keep swine within the Town of Tewksbury, valid for twelve (12) months from date of issue.
- k. Swine are any pigs not including pot-bellied pigs kept as household pets. For the purpose of licensing swine, juvenile swine not yet weaned, residing on the property with their maternal parent will not count as additional swine and will not require an additional or amended permit, until they are weaned.

Section 2 Permit Application for Keeping Swine

In the absence of Agricultural Industry Standards requiring swine permitting regulations, for all size swine operations, and State Laws requiring the same, the citizens of the Town of Tewksbury shall define the following standards for the permit process for keeping swine.

An agricultural operation shall apply, annually, to the Approving Authority, for a permit to keep swine.

The Approving Authority and local Health Department shall be responsible for agricultural operations to obtain permits at least every twelve months.

The following information shall be required and shall accompany the permit application;

- 1) Application form, completed and showing number of swine to be kept.
- 2) A “Manure Management Plan” (see section 1, “Definition”)
- 3) A “Nutrient Management Plan”, (see section 1, “Definition”)
- 4) A “Pest Control Plan”, (see section 1, “Definition”)
- 5) An “Environmental Assessment”, (see section 1, “Definition”)
- 6) Verification that all abutters have been notified by certified mail of the applicants intent, not more than thirty (30) days but no less than fourteen (14) days in advance of the hearing before the Approving Authority.

- 7) A certified plot plan of the entire farming operation, in its entirety, including areas which may be located in an abutting town(s). The plan and the following information will be drawn to scale and will become part of a legal document:
 - The plot plan shall reflect the location of all buildings and structures of the entire farm and their purpose.
 - The plot plan shall reflect the location and size of the area(s) the manure is located for composting, location of spreading area (cropland) or storage area. including areas which may be located in an abutting town(s).
 - The plot plan shall reflect the location of all streams, ponds and/or wetlands or waterways, including flood zones, located on the entire property, including areas which may be located in an abutting town(s).
 - A clear designation and description of the nearest boundaries or areas covered by Tewksbury's Ground Water Protection Bylaw.
- 8) Permits for keeping swine, if issued, shall be issued to the owner of the property for a specific number of swine and cannot be transferred or assigned without a new hearing.
- 9) Permits are valid for twelve (12) months, from the date of issue, after which time it expires.

Section 3 Action by Approving Authority on "Permit Application for Keeping Swine"

- 2) Upon receipt of the completed application, the Approving Authority shall hold a Public Hearing within 45 days. During which time, the Approving Authority shall:
 - a. Verify that all abutters have been or will be notified.
 - b. Inspect the property, and ensure that it is in accordance with Sections 4 through 9 in this document.
 - c. Review the "Permit Application for Keeping Swine" and required documents.
 - d. Certify all application information and documents are complete and accurate.
 - e. Review the file on this agricultural operation from previous years to insure they are in good standing. Review complaints from residents, environmental report from Conservation Administrator, and other pertinent findings.
- 3) The Approving Authority shall provide an opportunity for the abutters to express their concerns, ask questions, and express their support or opposition to the application. The Board of Health may require the applicant to furnish additional information to make a determination whether to grant the permit.
- 4) The Approving Authority shall make the Applicant aware that keeping swine is a major source of pollution. The burden shall be on the applicant to establish that the granting of a permit shall not endanger the health and wellbeing of the public, including the drinking water supplies of the community.
- 5) The Approving Authority shall act on the application for a Swine Permit and shall provide the applicant with a written decision of the outcome and any conditions imposed by the Board of Health if the permit is granted.
- 6) The Approving Authority shall issue or deny said "Permit for Keeping Swine". If upon examination of the required documents; there would be a negative impact to the public's health and welfare, including odor nuisance concerns, then denial of said application, with findings shall also be forthcoming from the Approving Authority.

Section 4 Swine Housing

In the absence of standard regulations for swine buildings, for all size operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require agricultural operations to comply with State Code and local building regulations and a component for public input;

- 1) Building or Renovation of swine buildings shall require a Permit application.
- 2) The Applicant shall notify abutters and a public hearing shall be conducted.
- 3) The Applicant shall submit plans to all town officials, in accordance with Town of Tewksbury bylaws. Each Town department shall provide comments to the Planning Board prior to a public hearing.
- 4) The citizens shall be given every opportunity to express their concerns during the public hearing and said concerns shall be remedied by the Planning Board.
- 5) For New construction or renovation, the decision to issue a permit, by the Planning Board, shall place the weight of the decision on the appropriateness of the building or improvements for the neighborhood and the welfare of the neighborhood.

- 6) All new construction or renovation of primary stables, pens or housing used to contain swine shall be a minimum 5000 feet from any lot line and shall be designed with the industry's most recent and most stringent requirements and recommendations for minimizing odors and environmental pollution.

Section 5 Manure Management

In the absence of standard regulations requiring a manure management plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a Manure Management Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

One hog produces four (4) pounds of waste per day on average, or 1,460 pounds per year. For example, 1000 swine will produce 1,460,000 pounds of waste per year, on average.

- 1) The submitted Manure Management Plan (MMP) shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The MMP shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations and guidelines and technology, regardless of the size of the operation.
- 3) The MMP shall address clearing, composting, storage (including location in relation to streams ponds, wetlands, flood zones, and ground water protection areas), utilization and removal of manure.
- 4) The MMP shall require management and disposal of manure in a way which minimize odors, breeding flies and the attraction of vermin.
- 5) The MMP shall require manure to be collected and stockpiled at a location(s), carefully chosen to maximize the distance from abutting properties and watercourse and with due consideration of the prevailing winds.
- 6) The storage of manure, wastes and soiled bedding and the maintenance of pens or corrals for swine shall not interfere with any abutter's rights to clean air or to the use and enjoyment of their property.
- 7) The Board of Health or its agent and the local Health Department shall investigate any complaints of offensive odor, pollution or pests (such as rats, mice, insects, flies or mosquitoes) associated with the keeping of swine within the Town of Tewksbury and find a remedy in accordance with Section 10 "Enforcement".
- 8) The Board of Health and the Local Health Department shall track manure production and disposal, documenting and accounting for all swine waste. These documents shall be available to the public.
- 9) Upon every visit to the property, the health official shall inspect and measure storage areas, measuring the contents of the swine waste storage tank or the height and width of manure piles and their location on the property and document the findings. This information shall be available to the public.

Section 6 Nutrient Management Plan

Swine waste can pollute the environment when misapplied or over-applied to cropland. In the absence of standard regulations requiring a nutrient management plan for all size swine operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a nutrient management plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

- 1) The submitted Nutrient Management Plan shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The Nutrient Management Plan shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.
- 3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require follow up on the Nutrient Management Plan, inspecting the property for violations in the plan and documenting said violations. All information shall be documented and action take, in accordance with Section 10 "Enforcement"

Section 7 Pest Control Plan

In the absence of standard regulations requiring a Pest Control Plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a Pest Control Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

- 4) The submitted Pest Control Plan shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

- 5) The Pest Control Plan shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.
- 6) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action take and results. All information shall be documented and action take, in accordance with Section 10 “Enforcement”

Section 8 Environmental Assessment

In the absence of standard regulations requiring an Environmental Assessment for all size swine operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require an Environmental Assessment each year, as required in the “Permit Application for Keeping Swine” (Section 2).

- 1) The submitted Environmental Assessment shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The Environmental Assessment shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.
- 3) No swine facility shall willfully or through negligence, cause, suffer, allow or permit the drainage of any liquid effluent containing urine and/or fecal matter from the property to flow over the surface of the ground where it can flow to abutting property, public way, watercourse, body of water, or wetland area.
- 4) All insecticides used to control pests or insects shall be approved by the Department of Public Health and the Department of Environmental Protection and should be applied in accordance with the instruction for the use of that insecticide.
- 5) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action take and results. All information shall be documented and action take, in accordance with Section 10 “Enforcement”

Section 9 Air Quality Protection for Residents from Swine Operations

Residents shall have the right to breathe air, free from odorous and harmful gasses and free from microscopic particulates of swine waste.

Residents shall have the right to use and enjoy their property and protect the value and/or marketability of their property.

Acceptable odor standards are designed to protect air quality for neighboring residents. Local Health Department and and Board of Health officials are sworn to protect and promote public health and welfare, including stress, the result of excessive odors on abutters of swine operations.

The measurement of odor generation rate and odor intensity is a developing science. However, it is widely recognized that factors like the way a farm is designed and the use of best management practices can minimize odor emissions.

The same standards of air quality for all other industry and businesses in the United States including the State of Massachusetts, should apply to agricultural operations keeping swine. The Agricultural Industry has not provided odor and air quality standards for abutters of agricultural operations keeping swine.

In the absence of State Laws setting acceptable odor levels and due process for residents negatively affected by swine odor, the citizens of the Town of Tewksbury shall determine standards for swine odor relief and prevention within our community.

- 1) All agricultural operations keeping swine shall use Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. Swine operations shall use the recommendations, and the latest research and technology, of the Environmental Protection Agency, Department of Agriculture, National Resources Conservation Service and other industry agencies and organizations, to minimize odors.
- 2) Decomposition of piggery wastes generates by-products or compounds which produce strong odors. Odor generation from swine waste shall be minimised by the barn design, effluent collection and storage location, carcass disposal, and manure spreading. Swine waste shall be managed in a way as to minimize odor generation and shall use Best Management Industry Practices to minimize odors.
- 3) Odours are influenced by climate and topography, separation distance plays an important role in the dispersion of odors from swine operations, therefore, swine operations shall be established or moved to a sufficient distance from residences, to ensure that dispersion effectively limits odours and frequencies under the expected range of atmospheric conditions. If a sufficient distance to disperse odor cannot be established, more additional and/or more

prudent measures shall be taken on behalf of the swine operation, to monitor air quality standards and ensure abutters rights to clean air and use and enjoy their property.

- 4) The Director of Health or its agent and the Board of Health shall examine all the factors influencing swine operation odors and take action to relieve neighbouring residents. Each complaint shall be documented and shall include: Frequency, Intensity, Duration and Offensiveness.
- 5) Sludge from swine waste is comprised of either completely or partially digested organic matter which when disturbed can be highly odorous. When disturbed or irrigated, effluent generates odours through the release of offensive gases and by spray drift of fine aerosols through the atmosphere. The application of swine effluent shall be managed so that effluent infiltrates, or is incorporated into the soil immediately following application.
- 6) There shall not be application of swine waste during prolonged wet periods or when runoff would occur. Timing of effluent application shall be considered, during the week days when most residents are at work. It shall not occur on weekends or holidays, or when prevailing weather conditions would cause odors.
- 7) Carcass disposal shall be well designed and managed to prevent odor. Burial sites shall be designed to prevent entry of upslope runoff water. The whole carcass shall be covered with a layer of soil immediately after placement in the pit. If composting is used, the carcass should be covered with at least 300 mm of sawdust or other composting substrate. Records shall be kept of deaths and location of burial.

Section 10 Enforcement

In the absence of standard regulations for swine regulation enforcement from the Agricultural Industry, for all swine operations, and State Laws and local regulations which provide inadequate due process and accountability for citizens neighboring swine operations, we the citizens of Tewksbury exercise our right to define enforcement standards for our local Health Department and Board of Health.

Local Department of Health officials or its agent and the Board of Health shall be the enforcement agent for the following requirements;

- 1) Regular inspections shall be performed, as needed, without prior notification, in accordance with Sections 4 through 9 in this document.
- 2) Non-compliance of any regulations for keeping swine shall be documented and permits may be revoked or suspended if it is determined that any of the following has occurred:
 - Continued keeping of swine constitutes a public safety of health risk.
 - The animals are not receiving proper care.
 - The facts contained in the application or as represented by the application to the BOH are inaccurate.
 - The permit holder is keeping swine in greater numbers than indicated on the current permit.
 - Abutter's rights to use and enjoy their property have been violated.
 - The health and wellbeing of the citizens are negatively impacted
 - The Best Management Practices and most stringent industry standards and recommendations have not been used and/or implemented by the operation.
 - Violations occur to "Tewksbury's Agricultural Regulations for Keeping Swine"
- 3) The holder of any permit revoked or suspended, shall be notified of such action by certified mail. The person aggrieved may petition the BOH for a public hearing at the next available BOH meeting. The applicant may be permitted to keep said swine on the premise until the BOH hearing so long as it does not pose an immediate threat to the public health and safety, in which case the swine must be removed within twenty-four (24) hours of the receipt of the notice.
- 4) Complaints shall be logged and investigated immediately.
- 5) Citizens shall be given every opportunity to express their concerns during a public hearing and said concerns shall be remedied by both the Department of Health or its agent and the Board of Health.
- 6) Unresolved problems shall be remedied by revoking the permit for swine.

Section 11 Severability

If any provisions of these regulations are declared invalid or unenforceable, the other provisions shall not be affected by this determination and shall remain in full force and effect.

Executive Summary: “Tewksbury’s Agricultural Regulations for Keeping Swine” shall regulate swine operations in Tewksbury.

Whereas, the Agricultural Industry does not regulate all swine operations and in the absence of Massachusetts State Law to protect basic rights of abutters of swine operations, the regulations establish basic property rights of residents; to breath clean air, use and enjoy property and protect property value.

The regulations require manure, nutrient and pest management, as well as environmental assessments and the industry’s best management practice. Health officials will have more discretion and enforcement over the safety and wellbeing of the community.

Motion: Finance Committee Chairman, Tom Cooke deferred to the Board of Selectman
Board of Selectman Chairman, Todd Johnson deferred speaker Michelle Walsh
Michelle Walsh motioned to move the Article 1 as amended

Voted: Moderator unsure of voice vote, requested a standing count on the motion 10/7/08 7:19 PM
Standing count on the motion was Adopted 10/7/08 7:26 PM
Standing count on the article as amended was Adopted 10/7/08 7:29 PM

Motion: Richard O’Neill motioned for reconsideration

Voted: Motion for reconsideration was Adopted 10/7/08 7:43 PM

Motion: Michelle Walsh motioned to move Article 1
David Gay motioned to move the question
David LaVita motioned for indefinite postponement

Voted: Motion for Indefinite Postponement did not prevail 10/7/08 8:25 PM
Article 1 was Adopted as Amended 10/7/08 8:34 PM

AMENDMENT OF ARTICLE 1

To see if the Town of Tewksbury will vote to authorize the Board of Selectmen to petition the legislature to enact the following Home rule Amendment.

Tewksbury’s Agricultural Regulations for Keeping Swine

PURPOSE *The purpose of this Act is to implement the health and safety powers granted to the Town of Tewksbury pursuant to the Constitution and the statues of the Commonwealth of Massachusetts where present laws do not adequately protect residential and other properties which are located in close proximity to farms keeping swine; therefore the Town of Tewksbury shall exercise its right to establish standards for keeping swine through regulations. The regulations include, but are not limited to: (1) Promoting the health and wellbeing of abutters and all inhabitants of the town through practices of manure, nutrient and pest management, (2) Promoting transparency of the activities on the swine operation and accountability, (3) Empowering the Board of Health to protect the abutters from environmental pollutants.*

Section 1 Definitions

Agricultural Operation *means* the operation of keeping swine.

Approving Authority shall be the Tewksbury Board of Health or its designated representative.

Abutters shall be any land owner or lessee whose property is **500 feet** of the applicant’s swine operation **and abutters to abutters** .

Agroecology *is the management of agricultural systems with a strong emphasis on ecological and environmental perspectives.*

Environmental Assessment An inspection by the town’s conservation administrator where the entire agricultural operation (land owned and leased) is physically inspected and environmental concerns or pollution is documented. **The conservation administrator shall document** concerns and/or violations will **certify** there is no illegally dumped manure on the property, no runoff exits into wetlands and that the operation will not contaminate the environment.

Manure Management Plan (MMP) is a plan written by a **qualified** industry professional, recommending the handling of swine manure. It shall address clearing, composting, storage (including location in relation to wells and waterways), utilization and removal of swine manure. Such a plan shall represent the most up-to-date best management industry practices and the most stringent industry guidelines.

Nutrient Management Plan a plan written by a **qualified** industry professional, who **tests** the soil makes

recommendations based on soil test results and type of crops to be planted to ensure a balanced soil composition, based on the most up-to-date *best management practices* and the most stringent recommendations and guidelines.

Pest Control Plan A plan written *by a qualified professional to provide recommendations to address control of pests and rodents using an integrated approach*, including products to be used, based on the most up-to-date *best management industry Practices* and the most stringent recommendations and guidelines.

Swine are any pigs not including pot-bellied pigs kept as household pets. For the purpose of licensing swine, juvenile swine not yet weaned, residing on the property with their maternal parent *shall* not count as additional swine and will not require an additional or amended permit, until they are weaned.

Swine Permit the permit granted by the Approving Authority to keep swine within the Town of Tewksbury, valid for twelve (12) months from date of issue

Section 2 Permit Application for Keeping Swine

In the absence of agricultural industry standards requiring swine permitting regulations, for all size swine operations, and State Laws requiring the same, the Town of Tewksbury shall define the following standards for the permit process for keeping swine.

In accordance with M.G.L. Chapter 111, Section 31 the Tewksbury Board of Health shall promulgate and adopt reasonable rules, regulations, guidelines and policies for the implementation of the intent of the Act. Failure by the Board of Health to promulgate such regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate this Act.

An agricultural operation shall apply, annually, to the Approving Authority, for a permit to keep swine.

The Approving Authority and local Health Department shall be responsible for agricultural operations to obtain permits at least every twelve months. *All existing, new and expansion of existing operations for keeping swine, with 50 or more swine, or increase of 50 or more swine, shall be required to submit a Permit Application for Keeping Swine in accordance with items 1 through 9 below. Every year thereafter, said permit shall not require a public hearing and all plans shall be updated and approved subject to the rules, fees and consultant approved by the Approving Authority.*

The following information shall be required and shall accompany the permit application;

- 1) Application form, completed and showing number of swine to be kept.
- 2) A "Manure Management Plan" (see section 1, "Definition")
- 3) A "Nutrient Management Plan", (see section 1, "Definition")
- 4) A "Pest Control Plan", (see section 1, "Definition")
- 5) An "Environmental Assessment", (see section 1, "Definition")
- 6) Verification that all abutters have been notified by certified mail of the applicants intent, not more than thirty(30) days but no less than fourteen (14) days in advance of the hearing before the Approving Authority.
- 7) A certified plot plan of the entire farming operation, in its entirety, including areas which may be located in an abutting town(s). The plan and the following information will be drawn to scale and will become part of a legal document:
 - The plot plan shall reflect the location of all buildings and structures of the entire farm and their purpose.
 - The plot plan shall reflect the location and size of the area(s) the manure is located for composting, location of spreading area (cropland) or storage area, including areas which may be located in an abutting town(s).
 - The plot plan shall reflect the location of all streams, ponds and/or wetlands or waterways, including flood zones, located on the entire property, including areas which may be located in an abutting town(s). *The location of deceased swine, composted or buried, shall be reflected on the plot plan.*
 - A clear designation and description of the nearest boundaries or areas covered by Tewksbury's Ground Water Protection Bylaw.
- 8) Permits for keeping swine, if issued, shall be issued to the owner of the property for a specific number of swine and cannot be transferred or assigned without the Approval of Approving Authority.
- 9) Permits are valid for twelve (12) months, from the date of issue, after which time it expires.

Section 3 Action by Approving Authority on "Permit Application for Keeping Swine"

- 1) Upon receipt of the completed application, the Approving Authority shall hold a Public Hearing within 45 days. During which time, the Approving Authority shall:
 - a) Verify that all abutters have been notified.
 - b) Inspect the property, and ensure that it is in accordance with Sections 4 through 9 in *the regulations*.
 - c) Review the “Permit Application for Keeping Swine” and required documents.
 - d) Certify all application information and documents are complete and accurate.
 - e) Review the file on *the* agricultural operation from previous years to insure *it is* in good standing. Review complaints from residents, environmental report from Conservation Administrator, and other pertinent findings.
- 2) The Approving Authority shall provide an opportunity for the abutters to express their concerns, ask questions, and express their support or opposition to the application. The Board of Health may require the applicant to furnish additional information to make a determination whether to grant the permit.
- 3) The burden shall be on the applicant to establish that the granting of a permit shall not endanger the health and wellbeing of the public, including the drinking water supplies of the community.
- 4) The Approving Authority shall act on the application for a Swine Permit and shall provide the applicant with a written decision of the outcome and any conditions imposed by the Approving Authority if the permit is granted.
- 5) The Approving Authority shall issue or deny said “Permit for Keeping Swine”. If upon examination of the required documents; there would be a negative impact to the public’s health and welfare, including odor nuisance concerns, said application *shall be denied*, with findings forthcoming from the Approving Authority. *Failure to provide complete and accurate documents required under Section 2 shall be grounds for denial.*

Section 4 Swine Housing

In the absence of standard regulations for swine buildings, for all size operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require agricultural operations to comply with *state building code* and a component for public input;

- 1) Building or Renovation of swine buildings shall require a Permit application, *as defined in Section 2*.
- 2) The Applicant shall notify abutters and a public hearing shall be conducted.
- 3) The Applicant shall submit plans to *Approving Authority*
- 4) The citizens shall be given every opportunity to express their concerns during the public hearing and said concerns shall be remedied by the *Approving Authority*.
- 5) For New construction or renovation, the decision to issue a permit, by the *Approving Authority*, shall place the weight of the decision on the appropriateness of the building or improvements for the neighborhood and the welfare of the neighborhood.
- 6) All new construction or renovation of primary stables, pens or housing used to contain swine shall be a minimum *1760* feet from any lot line and shall be designed with the industry’s most recent and most stringent requirements and recommendations for minimizing odors and environmental pollution. *The applicant for a Swine permit may be allowed a variance for a lesser setback if an engineer or qualified professional as determined by the Approving Authority, hired by the applicant, prepares an approved odor dispersion plan resulting in improved or equivalent odor minimization and dispersion on the neighborhoods surrounding the operation. The odor dispersion plan shall include, but is not limited to, the following; odor control measures, meteorological data, prevailing wind direction and topography. The odor dispersion plan shall include biofilters and tall air stacks or similar implementations to provide optimum odor minimization and disbursement.*

Section 5 Manure Management

In the absence of standard regulations requiring a manure management plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the Town of Tewksbury shall require a Manure Management Plan each year, as required in the “Permit Application for Keeping Swine” (Section 2).

- 1) The submitted Manure Management Plan (MMP) shall be written by a *qualified* industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The MMP shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations and guidelines and technology, regardless of the size of the operation.

- 3) The MMP shall address clearing, composting, storage (including location in relation to streams ponds, wetlands, flood zones, and ground water protection areas), utilization and removal of manure.
- 4) The MMP shall require management and disposal of manure in a way which minimize odors, breeding flies and the attraction of vermin.
- 5) The MMP shall require manure to be collected and stockpiled at a location(s), carefully chosen to maximize the distance from abutting properties and watercourse and with due consideration of the prevailing winds.
- 6) The storage of manure, wastes and soiled bedding and the maintenance of pens or corrals for swine shall not interfere with any abutter's rights to clean air or to the use and enjoyment of their property.
- 7) The Board of Health or its agent and the local Health Department shall investigate any complaints of offensive odor, pollution or pests (such as rats, mice, insects, flies or mosquitoes) associated with the keeping of swine within the Town of Tewksbury and find a remedy in accordance with Section 10 "Enforcement".
- 8) The Board of Health and the Local Health Department shall track manure production and disposal, documenting and accounting for all swine waste. These documents shall be available to the public.
- 9) Upon every visit to the property, the health official shall inspect and measure storage areas, measuring the contents of the swine waste storage tank or the height and width of manure piles and their location on the property and document the findings. This information shall be available to the public.

Section 6 Nutrient Management Plan

Swine waste can pollute the environment when misapplied or over-applied to cropland. In the absence of standard regulations requiring a nutrient management plan for all size swine operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require a nutrient management plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

- 1) The submitted Nutrient Management Plan shall be written by a *qualified* industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The Nutrient Management Plan shall represent *best management industry practices* and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. *The plan shall address pollution prevention, optimizing soil nutrient uptake and minimizing soil nutrient overload and runoff. Soil testing shall be completed prior to filing an application and reflect the most current soil conditions. The plan shall reflect the practices consistent with Agroecology.*
- 3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require follow up on the Nutrient Management Plan, inspecting the property for violations in the plan and documenting said violations. All information shall be documented and action taken, in accordance with Section 10 "Enforcement".

Section 7 Pest Control Plan

In the absence of standard regulations requiring a Pest Control Plan for all size swine operations, from the *agricultural industry* and State Laws requiring the same, the Town of Tewksbury shall require a Pest Control Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

- 1) The submitted Pest Control Plan shall be written by a qualified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.
- 2) The Pest Control Plan shall represent best management industry practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.
- 3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action taken and results. All information shall be documented and action taken, in accordance with Section 10 "Enforcement".

Section 8 Environmental Assessment

In the absence of standard regulations requiring an Environmental Assessment for all size swine operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require an Environmental Assessment each year, as required in the "Permit Application for Keeping Swine" (Section 2).

- 1) The submitted Environmental Assessment shall be written by a *qualified* industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

- 2) The Environmental Assessment shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.
- 3) No swine facility shall willfully or through negligence, cause, suffer, allow or permit the drainage of any liquid effluent containing urine and/or fecal matter from the property to flow over the surface of the ground where it can flow to abutting property, public way, watercourse, body of water, or wetland area.
- 4) All insecticides used to control pests or insects shall be approved by the Department of Public Health and the Department of Environmental Protection and *shall* be applied in accordance with the instruction for the use of that insecticide.
- 5) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action taken and results. All information shall be documented and action taken, in accordance with Section 10 "Enforcement".

Section 9 Air Quality Protection for Residents from Swine Operations

Residents shall have the right to breathe air, free from odorous and harmful gases and free from microscopic particulates of swine waste.

Residents shall have the right to use and enjoy their property and protect the value and/or marketability of their property.

Acceptable odor standards are designed to protect air quality for neighboring residents. Local Health Department and Board of Health officials are sworn to protect and promote public health and welfare, including stress that *may be* the result of excessive odors on abutters of swine operations.

The measurement of odor generation rate and odor intensity is a developing science. However, it is widely recognized that factors like the way a farm is designed and the use of best management practices can minimize odor emissions.

The same standards of air quality for all other industry and businesses in the United States including the State of Massachusetts, should apply to agricultural operations keeping swine. The *agricultural industry* has not provided odor and air quality standards for abutters of agricultural operations keeping swine.

In the absence of State Laws setting acceptable odor levels and due process for residents negatively affected by swine odor, the Town of Tewksbury shall determine standards for swine odor relief and prevention within our community.

- 1) All agricultural operations keeping swine shall use *best management industry practices* and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. Swine operations shall use the recommendations, and the latest research and technology, of the Environmental Protection Agency, Department of Agriculture, National Resources Conservation Service and other industry agencies and organizations, to minimize odors.
- 2) Decomposition of piggery wastes generates by-products or compounds which produce strong odors. Odor generation from swine waste shall be minimized by the barn design, effluent collection and storage location, carcass disposal, and manure spreading. Swine waste shall be managed in a way as to minimize odor generation and shall use *best management industry practices* to minimize odors.
- 3) Odors are influenced by climate and topography, separation distance plays an important role in the dispersion of odors from swine operations, therefore, swine operations shall be established or moved to a sufficient distance from residences, to ensure that dispersion effectively limits odors and frequencies under the expected range of atmospheric conditions. If a sufficient distance to disperse odor cannot be established, more additional and/or more prudent measures shall be taken on behalf of the swine operation, to monitor air quality standards and ensure abutters rights to clean air and use and enjoyment *of* their property.
- 4) The Director of Health or its agent and the Board of Health shall examine all the factors influencing swine operation odors and take action to relieve neighbouring residents. Each complaint shall be documented and shall include: Frequency, Intensity, Duration and Offensiveness.
- 5) Sludge from swine waste is comprised of either completely or partially digested organic matter which when disturbed can be highly odorous. When disturbed or irrigated, effluent generates odors through the release of offensive gases and by spray drift of fine aerosols through the atmosphere. The application of swine effluent shall be managed so that effluent infiltrates, or is incorporated into the soil *within 24 hours* following application.
- 6) There shall not be application of swine waste during prolonged wet periods or when runoff would occur. Timing of effluent application shall be considered, during the week days when most residents are at work. It shall not occur on weekends or holidays, or when prevailing weather conditions would cause odors. *During times when swine waste*

cannot be applied to soil, alternative methods of manure management shall be used, using best management practices.

- 7) Carcass disposal shall be well designed and managed to prevent odor *and spread of diseases*. Burial sites shall be designed to prevent entry of upslope runoff water. The whole carcass shall be covered with a layer of soil immediately after placement in the pit. If composting is used, the carcass should be covered with at least 300 mm of sawdust or other composting substrate. Records shall be kept of deaths and location of burial.

Section 10 Enforcement

In the absence of standard regulations for swine regulation enforcement from the Agricultural Industry, for all swine operations, and State Laws and local regulations which provide inadequate due process and accountability for citizens neighboring swine operations, the Town of Tewksbury exercises its right to define enforcement standards for our local Health Department and Board of Health.

Local Department of Health officials or its agent and the Board of Health shall be the enforcement agent for the following requirements;

- 1) Regular inspections shall be performed, as needed, without prior notification, in accordance with Sections 4 through **10** in this *Act*.
- 2) Non-compliance of any regulations for keeping swine shall be documented and permits may be revoked or suspended if it is determined that any of the following has occurred:
 - Continued keeping of swine constitutes a public safety of health risk.
 - The animals are not receiving proper care.
 - The facts contained in the application or as represented by the application to the **Approving Authority** are inaccurate.
 - The permit holder is keeping swine in greater numbers than indicated on the current permit.
 - Abutter's rights to use and enjoy their property have been violated.
 - The health and wellbeing of the citizens are negatively impacted
 - The *best management practices* and most stringent industry standards and recommendations have not been used and/or implemented by the operation.
 - Violations occur to "Tewksbury's Agricultural Regulations for Keeping Swine"
- 3) ***There will be a hearing and issue of conditions on a revocation of a permit.*** The holder of any permit revoked or suspended, shall be notified of such action by certified mail. The person aggrieved may petition the **Approving Authority** for a public hearing ***within ten (10) days of notification.*** The applicant may be permitted to keep said swine on the premise until the **Approving Authority** hearing, so long as it does not pose an immediate threat to the public health and safety, in which case the swine must be removed within twenty-four (24) hours of the receipt of the notice.
- 4) Complaints shall be logged and investigated immediately.
- 5) Citizens shall be given every opportunity to express their concerns during a public hearing and said concerns shall be remedied by both the Department of Health or its agent and the Board of Health.
- 6) Unresolved problems shall be remedied by revoking the permit for swine.
- 7) ***Failure to comply with any provision of Tewksbury's Agricultural Regulations for Keeping Swine, Section 1 through 10 inclusive, is punishable by civil or criminal prosecution in a court of competent jurisdiction.***

Section 11 Severability

If any provisions of these regulations are declared invalid or unenforceable, the other provisions shall not be affected by this determination and shall remain in full force and effect.

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, October 7, 2008.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – OCTOBER 7, 2008

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM	TRANSFER FREE CASH	BORROW
3. Add to the appropriation voted In Article 4 of the May 2008 Annual Town Meeting	329,541.00			
4. Increase FY09 appropriation voted In Article 6 of the May 2008 Annual Town Meeting		13,307.00	From Water Enterprise Free Cash	
5. DEP requirements relating to the Water storage tank at Ames Hill		50,000.00	From Water Enterprise Free Cash	
8. Apply towards the Town's obligation For health care for retirees			155,828.00	
<hr/>				
<u>Total Raise & Appropriate</u>	<u>\$329,541.00</u>			
<u>Total Transfers</u>		<u>\$63,307.00</u>		
<u>Total From Free Cash</u>			<u>\$155,828.00</u>	

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

ARTICLE 5

To see if the Town will vote to appropriate and transfer from Water Enterprise Fund free cash the sum of \$50,000 to be used to meet certain short-term Department of Environmental Protection requirements relating to the water storage tank at Ames Hill or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 5 was Adopted

10/7/08 8:44 PM

Executive Summary: This article will provide funds for the Town to begin the process of meeting Department of Environmental Protection requirements for the Ames Hill water storage tank such as, but not limited to, installing a locking system on manhole covers, removing vegetation and trees from the site, cleaning the tanks, installing a camera on the tower and installing new ultrasonic devices for level measurement. The estimated cost of performing these items is \$50,000. FY08 certified Water Enterprise Fund free cash will be used to fund this appropriation.

ARTICLE 6

To see if the Town will vote to amend the action taken under Article 10 of the October 2, 2007 Special Town Meeting to change the purpose for which a portion of the funds authorized under the article (\$15,000) can be used, which was previously amended to allow for making improvements to the Town's water system as voted under Article 3 of the May, 2005 Special Town Meeting, back to its original purpose as voted under Article 13 of the May, 2004 Special Town Meeting which was for the installation of an automatic control valve on Trull Rd or in the vicinity of Trull Rd and Andover St and to change the location from Trull Rd or in the vicinity of Trull Rd to Old Main St or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 6 was Adopted

10/7/08 8:44 PM

Executive Summary: This article requests that \$15,000, which was originally voted under Article 13 of the May, 2004 Special Town Meeting to be used for the installation of an automatic control valve on Trull Rd or in the vicinity of Trull Rd, then transferred under Article 10 of the October, 2007 Special Town Meeting to Article 3 of the May, 2005 Special Town Meeting which was to be used to make improvements to the Town's water system, be transferred back and restored to the original purpose of installation of a control valve under Article 13 of the May, 2004 Special Town Meeting. In addition the location for the installation of the control valve will be changed from Trull Rd or in the vicinity of Trull Rd to Old Main St.

ARTICLE 7

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective November 1, 2008, to account for the revenues and expenditures relating to activities sponsored by the Town of Tewksbury Health Department/Board of Health. The fund shall be credited with all amounts received relating to the sale of "Emergency 72 Hour Go Kits" to Tewksbury residents. Expenditures of the fund shall be authorized by the Health Department Director and the Town Manager or Town Manager's designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000, or take any related action relative thereto.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 7 was Adopted

10/7/08 8:45 PM

Executive Summary: This article authorizes the Town of Tewksbury Health Department/Board of Health to establish a self sufficient fund to account for the revenues and expenditures of selling "Emergency 72 Hour Go Kits" to Tewksbury residents.

ARTICLE 8

To see if the Town will vote to transfer \$155,828 from General Fund Free Cash to the Other Post Employment Benefits Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 8 was Adopted

10/7/08 8:45 PM

Executive Summary: This Stabilization Fund is being used to accumulate funds to be applied towards the Town's obligation for health care to retirees. Beginning in FY 2009 the Town will be required to calculate and report the actuarial liability relating to benefits for retirees. Having funds set aside for this purpose helps to reduce the liability. The \$155,828 represents funds received by the Town in FY2008 as a Federal subsidiary relating to Medicare Part D.

ARTICLE 9

To see if the Town will vote to enter into a contract for the purpose of disposing of solid waste for up to five (5) years with an option to extend for an additional five (5) years. Or take any other action relative thereto.

Town Manager

Motion: Finance Committee Chairman, Tom Cooke amended Article 9, and recommended adoption as amended

Voted: Amendment of Article 9 was Adopted
Article 9 was Adopted as Amended

10/7/08 8:47 PM
10/7/08 8:49 PM

AMENDMENT

Five (5) year option extension of the rubbish disposal contract beyond the Town's FY 2015, shall be authorized and executed only upon review of said Rubbish Disposal Contract in Force and effect in the Town of Tewksbury. Extension is authorized after a Finance Committee, Board of Selectmen review with the Tewksbury Town Manager of disposal cost expense. A five (5) year financial cost Performa plan of said extension option term of the contract negotiated in force and effect shall be prepared one year prior to extension option being exercised. Contracted disposal costs and expense of Contract shall be reviewed by Town Manager, Finance Director, Finance Committee and only approved by a majority vote of approval of the contract extension by the Board of Selectmen of the Town of Tewksbury.

Executive Summary: The Town's current solid waste disposal contract expires in June, 2010. Tewksbury, along with several other municipalities is participating in a bid for these services beyond June, 2010. Since the minimum term of this bid is five years with a possible extension to ten years, this article is necessary under Massachusetts General Laws.

ARTICLE 10

To see if the Town will vote to accept conveyance of the sewer line and pump station from Tewksbury Townhouse Condominiums Association, Inc. located within 2175 Main Street and property as shown on Assessor Map 96 Lot 50, and to further accept conveyance of the utility easements in which said sewer line and pump station may be located. Said utility easements being shown on a plan entitled Easement Plan of Land in Tewksbury, Massachusetts, prepared by H-Star Engineering, Inc. dated April 22, 2006 or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommends adoption of Article 10

Voted: Article 10 was Adopted

10/7/08 8:52 PM

Executive Summary: Several years ago Tewksbury Townhouse Condominiums constructed a sewer system and pump station to serve their property as well as other properties in the area. As permitted by the Agreement, the Town tied part of the Phase 6 sewer system into the sewer system. As outlined in the Agreement the Town would eventually take over the sewer system which would be accomplished with this article.

ARTICLE 11

To see if the Town will vote to amend the Town’s By-Laws by deleting 2.04.030 Posting requirements for Town Meeting warrants and replace it with new language as follows:

2.04.030 Posting Requirements

The warrant shall be posted by a Constable of the Town of Tewksbury and shall be posted in a public place in each precinct and in the Town Hall. In addition, the warrant shall be placed on the Town’s website at least twenty (20) days before any Annual Town Meeting or Special Town Meeting.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommends Adoption of Article 11
Bill Connors motioned for Indefinite Postponement
Elizabeth Carey motioned to amend Article 11
Joe Gill motioned for Indefinite Postponement

Voted: Amendment to Article 11 was Adopted 10/7/08 9:01 PM

Motion to Indefinite Postpone Article 11 prevailed 10/7/08 9:07 PM

Executive Summary: Due to budgeting reductions, the Town has no funds to print and distribute Annual and Special Town Meeting Warrants so that the use of the Town’s website will serve to distribute this information.

http://www.tewksbury.info/town_manager/bos/index.html

ARTICLE 12

To see if the Town shall amend its Town By-laws Chapter 12.04 by adding the following section:

12.04.90 Excavation and Trench Safety

Pursuant to the provision of Massachusetts General Laws Chapter 82A, Section 2, the Superintendent of Public Works is designated the official to issue permits for the excavation of trenches on privately owned land, public property or a public way, and further provided, shall enforce Massachusetts General Laws Chapter 82A and establish reasonable fees to cover the administrative costs of the permitting process, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommends Adoption of Article 12

Voted: Article 12 was Adopted (Yes - 65 / No - 23 2/3 required = Need 59) 10/7/08 9:18 PM

Executive Summary: With the recent adoption of M.G.L. c.82A, Section 2 each Massachusetts municipality must designate a Town official to issue permits for the excavation of trenches on public and private property. This amendment to the Town’s By-laws accomplishes this.

ARTICLE 13

To see if the Town will vote to amend Section 6137 of the Zoning Bylaw by adding the following at the end of the section: “unless the use is physically separated from the residential districts by an interstate right of way, with no direct access from the right of way to the residential, heavy industrial and office research district.”

The revised Section would read:

6137. No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within a 1320 foot radius of an R40, R80, MFD or MFD/55 District unless the use is physically separated from the residential districts by an interstate right of way, with no direct access from the right of way to the residential, heavy industrial and office research district.

Planning Board’s
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 13
Todd Johnson, Chairman of the Board of Selectmen recommends adoption

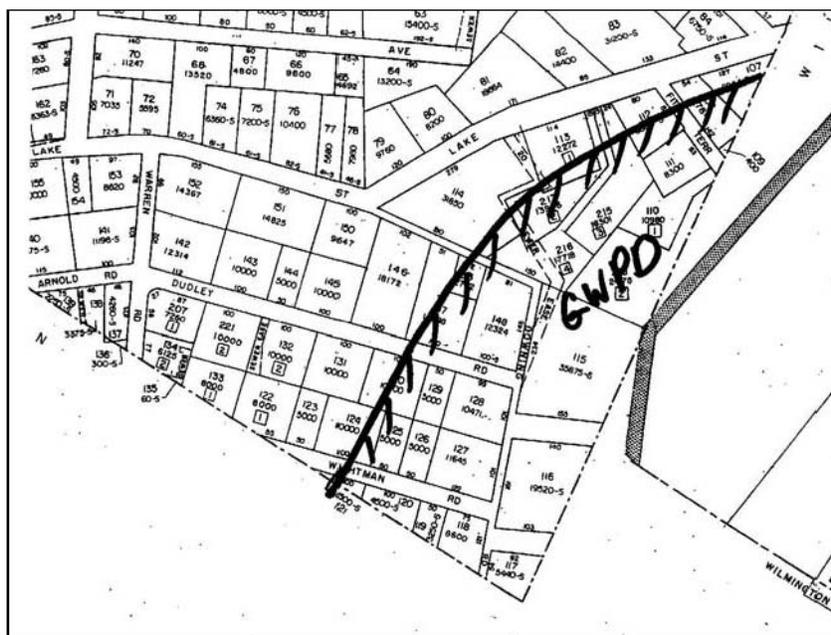
Voted: Article 13 was Adopted (2/3 required – Unanimous vote)

10/7/08 9:18 PM

Executive Summary: After a recent review of the Adult Use Establishment regulations, the Zoning Bylaw Subcommittee noted that an intended location was prevented by the 1320 foot requirement. This revision would allow for the original intent of the regulations which were approved by Town Meeting over a decade ago.

ARTICLE 14

To see if the Town will vote to amend Section 8310 of the Zoning Bylaw and Zoning Overlay District Map dated 3/25/05 to include an amendment to the location of the Groundwater Protection District as described on the map below:



The new section will read:

8310. Location. The Groundwater Protection District shall be defined as all lands within the Town of Tewksbury that are delineated as Zone II on the map titled “Town of Tewksbury Zone II Delineation” and dated September, 2001, which map(s), as amended from time-to-time, shall be kept on file with the Town Clerk, the Planning Board, the Building Commissioner, the Board of Health, and the Town Engineer. Additionally, a section in the southeasterly part of Town as defined on the attached map shall be included in the Groundwater Protection District. Said map, revises the most recent Zoning Overlay District Map dated 3/25/05.

Planning Board’s
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 14

Voted: Article 14 was Adopted (2/3 required – Unanimous vote)

10/7/08 9:25 PM

Executive Summary: This amendment adds a section of Town at the Wilmington border to the Groundwater Protection District to protect Wilmington’s groundwater supply.

ARTICLE 15

To see if the Town will vote to amend Section 6131 of the Zoning Bylaw to include the office research district. The revised section would read:

6131. Adult use establishments shall be restricted to operation within the heavy industry district or the office research district only.

Planning Board's
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 15

Voted: Article 15 was Adopted (2/3 required – Unanimous vote)

10/7/08 9:26 PM

Executive Summary: The Adult Use Establishment regulations in the Zoning Bylaw were developed after an extensive study to prevent the associated secondary effect of these establishments. In 2006, a portion of the heavy industrial district was rezoned to office research district and the Town lost an eligible location for this type of use. This revision would reestablish one of 4 locations that were identified after the original study.

ARTICLE 16

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 55 on Assessors' Map 10, and further described as approximately 5,450 square feet and located on a way known as Laurier Avenue. Said property was acquired by the Town by tax foreclosure procedures and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Kenneth J. Smith and Others

Motion: Finance Committee deferred to the Board of Selectmen
Board of Selectmen took no position on the Article

Voted: Article 16 was Adopted

10/7/08 9:36 PM

Executive Summary: The Town acquired this property by tax foreclosure on or about August 13, 2004. By selling this property the Town can return it to the tax rolls. This request is made by an abutting landowner.

ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 45 on Assessor's Map 10, and further described as approximately 15,000 square feet and located on a way known as Laurier Avenue. Said property is owned by the Town of Tewksbury and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Kenneth J. Smith and Others

Motion: Finance Committee deferred to the Board of Selectmen
Board of Selectmen took no position on the Article

Voted: Article 17 was Adopted

10/7/08 9:38 PM

Executive Summary: The Town has owned this property since approximately January 1, 1900 according to public records. By selling this property the Town can return it to the tax rolls. This request is made by an abutting landowner.

ARTICLE 18

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 9 Unit 11 on Assessor's Map 73 and further described as 1501 Main Street condominium unit #11. Said property was acquired by the Town by tax title procedures and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Board of Selectmen
Town Manager

Motion: Finance Committee recommends adoption of Article 18

Voted: Article 18 was Adopted

10/7/08 9:39 PM

Executive Summary: The Town acquired this property by tax foreclosure approximately one year ago and it is anticipated that no town department, board, commission or committee will need it for their programs and services. By selling this property the town can return it to the tax rolls and avoid winter season operational costs.

Finance Committee Chairman, Tom Cooke motioned to Adjourn the October 7, 2008 Special Town Meeting, Sine Die, and the motion was Adopted.

10/7/08 9:39 PM

Respectfully Submitted:

MARY-ANN O. NICHOLS, TOWN CLERK

Presidential Election

November 4, 2008

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 15,746 ballots cast.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Kathy Brothers, Warden	Marie T. Magro, Clerk	
Precinct 2A	Gail Pollard, Warden	Bertha D'Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Laurie Siano, Warden	Mary Pilcher, Warden	Pat McNamara, Clerk
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

STATE ELECTION

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

ELECTORS OF PRESIDENT & VICE PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	17	11	12	10	4	9	9	15	87
Baldwin & Castle	4	2	4	5	1	2	1	6	25
Barr & Root	8	6	5	9	12	7	7	5	59
McCain & Palin	1,050	880	902	888	1,106	1,072	861	924	7,683
McKinney & Clemente	4	1	2	0	3	1	4	1	16
Nader & Gozalez	19	21	16	19	16	19	17	18	145
Obama & Biden	993	917	893	901	1,087	946	877	1,014	7,628
Write-Ins	12	15	13	12	15	8	12	16	103
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	66	52	47	65	76	69	62	52	489
John F. Kerry	1,109	1,024	1,065	1,019	1,157	1,083	1,015	1,175	8,647
Jeffrey K. Beatty	858	704	680	706	937	853	646	714	6,098
Robert J. Underwood	73	69	53	53	70	57	64	58	497
Write-Ins	1	4	2	1	4	2	1	0	15
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	510	398	373	414	563	538	374	439	3,609
Nicola S. Tsongas	1,549	1,425	1,444	1,392	1,641	1,485	1,381	1,525	11,842
Write-Ins	48	30	30	38	40	41	33	35	295
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	692	530	523	545	779	715	524	588	4,896
Mary-Ellen Manning	1,386	1,304	1,301	1,268	1,436	1,326	1,245	1,396	10,662
Write-Ins	29	19	23	31	29	23	19	15	188
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	594	446	445	462	646	586	450	479	4,108
Susan C. Tucker	1,487	1,387	1,379	1,355	1,565	1,455	1,15	1,495	11,438
Write-Ins	26	20	23	27	33	23	23	25	200
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	510	360	339	337			385	389	2,320
James R. Miceli	1,574	1,478	1,482	1,483			1,383	1,593	8,993
Write-Ins	23	15	26	24			20	17	125
Total	2,107	1,853	1,847	1,844			1,788	1,999	11,438

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					739	685			1,424
Barry R. Finegold					1,473	1,353			2,826
Write-Ins					32	26			58
Total					2,244	2,064			4,308

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	701	571	547	579	801	740	545	606	5,090
Tara E. DeCristofaro	1,379	1,263	1,275	1,239	1,415	1,297	1,224	1,376	10,468
Write-Ins	27	19	25	26	28	27	19	17	188
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

QUESTION 1 - STATE PERSONAL INCOME TAX

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	58	43	46	39	45	38	46	47	362
Yes	858	611	642	666	880	802	582	653	5,694
No	1,191	1,199	1,159	1,139	1,319	1,224	1,160	1,299	9,690
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

QUESTION 2 - POSSESSION OF MARIJUANA

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	38	37	31	29	34	29	40	25	263
Yes	1,285	1,140	1,191	1,119	1,398	1,225	1,068	1,222	9,648
No	784	676	625	696	812	810	680	752	5,835
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

QUESTION 3 - DOG RACING

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	51	41	51	33	48	33	49	28	334
Yes	1,067	891	824	840	1,123	1,022	843	904	7,514
No	989	921	972	971	1,073	1,009	896	1,067	7,898
Total	2,107	1,853	1,847	1,844	2,244	2,064	1,788	1,999	15,746

Total Registered Voters	19,976
Total Votes	15,746
Percent	79%

ADMINISTRATION

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk
Department of Public Works*

*Town Counsel
Housing Authority
Veteran's Services*

Board of Selectmen

During 2008, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, sewer and water issues, the independent audit and bonding for the town. Additionally, the Board met with our state delegation, Representative James Miceli, Representative Barry Finegold and Senator Susan Tucker, on many issues important to the town. The Board also met with the department heads, representatives from National Grid and Verizon, and held hearings related to liquor licenses and Class II auto licenses.

The various board members continue to put in many hours serving on other sub committees, such as; the Financial Planning Task Force, Town Wide Budget Sub Committee, Sewer and Water Rate Study Committee, Community Preservation Committee, Town Hall Renovation Committee, Economic Development Committee, and High School Building Committee to name a few.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff and town employees for their commitment to serve the residents of this community during 2008. The board would also like to take this opportunity to thank those men and women who served the town as members of numerous appointed and elected board and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in Town Hall, 1009 Main Street, is open Monday through Friday from 8:00 a.m. to 4:30 p.m. for the convenience of residents. During these hours, staff also provides notary service to residents free of charge. The Selectmen typically meet twice a month on Tuesday evenings at 7:30 p.m. Residents are welcome to attend these meetings; however, if you wish to be heard on an issue, or have the board take action on a specific matter, it is necessary to have a detailed written request presented to the Selectmen's Office prior to the Noon closing of the agenda on the Wednesday preceding each meeting. This procedure enables the selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the selectmens' meetings, as well as other board and committee meetings, continue to be televised live on Channel 10 and 33. Every attempt is made to have minutes, agendas and other important information placed on the town's website www.tewksbury.info.

BOARD OF SELECTMEN

Todd R. Johnson, Esq., Chairman
David H. Gay, Vice Chairman
Douglas W. Sears, Esq., Clerk
Jerome E. Selissen
Anne Marie Stronach

Town Manager

A major focus of the first part of the year was the preparation and adoption of the Town budget after the Proposition 2½ override failed. In achieving the balanced budget, there were service reductions. The Fire Department closed the South Fire Station for two months. The library reduced their hours. The Senior Center was required to self fund their activities and classes. A Parks Maintenance Fee was instituted for youth sports groups and higher fees for non-youth sports groups. The Police Department downgraded and eliminated positions while the Public Works Department and other departments experienced reductions.

While that was the bad news for 2008 and 2009 does not look much better with the national recession impacting the State which will then impact Local Aid. The good news at the end of the year was that Standard and Poor raised the Town's credit rating from A+ to AA- which was the Town's highest rating in over 20 years.

In mid-March, the renovated and expanded Senior Center was completed. With its size and functionality, it will be one of the Town's jewels for many years to come.

With the May Special Town Meeting approving additional funding to complete the Master Sewer Project, there was considerable construction activity for the sixth summer in a row. By the end of the year, sewer pipe installation was completed on Contract 31 plus most of Contracts 32 and 33 with only small sections to be completed in 2009. A significant portion of Contract 34/35 was completed and work was started on Contract 36. To date, the project is still on schedule after six construction seasons.

The Microwave Project was completed. This serves as the Town's infrastructure for voice, data and video communications. In particular, it has improved Public Safety radio communications in East Tewksbury and serves as the communication backbone for the Water Meter replacement program, and the Town's Intranet

In the Fall, 2008 the Town accepted the new Badger water meter equipment and its contractor, Win Water, is now installing water meters throughout the Town over the next two years.

In Fall, 2008 the Town awarded a contract to rehabilitate six of its oldest sewer pumping stations. Some of these stations, such as Andover Street, East Street and Florence Avenue have not had major upgrades in almost twenty-five years. Thus, the Town is trying to take a preventive approach with these sewer pump stations rather than waiting for crisis.

At the May Special Town Meeting, funds were approved to start planning for a new or renovated High School. By the end of the year I, as a member of the High School Building Committee, had selected an Owners Project Manager plus it appeared likely the Town would be selected for the State's New Model School Program.

In Terms of service improvements and regionalism, I first worked with three other towns on a new solid waste collection program that will provide automated collection as of July 1, 2009 at a reduced cost. Then working with six other towns, I negotiated a new solid waste disposal contract beginning July 1, 2010 with lower costs than the Town will pay in FY2010.

During the final half of 2008, a considerable amount of my time was spend on negotiating over the amount of the Town's financial participation in the Sutton Brook Super Fund Site so that this project can move forward in addressing the needs of the Town particularly in a period of fiscal distress in the nation.

Sincerely,
David G. Cressman
Town Manager

Town Counsel

CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2008, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex, Essex, and Hampshire Superior Courts, the Land Court, and Lowell District Court.

The Town received favorable decisions and/or judgments in the following cases:

- Cape Ann Equipment, LLC v. Tewksbury – Bid Protest, Superior Court.
- Heller & Smith Corporation v. Tewksbury and GTA Landscaping, Inc. – Superior Court.
- Lynch v. Tewksbury Police Department of Public Works – Lowell District Court.
- Scarano, Trustee, MK Realty Trust v. AFZAL and Zoning Board of Appeals Land Court.
- Solimine v. Police Department of Public Works – Superior Court.
- Tewksbury v. Theisen – Superior Court.
- Tewksbury Board of Health v. Lipp – Superior Court.

The following cases against the Town were settled or dismissed:

- Conservation Commission v. Scarano, Trustee, M K Realty Trust, Superior Court.
- DeCosta v. ZBA – Land Court
- RREEF America Reit II corp. Z1 v. Zoning Board of Appeals and The Hanover Company – Land Court.
- Szabo v. Tewksbury – Superior Court.
- Waterline Industries Corporation v. Tewksbury – Superior Court.

The following cases are pending:

- Barnes v. Zoning Board of Appeals – Land Court.
- Beauregard v. Tewksbury – Superior Court.
- Blaikie v. Tewksbury – Superior Court.
- Board of Health v. Scott and Tirone, Superior Court.
- Board of Selectmen v. Alcoholic Beverages Control Commission and Inheritance, Inc. D/B/A The Bury - Superior Court.
- Bouchard v. Brothers Development, Inc., and Zoning Board of Appeals – Superior Court.
- Carter Green Condominium Association v. Warren and Tewksbury – Superior Court.
- Cressman v. Germano and Zoning Board of Appeals – Superior Court.
- Cressman and Planning Board v. Brothers and Zoning Board of Appeals – Land Court.
- Curseaden v. Zoning Board of Appeals – Superior Court.
- DeInnocentis v. Tewksbury – Superior Court.
- DiMare, et al. v. Tewksbury – Superior Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Zoning Board of Appeals – Land Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Planning Board – Land Court.
- The Dow Company v. Tewksbury – Superior Court.
- English v. Tewksbury – Superior Court.
- Gasdia-Cochrane v. Tewksbury – Superior Court.
- Giasullo v. Planning Board – Land Court.
- Igo v. Tewksbury – Superior Court.
- Inheritance, Inc. v. Board of Selectmen – Appeals Court.
- Klock v. Zoning Board of Appeals – Appeals Court and Supreme Judicial Court.
- Lantry v. Zoning Board of Appeals – Superior Court.
- Lefebvre, Jr. v. Zoning Board of Appeals – Land Court.
- MJP Contracting, Inc. v. Zoning Board of Appeals – Land Court.
- Macaulay v. Board of Health – Superior Court.
- Metropolitan (Olsen) v. C. J. P. & Sons and Tewksbury – Superior Court.
- O'Keefe v. Tewksbury – Superior Court.
- Omnipoint Communications, Inc. v. Zoning Board of Appeals – U.S. District Court.
- P & D Realty Trust v. Zoning Board of Appeals – Land Court.
- Perkins v. Tewksbury – Superior Court.
- R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board – Land Court.
- Romano Family Nominee Trust v. Tewksbury – Superior Court.
- Santos v. Tewksbury – Superior Court.
- Sheehan v. Tewksbury – Superior Court.
- Sheehan and DAV v. Flanagan and Tewksbury – Appeals Court.
- Thomas E. Snowden, Inc. v. Whiteway Construction Corp v. Tewksbury – Superior Court.

- Equity Partners v. Tewksbury – Superior Court.
- Walsh v. Tewksbury – Superior Court.
- Whiteway Construction Company v. Tewksbury – Superior Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; and he has made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis,
Town Counsel

Administrative Services

**OFFICE HOURS ARE MONDAY THRU FRIDAY
8:00 A.M. - 4:30 P.M.**

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation, and Civil Service.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee and Retiree Benefits, Occupational Injury Compensation, and Medical Cost Analysis, COBRA and Family Medical Leave, Medicare Part D.

2008 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Maintaining all employee records, including medical and separate employment records.
- All town and school employees and retirees are now listed on the central database with their benefits including health, dental, and life insurance plans.
- All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities.
- Background Checks and CORI checks are accomplished on all new employees.
- New Employee Orientation
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- New Health and Dental benefits were introduced, offering the employees two health plans.
- All new employees are entered in the Munis Financial Program.
- Administrative Services provides support for the Personnel Relations Review Board.
- Administrative Services reviews, corrects when needed and tracks all accrued time off for Town Employees.
- Administrative Services tracks and maintains the new Medicare Part D computer program.
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Civil Service Records.
- Maintaining all Family Medical Leave records.
- Maintaining all HIPPA records. Annual notification of employees regarding HIPPA regulations.

- Maintaining all records related to the Massachusetts Health Care Bill.

Respectfully,
 Sandra Barbeau
 Assistant to the Town Manager

Board of Registrars

Beverly A. Bennett
 Donald Ordway, Chairman
 Edward Creamer
 Mary-Ann O. Nichols, Town Clerk

Residents may register to vote at the Town Clerk’s Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk’s office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

PRECINCT 3 AND PRECINCT 3A - TEMPORARY RE-LOCATION

Effective December 6, 2005, the Board of Selectmen voted to temporarily re-locate Precinct 3 and Precinct 3A from the Senior Center at 175 Chandler Street to the Town Hall at 1009 Main Street due to the renovations of the Senior Center.

PRECINCT ENROLLMENT:

Precinct 1	2,679	Precinct 3	2,790
Precinct 1A	2,416	Precinct 3A	2,546
Precinct 2	2,362	Precinct 4	2,256
Precinct 2A	2,343	Precinct 4A	2,493

PARTY ENROLLMENT: (as of 12/31/2008)

Precinct	Amer. Indep.	Conservative	Democrat	Green Party USA	Green-Rainbow	Interdep 3rd Party	Libertarian	Reform	Republican	Unenrolled	Total
1	1	1	780				5	1	344	1,547	2,679
1A	1		755	1	1	1	6		272	1,379	2,416
2			733			1	7	1	260	1,360	2,362
2A			726		3	1	8		274	1,331	2,343
3	1		816		1	1	7		395	1,569	2,790
3A			733		1	1	7	1	315	1,488	2,546
4			776		1		2		231	1,246	2,256
4A	1		854		1	1	6	1	220	1,409	2,493
Totals	4	1	6,173	1	8	6	48	4	2,311	11,329	19,885

Respectfully submitted,
 Mary-Ann O. Nichols
 Town Clerk

Housing Authority

At the close of 2008, the Tewksbury Housing Authority had 179 applicants on its Section 8 Program's waiting list, and received 461 new applications for placement on its Federal and State Public Housing waiting lists. The vacancy turnovers for our elderly and disabled housing units were 20, and 3 for our family units.

The Tewksbury Housing Authority manages 232 State and Federal Public Housing Units, 110 Section 8 Subsidized Housing Units, and monitors affordable units that were developed through the Town's Local Initiative Program.

The Authority was contracted to perform two affordable housing lotteries this year. One lottery was held in May to establish a wait list for resale's of affordable units. The second lottery we held in December for a new 40B Project that offered two (2) new three (3) bedroom affordable homes to eligible families.

The Authority also partnered with Elder Services to apply to HUD for a 36 unit Elderly Supportive Housing Development through a Federal 202 Program. Notice of awards for the grant should be announced sometime after the start of the New Year.

In closing, I would like to thank my fellow Board Members, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Louise A. Gearty
Chairman

TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 2008

ASSETS

	* 111 CASH			
1112	ENTERPRISE A/C 270283	\$	51,420.12	
	TOTAL * 111 CASH			\$ 51,420.12
	* 144 ACCTS RECEIVABLE			
1121	A/R MA 139-1 DEPT 1		12,873.60	
1122	A/R SECT 8 VOUCHER DEPT 2		29,354.75	
1123	A/R 400-01 DEPT 03		(46,433.49)	
1125	A/R FED MOD DEPT 05			
1127	A/R 167-1 DEV DEPT 7		264.71	
1130	A/R AFFORD HSING DEPT 10		(20,044.59)	
1132	A/R 689-1 DEV DEPT 9		(1,751.17)	
1133	A/R 689-2 DEV DEPT 11		(3,381.50)	
1134	A/R CH 202 PROGRAM		402.50	
	TOTAL * 144 ACCTS RECEIVABLE			(28,715.19)
	* 174 OTHER ASSETS			
1290	UNDISTRIBUTED CHARGES			
1291	DEFERRED PAYROLL			
	TOTAL * 174 OTHER ASSETS			0.00
	TOTAL ASSETS			\$ 22,704.93

SEE ACCOUNTANT'S REPORT

**TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2008**

LIABILITIES

	*	312 ACCOUNT PAYABLES		
2114		SECURITY DEP-PETS		
2135		ACCRUED PAYROLL	\$ 5,354.20	
		TOTAL * 312 ACCOUNT PAYABLES		\$ 5,354.20
		* 321 A/P W/H ACCTS		
2171		FEDERAL WITHHOLDING TAX		
2172		STATE WITHHOLDING TAXES		
2173		RETIREMENT WITHHELD	3,038.73	
2174		GROUP INSURANCE	53.75	
2179		FICA/MED TAX WITHHELD		
2180		DENTAL W/H	108.92	
2181		LONG TERM DISABILITY	(11.35)	
		TOTAL * 321 A/P W/H ACCTS		3,190.05
		* 342 DEFERRED CREDITS		
2290		UNDISTRIBUTED CREDITS		
2291		DEFERRED INTEREST INCOME		
2292		AFFORD HSG FEES		
		TOTAL * 342 DEFERRED CREDITS		0.00
		* 347 ADVANCES		
2401		ADVANCE MA 139-001	5,000.00	
2402		ADVANCE SECTION 8	575.68	
2403		ADVANCE 400-01	8,585.00	
		TOTAL * 347 ADVANCES		14,160.68
		TOTAL LIABILITIES		\$ <u>22,704.93</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	* 111 CASH		
1111	ENTERPRISE #10226890	\$	6,935.55
1114	114 PET A/C #10226913		3,510.28
1117	111 PETTY CASH		<u>100.00</u>
	TOTAL * 111 CASH	\$	10,545.83
	ACCOUNT RECEIVABLES		
1122	126 A/R TENANTS 667-C		4,185.00
112201	126 A/R TENANTS 705-C		15,092.00
112250	126.1 ALLOW BED DEBT 667		(1,683.00)
112255	126.1 ALLOW BAD DEBT 705		<u>(7,488.00)</u>
	TOTAL ACCOUNT RECEIVABLES		10,106.00
	ADVANCES		
1155	144 REVOLVING FUND		<u>8,585.00</u>
	TOTAL ADVANCES		8,585.00
	INVESTMENTS		
116201	111 ENTERPRISE, #10226887		180,624.69
116202	111 SPEC PURPOSE 10227831		<u>214,847.95</u>
	TOTAL INVESTMENTS		395,472.64
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE		17,689.71
1211	142 PREPAID RETIREMENT		14,822.71
1290	175 UNDISTRIBUTED CHARGES		<u></u>
	TOTAL DEFERRED CHARGES		32,512.42
	FIXED ASSETS		
1561	161 LAND		24,106.00
1562	162 BUILDING		5,322,370.06
1563	163 EQUIP DWELLING		
1564	164 EQUIP ADMIN		160,564.66
1565	165 LEASE HOLD IMPROV		
1566	166 ACCUM DEPRECIATION		(3,678,797.95)
1567	167 WORK IN PROCESS		<u></u>
	TOTAL FIXED ASSETS		<u>1,828,242.77</u>
	TOTAL ASSETS	\$	<u><u>2,285,464.66</u></u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2008**

LIABILITY & SURPLUS

ACCOUNT PAYABLES			
2111	312 A/P OTHER	\$ 600.00	
2114	341 TENANT SECURITY DEP	3,510.28	
2118	333 A/P DHCD	83,809.30	
2119	347 A/P REVOLVING FUND	<u>(46,433.49)</u>	
	TOTAL ACCOUNT PAYABLES		\$ 41,486.09
ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITIES	39,819.80	
213501	322 ACCRUED COMP ABSENCES	11,249.93	
213502	354 L.T. COMP ABSENCES	32,929.21	
2137	333 ACCRUED PILOT	<u>2,631.00</u>	
	TOTAL ACCRUED LIABILITIES		86,629.94
DEFERRED CREDITS			
2240	342 PREPAID RENTS	5,563.00	
2290	342 DEFERRED CREDITS		
	TOTAL DEFERRED CREDITS		5,563.00
SURPLUS			
2700	NET INCOME (DEFICIT)		
2802	508 INV C/A NET DEBT	1,828,242.77	
2805	511.1 RESTRICT N/ASSETS		
2806	512 UNRESTRICT N/ASSET	<u>323,542.86</u>	
	TOTAL SURPLUS		<u>2,151,785.63</u>
	TOTAL LIABILITY & SURPLUS		\$ <u>2,285,464.66</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	* 111 CASH		
1112	ENTERPRISE #10226861	\$ 3,059.22	
1113	PET ENTERPRISE 10227844	1,293.71	
	TOTAL *111 CASH		\$ 4,352.93
	ACCOUNT RECEIVABLE		
1122	126 A/R TENANTS	2,907.00	
112201	126.1 ALLOW DOUBT ACCTS	(1,325.00)	
1125	122 A/R HUD	53,056.00	
112901	144 A/R FEDERAL MOD		
	TOTAL ACCOUNT RECEIVABLE		54,638.00
	ADVANCES		
1155	144 REVOLVING FUND	5,000.00	
	TOTAL ADVANCES		5,000.00
	* 111 INVESTMENTS		
1162	ENTERPRISE BANK #10226874	523,267.71	
	TOTAL *111 INVESTMENTS		523,267.71
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	1,724.87	
1211	142 PREPAID RETIREMENT	7,564.88	
1212	142 INSURANCE DEPOSIT	463.00	
1290	174 DEFERRED CHARGES		
	TOTAL DEFERRED CHARGES		9,752.75
	FIXED ASSETS		
1506	161 LAND	1.00	
1507	162 BUILDING	3,271,127.45	
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN	45,128.49	
1510	165 LEASEHOLD IMPROV		
1511	167 WORK IN PROCESS		
1515	166 ACCUM DEPRECIATION	(2,008,112.01)	
	TOTAL FIXED ASSETS		1,308,144.93
	TOTAL ASSETS		\$ <u>1,905,156.32</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2008**

LIABILITIES & SURPLUS

ACCOUNTS PAYABLE			
2114	341 A/P PET DEPOSITS	\$	1,293.71
2119	347 A/P REV FUND		12,873.60
211901	347 A/P FEDERAL MOD		
	TOTAL ACCOUNTS PAYABLE	\$	14,167.31
ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITIES		11,880.30
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES		5,616.37
213502	354 L.T. COMP ABSENCES		11,957.33
2137	333 ACCRUED PILOT		45,121.13
	TOTAL ACCRUED LIABILITIES		74,575.13
DEFERRED CREDITS			
2240	342 PREPAID RENTS		895.00
2290	353 DEFERRED CREDITS		
	TOTAL DEFERRED CREDITS		895.00
SURPLUS FROM OPERATIONS			
2802	508 INV C/A NET DEBT		1,308,144.93
2806	512 UNRESTRICT NET ASSET		507,373.95
2807	507 STATE CONTRIBUTION		
	TOTAL SURPLUS FROM OPERATIONS		1,815,518.88
CURRENT YEAR OPERATIONS			
2940	RESIDUAL RCPTS, - DEFICIT		
	TOTAL CURRENT YEAR OPERATIONS		0.00
	TOTAL SURPLUS & LIAB	\$	<u>1,905,156.32</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

ACCOUNT RECEIVABLES			
1125	122 A/R HUD		
112901	144 A/R MA 139-1		
	TOTAL ACCOUNT RECEIVABLES	\$	0.00
DEFERRED CHARGES			
1290	DEFERRED COST		
	TOTAL DEFERRED CHARGES		0.00
CAPITAL FUND 501-02 2002			
140298	CLOSE SOFT COST		
	TOTAL CAPITAL FUND 501-02 2002		0.00
CAPITAL FD 501-03 \$55,752			
140398	CLOSE SOFT COST		
140399	CLOSE HARD COST		
	TOTAL CAPITAL FD 501-03 \$55,752		0.00
CAPITAL FD 501-04 \$64567			
140498	CLOSE SOFT COST		
140499	CLOSE HARD COST		
	TOTAL CAPITAL FD 501-04 \$64567		0.00
CAPITAL FD 501-05 \$63280			
140598	CLOSE SOFT COST		
140599	CLOSE HARD COST		
	TOTAL CAPITAL FD 501-05 \$63280		0.00
CAP FUND 501-06 \$ 62277			
140601	CAP FUND 501-06 \$ 62277	\$ 62,277.00	
140698	CLOSE SOFT COST	(62,277.00)	
140699	CLOSE HARD COST		
	TOTAL CAP FUND 501-06 \$ 62277		0.00
CAP FUND 501-07 \$ 58888			
140798	CLOSE SOFT COST		
140799	CLOSE HARD COST		
	TOTAL CAP FUND 501-07 \$ 58888		0.00
CAP FUND 501-08 \$ 64011			
140898	CLOSE SOFT COST		
140899	CLOSE HARD COSTS		
	TOTAL CAP FUND 501-08 \$ 64011		0.00

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2008**

	CAPITAL FD 502-03 \$11,111		
143301	CAPITAL FD 502-03 \$11,111		
143398	CLOSE SOFT COSTS		
143399	CLOSE HARD COSTS		
	TOTAL CAPITAL FD 502-03 \$11,111		0.00
	FIXED ASSETS		
1506	161 LAND		
1507	162 BUILDING		
1509	164 EQUIPMENT ADMIN		
1515	166 ACCUM DEPRECIATION		
	TOTAL FIXED ASSETS		0.00
	CONTRACT REGISTER		
1801	A/E CONTRACT		
1802	1ST CONTRACTOR		
1851	A/E CONTRACT		
1852	1ST CONTRACTOR		
	TOTAL CONTRACT REGISTER		0.00
	TOTAL ASSETS		\$ <u>0.00</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2008**

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	312 A/P OTHER		
2112	312 RETENTIONS		
2118	331 A/P HUD		
2119	347 A/P REV FUND		
211901	347 A/P MA 139-1	_____	
	TOTAL ACCOUNT PAYABLE	\$	0.00
	OTHER DEFERRED CREDITS		
2290	353 DEFERRED CREDITS	_____	
	TOTAL OTHER DEFERRED CREDITS		0.00
	EQUITY		
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS	_____	
	TOTAL EQUITY		0.00
	TOTAL LIABILITY & SURPLUS		\$ <u>0.00</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2008**

		<u>Current</u>	<u>Balance</u>
140201	CAP FUND 501-02 \$67,760		
140206	1406 OPERATIONS	\$ (67,760.00)	<u> </u>
	TOTAL	\$ <u>(67,760.00)</u>	\$ <u>0.00</u>
140301	CAP FD 501-03 \$ 55,752		
140306	1406 OPERATIONS	\$ (55,752.00)	
140310	1410 ADMINISTRATION		
140330	1430 A/E FEES		
140350	1450 LANDSCAPE		
140360	1460 RETAINING WALLS		
	TOTAL	\$ <u>(55,752.00)</u>	\$ <u>0.00</u>
140401	CAPITAL FD 501-04 \$64,567		
140406	1406 OPERATIONS		
140410	1410 ADMINISTRATION		
140430	1430 A/E FEES		
140450	1450 LANDSCAPE		
140460	1460 WATER MITIGATION	\$ (64,567.00)	
	TOTAL	\$ <u>(64,567.00)</u>	\$ <u>0.00</u>
140501	CAPITAL FD 501-05 \$63280		
140510	1410 ADMINISTRATION	\$ (1,800.00)	
140560	1460 CONSTRUCTION	<u>(61,480.00)</u>	
	TOTAL	\$ <u>(63,280.00)</u>	\$ <u>0.00</u>
140601	CAP FUND 501-06 \$ 62277		
140606	1406 OPERATIONS	\$ 62,277.00	\$ 62,277.00
	TOTAL	\$ <u>62,277.00</u>	\$ <u>62,277.00</u>
140701	CAP FUND 501-07 \$ 58888		
140710	1410 ADMINISTRATION		
140730	1430 A/E FEES		
140750	1450 STA/RS		
140770	1470 SIDING GARAGE/SHED		
	TOTAL	\$ <u>0.00</u>	\$ <u>0.00</u>
140801	CAP FUND 501-08 \$ 64011		
140806	1406 OPERATIONS		
140810	1410 ADMINISTRATION		
140830	1430 A/E COSTS		
140870	1470 NON DWELL STRUCTURES		
140875	1475 NON DWELL EQUIP		
	TOTAL	\$ <u>0.00</u>	\$ <u>0.00</u>
143301	CAPITAL FD 502-03 \$11,111		
143306	1406 OPERATIONS	\$ (11,111.00)	
	TOTAL	\$ <u>(11,111.00)</u>	\$ <u>0.00</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

CASH			
1111	ENTERPRISE BANK #10226845	\$ <u>44,119.13</u>	
	TOTAL CASH		\$ 44,119.13
DEFERRED CHARGES			
1211	PREPAID RETIREMENT	<u>848.91</u>	
	TOTAL DEFERRED CHARGES		848.91
FIXED ASSETS			
1561	161 LAND	1.00	
1562	162 BUILDING	435,919.36	
1564	164 ADMIN EQUIPMENT	1,305.05	
1566	166 ACCUM DEPRECIATION	<u>(158,673.43)</u>	
	TOTAL FIXED ASSETS		<u>278,551.98</u>
	TOTAL ASSETS		\$ <u><u>323,520.02</u></u>

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2119	REVOLVING FUND	\$ <u>264.71</u>	
	TOTAL ACCOUNT PAYABLE		\$ 264.71
ACCRUED LIABILITIES			
213501	322 ACCRUED COMP ABSENCES	640.49	
213502	354 L.T. COMP ABSENCES	1,742.04	
2137	PAYMENT IN LIEU OF TAXES	<u>739.28</u>	
	TOTAL ACCRUED LIABILITIES		3,121.81
SURPLUS			
2590	512.1 UNRESTRICT N/ASSET		
2700	NET INCOME (DEFICIT)		
2802	508 INV C/A NET DEBT	278,551.98	
2806	512 UNRESTRICT N/ASSET	<u>41,581.52</u>	
	TOTAL SURPLUS		<u>320,133.50</u>
	TOTAL LIABILITY & SURPLUS		\$ <u><u>323,520.02</u></u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	CASH		
1111	ENTERPRISE BANK #10226829	\$ 88,828.11	
	TOTAL CASH		\$ 88,828.11
	ACCOUNT RECEIVABLE		
1122	TENANTS ACCOUNT RECV	2,208.00	
	TOTAL ACCOUNT RECEIVABLE		2,208.00
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	848.91	
	TOTAL DEFERRED CHARGES		848.91
	FIXED ASSETS		
1561	161 LAND	1.00	
1562	162 BUILDINGS	549,515.44	
1564	164 ADMIN EQUIPMENT	1,305.05	
1566	166 ACCUM DEPRECIATION	(204,695.34)	
	TOTAL FIXED ASSETS		346,126.15
	TOTAL ASSETS		\$ <u>438,011.17</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	\$ (1,751.17)	
	TOTAL ACCOUNT PAYABLE		\$ (1,751.17)
	ACCRUED LIABILITIES		
213501	322 ACCRUED COMP ABSENCE	640.49	
213502	354 L.T. COMP ABSENCES	1,742.04	
2137	333 ACCRUED PILOT	739.28	
	TOTAL ACCRUED LIABILITIES		3,121.81
	SURPLUS		
2802	508 INV A/C NET DEBT	346,126.15	
2806	512 UNRESTRICT N/ASSET	90,514.38	
	TOTAL SURPLUS		436,640.53
	TOTAL LIABILITY & SURPLUS		\$ <u>438,011.17</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	CASH		
1111	ENTERPRISE BANK #10226832	\$ 136,715.31	
	TOTAL CASH		\$ 136,715.31
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	848.91	
	TOTAL DEFERRED CHARGES		848.91
	FIXED ASSETS		
1561	161 LAND	1.00	
1562	162 BUILDINGS	534,894.02	
1563	163 DWELLING EQUIPMENT		
1564	164 ADMIN EQUIPMENT	1,305.05	
1565	165 LEASEHOLD IMPROV		
1566	166 ACCUM DEPRECIATION	<u>(194,551.65)</u>	
	TOTAL FIXED ASSETS		<u>341,648.42</u>
	TOTAL ASSETS		\$ <u><u>479,212.64</u></u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	347 A/P REVOLVING FUND	\$ (3,381.50)	
	TOTAL ACCOUNT PAYABLE		\$ (3,381.50)
	ACCRUED LIABILITIES		
213501	322 ACCRUED COMP ABSENCE	640.49	
213502	354 L.T. COMP ABSENCES	1,742.04	
2137	333 ACCRUED PILOT	<u>739.28</u>	
	TOTAL ACCRUED LIABILITIES		3,121.81
	SURPLUS		
2802	508 INV C/A NET DEBT	341,648.42	
2806	512 UNRESTRICT N/ASSET	<u>137,823.91</u>	
	TOTAL SURPLUS		<u>479,472.33</u>
	TOTAL LIABILITY & SURPLUS		\$ <u><u>479,212.64</u></u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	* 111 CASH		
1112	ENTERPRISE #270270	\$ 238,856.08	
1114	ENTERPRISE FSS ESCROW	<u>24,000.34</u>	
	TOTAL *111 CASH		\$ 262,856.42
	ACCOUNT RECEIVABLES		
1122	128 A/R BACK RENTS	47,198.50	
112201	128.1 ALLOW DOUBT FRAUD	(47,198.50)	
1125	122 A/R HUD	3,616.00	
1129	125 A/R OTHER		
112999	125 A/R PORTABILITY	875.08	
1130	126.2 ALLOW DOUBT OTHER	<u> </u>	
	TOTAL ACCOUNT RECEIVABLES		4,491.08
	ADVANCES		
1155	144 REVOLVING FUND	<u>575.68</u>	
	TOTAL ADVANCES		575.68
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	727.90	
1211	142 PREPAID RETIREMENT	3,528.07	
1212	142 INSURANCE DEPOSIT	787.00	
1290	174 DEFERRED CHARGES	<u> </u>	
	TOTAL DEFERRED CHARGES		5,042.97
	LAND STRUCTURES EQUIPMENT		
147501	164 EQUIPMENT OFFICE	5,811.30	
1515	166 ACCUM DEPRECIATION	<u>(1,357.30)</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>4,454.00</u>
	TOTAL ASSETS		\$ <u><u>277,420.15</u></u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2008**

LIABILITIES

	ACCOUNTS PAYABLE		
2111	312 A/P OTHER	\$	2,095.00
2114	345 A/P FSS ESCROW		24,000.34
2118	331 A/P HUD		
2119	347 A/P REV FUND		29,354.75
211999	312 A/P MOB CLEAR A/C		
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES		3,854.76
213502	354 L.T. COMP ABSENCES		7,710.55
			7,710.55
	TOTAL ACCOUNTS PAYABLE	\$	(67,015.40)
	DEFERRED CREDITS		
2290	342 UNDISTRIBUTED CREDIT		
2690	DEFER FRAUD CHARGES		
269001	DEFER FRAUD RECEIPTS		
			0.00
	TOTAL DEFERRED CREDITS		0.00
	EQUITY REAC		
2802	508 INV C/A NET DEBT		4,454.00
2805	511 RESTRICTED NET ASSETS		151,611.14
2806	512.1 UNRESTRICT N/ASSET		54,339.61
			54,339.61
	TOTAL EQUITY REAC		(210,404.75)
	CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT		
	TOTAL CURRENT OPERATIONS		0.00
	TOTAL SURPLUS & LIAB.	\$	277,420.15

SEE ACCOUNTANT'S REPORT

**TEWKSBURY HOUSING AUTHORITY
AFFORDABLE HOUSING PROGRAM
BALANCE SHEET
DECEMBER 31, 2008**

ASSETS

	CASH		
1113	ENTERPRISE # 10227857	\$	4,083.63
1114	PET ENTERPRISE 10328536		<u>164.01</u>
	TOTAL CASH	\$	4,247.64
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT		<u>1,640.61</u>
	TOTAL DEFERRED CHARGES		1,640.61
	OFFSETTING INCOME		
1506	161 LAND		
1507	162 BUILDINGS		54,422.54
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN		1,305.05
1515	166 ACCUM DEPRECIATION		<u>(3,275.89)</u>
	TOTAL OFFSETTING INCOME		<u>52,451.70</u>
	TOTAL ASSETS	\$	<u><u>58,339.95</u></u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	OTHER (SCHEDULE 4)	\$	1,200.00
2114	TENANT SECURITY DEPOSITS		164.01
2119	REVOLVING FUND		<u>(20,044.59)</u>
	TOTAL ACCOUNT PAYABLE	\$	(18,680.58)
	ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITES		554.70
213501	ACCRUED COMP ABSENCES		982.83
213502	L.T. COMP ABSENCES		<u>2,684.15</u>
	TOTAL ACCRUED LIABILITIES		4,221.68
	SURPLUS		
2700	NET INCOME (DEFICIT)		
2802	508 INV CAPITAL ASSETS		52,451.70
2806	512 UNRESTRICT N/ASSET		20,347.15
	TOTAL SURPLUS		<u>72,798.85</u>
	TOTAL LIABILITY & SURPLUS	\$	<u><u>58,339.95</u></u>

SEE ACCOUNTANT'S REPORT

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2008 Fines collected and deposited with the Town Treasurer - \$ 11,629.80

Parking Ban (Overnight-Inclement Weather)

Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to \$25.00 from \$10.00 and Code #13-19 increased to \$25.00 from \$15.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated "Handicapped Parking Space". The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk - Parking Clerk

Town Clerk

Mary-Ann O. Nichols, Town Clerk (Elected April 2008)
Denise Graffeo, Assistant Town Clerk (Appointed May 2008)
Sandra Turcotte
Teresa Deshler

The Town Clerk holds office hours Monday through Friday from 8:30 A.M. to 4:30 P.M.

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

TOWN STATISTICS

	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Population	32,774	32,383	30,762	30,730
Licenses -				
Dogs	1,673	1,756	1,863	1,681
Sporting	227	290	276	293

FINANCIAL

1/1/2008 - 12/31/2008

Fees to Town Treasurer	\$ 33,744.36
Dog Fees to Treasurer	18,918.00
Sporting Licenses to State	6,779.85
Parking Fines to Town Treasurer	11,629.80
Passport Fees	6,990.00
TOTAL	\$ 78,360.51

VITAL STATISTICS

	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Birth	275	226	245	278
Marriages	130	123	112	116
Deaths	255	222	259	244

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Mary-Ann Nichols, Assistant Town Clerk Denise Graffeo and Sandra Turcotte have successfully completed the requirements of the U.S. Department of State Passport Application Acceptance Program.

The Town Clerk's Office is offering the Passport Service Monday through Friday, 9:00 AM to 4:00 PM at the Town Hall, 1009 Main Street

Year 2008 - 278 Passport Applications Processed - \$6,990.00 execution Fees Collected and Deposited with Treasurer.

Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2009, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

VA Pension & Compensation	Grave Markers
Hospitalization (in and out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Medicare Part D assistance
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

Department of Public Works

Supports and enhances the quality of life for residents, businesses and visitors by providing services to manage and upgrade the Town's infrastructure in the most efficient manner, and provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits and convenience to the public.

ADMINISTRATION:

The Administration Division with a staff of four comprised of the Superintendent of Public Works, one (1) Executive Secretary, one (1) Head Account Clerk and one (1) Project Manager, oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinates the department's daily activities, develops and manages the annual operating, capital improvement and capital equipment budgets for each division, prepares personnel and payroll records of the department's personnel, processes vendor invoices for payment, administers the issuance of driveway and utility road opening permits. This division also assists with the review of plans of proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards within areas that may be presented for acceptance and perpetual maintenance. Also, the Administration Division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the divisions, assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

Physical Alteration Permits and Inspections (Driveway Permits)

The Administration Division is responsible for issuing and inspecting driveway permits to ensure compliance with town regulations.

A total of 74 driveway applications were processed and inspected for compliance and for enforcement of regulations governing this activity.

Street & Sidewalk Opening Permits

The Administration Division is also responsible for issuing and inspecting all road excavations related to utility installations for compliance with town regulations.

A total of 154 street & sidewalk applications were processed and inspected for compliance and enforcement of regulations governing this activity.

Recycling Bins

A total of 151 recycling bins were distributed.

HIGHWAY DIVISION:

Major Projects:

Water Meter and Transmitting Unit Installation Program – Began a meter replacement project which will encompass the replacement of nearly all water meters and all transmission systems owned and operated by the Town of Tewksbury. Replacements began in the late spring of 2008 through a contractor named Easton Winwater Works Company (EWS). Replacements in 2008 included a total of about 1,493 residents or business owners with new meters and new transmitting units and about 32 residents or business owners with only new transmitting units. Generally, if the meter is less than 5 years old, only the transmission unit is changed to be compatible with the town's new Automatic Meter Reading (AMR) system.

Paving – Paved a total of approximately 22,570 feet (4.72 miles) of road along Anthony Road (2,200'), Barry Drive (1,242'), Colonial Drive (2,200'), Kingfisher Road (720'), Martha Avenue (942'), Old Stagecoach Road (1,320'), Rockvale Road (1,400'), Rounsevell Road (2,200'), Trull Road from 495 overpass to Andover Street (4,600') and South Street from Bridge Street to dead end (5,746').

Wolcott Street Culvert Repair – Replaced three failed culvert pipes which ran perpendicular to Wolcott Street with three 18" ductile iron pipes to support the roadway. The limits of the repair were final paved immediately after the installation of pipe (November 2008).

Stormwater Brook Culvert – Initiated the early stages of design and permitting for the Stormwater Brook Culvert repair. The project will be funded through a Hazard Mitigation Grant from the Federal Government.

Pinnacle Street Drainage Improvements – Initiated the early design stages of addressing drainage issues in the Pinnacle Street area which will include the installation of about 700 linear feet of pipe with associated catch basin and drain manholes.

Catch Basin Cleaning and Drain Repairs – A total of 9 catch basins that were required on an emergency basis were cleaned in 2008. The relative locations of those basins were 13 Henry J Drive (2), 50 Pine Street (1), 110 Pleasant Street (1), 55 Rolling Meadow Road (2), 59 South Street (2), and 25 Tanglewood Avenue (3). Performed cleaning (via method of jetting) and root removal on the drain line beginning at the catch basin in front of 13 Henry J Drive running northeast to an open culvert across the street from 17 Henry J Drive.

The division also repaired or adjusted a total of 39 catch basins and drain manholes at various locations throughout town. Relative locations completed by the division include 330 River Road, 78 Deering Drive, 9 Cayuga Road, 103 South Street, 39 Maplewood Avenue, Carter Street @ utility pole 17-50, 98 East Street, 30 Susan Drive, 31 Susan Drive, and 50 Susan Drive. Relative locations completed by a contractor with the divisions supervision included Andover Street @ Sandpiper, 1252 Andover Street, 10 Carter Street, 11 Carter Street, 25 Carter Street, 175 Chandler Street, 991 Chandler Street, 14 Chester Circle, Clark Relocation Road @ utility pole 6 and 7, 35 Coolidge Street, 10 Crest Road, 11 Crest Road, 41 Deering Drive, 97 Deering Drive, East Street between Livingston and Chandler (2), East Street @ North Street, Fiske Street at Penny Lane, 326 Foster Road, 86 Heath Street, 12 Henry J Drive, International Place @ Marriott sign, Kevin Street @ 287 Foster Road, 10 Kingston Road, 14 Leston Street, 840 Livingston Street, 40 Melim Drive, 108 Mystic Avenue, and Royal Crest Circle @ East Street.

Sewer Manholes:

Adjusted 20 sewer manholes (SMH) along Main Street for the purpose of eliminating accessibility issues as well as leveling the height of the SMH cover with the height of the adjacent pavement. 4 SMH's adjusted were in the northbound lane and 16 SMH's in the Southbound lane.

Street Sweeping:

A total of 529 streets serviced.

Traffic Pavement Markings:

211,500 LF Center Line Striping, 23,000 LF White Edge, 7,000 LF Crosswalks

New Street Signs Installed:

A total of 142 installed.

Stop Signs installed:

A total of 24 new stop signs installed.

Ernest Lightfoot, Highway Division Supervisor

FORESTRY DIVISION:

The Forestry Division is comprised of a staff of four: one (1) Division Supervisor/Tree Warden, one (1) SHMEO/Tree Surgeon and two (2) HMEO/Tree climbers. The division is responsible for the maintenance and care of all town owned trees and roadside brush within the Town property. In addition, it assists with snow and ice operations, holiday lighting and special community activities.

Trees were removed for the following locations:

35 Illinois Road (1), 10 Green St (2), Mystic Ave (1) , 160 Pine Street, 2 Henry j. Dr., 2 Ferncroft Dr, 177 pike Street, 138 Pike Street, 41 Pike Street, 1489 Whipple Road, 1280 Whipple Road (2), 48 Bridge St, 61 Bridge St (2), 494 Whipple Road, 507 Whipple Road, 630 East Street (3), 11 Forest Ave (3), 21 Kernwood Ave (2) 92 Quincy Road, 427 Pleasant Street, 428 Pleasant Street, Chandler St @ Indian Hill intersection, 1440 Andover St, River Road Pump Station, 950 Livingston Street (2), 920 Livingston Street, 128 Kendall Road (2), 86 Kendall Road, 175 Kendall Road, 187 Kendall Road (2), 212 Kendall Road, 70 Astle Street (2), 74 Summer Street (2), 307 Old Boston Road (2), 172 Pringle Street (3), 18 Pringle Street, 121 Pond Street, 214 Patten Road, 25 Revere Road, Livingston St (opposite Roy Rd (2), 286 Livingston Street (4), Pondview Lane(1), 62 William G. Drive (2), Greylock Rd (2), Scotland Drive, Maplewood Road (2), 852 East Street and Fiske Street @ Andover Road.

The Forestry Division provided the following services during 2008:

Additionally, the Forestry Division coordinated the removal of 47 public shade trees through the National Grid Hazard Tree Removal Program. The Forestry Division continues with the removal of storm debris and/or beaver obstruction of drainage culvert.

Roadside brush/low limbs were cleared at the following locations:

Willow St, South St to Bay State Rd, Jennies Way, Whipple Rd (French St to Lowell line), N. Billerica Rd (Park St to Billerica line), Lowell St, James St, Kernwood Rd, Whipple Rd, Sesame St to O'loughlin Drive Whipple Rd @ Marston St, Maryland Road, South St at Brown Street, Pinnacle St, Kendall Rd, North St to Livingston St, Kendall Rd at Leighton Lane, Andover St

(Trull Road to Hood Road) River Rd (Bailey Rd to Andover line) Water St, Trull road (from Stickney Ave to Dickson Ave, Barker St at Old Main St, Belvoir Road, Bridge street, South Street (Bridge Street to Poplar Street, and Poplar Street.

Christmas Trees Recycled:

To date a total of 217 were recycled.

William Chandler, Forestry Division Supervisor

WATER/SEWER DIVISION:

The Water and Sewer Division, with a staff of nine (9) full time and one (1) part time employees comprising of; one (1) Water / Sewer Distribution Division Supervisor, two (2) Crew Leaders, one for Water the other for Sewer, one (1) Special Heavy Motor Equipment Operator, four (4) Heavy Motor Equipment Operators, one (1) Full time Meter Reader / Meter Repair Man/ HMEO, and one (1) Part-Time Meter Reader. These employees are responsible for ensuring the integrity of the water/sewer distribution systems and it's 160+ plus miles of water mains, 12,000+ plus water services, thousands of fire hydrants and water main valves throughout the distribution system. This division is also responsible for maintaining the Town's sewer infrastructure consisting of over 150+ miles of gravity mains, forced sewer mains, and to date thirty seven (37) sewerage pumping stations directing sewerage to the Lowell Waste Water Treatment Plant. By the time sewer construction is over we will have forty five (45) Town owned pumping stations throughout the Town.

The year 2008, once again was a very active year for our Water/Sewer Division employees who put in long hours with the on-going town wide sewer installation project, water main breaks, and new water meter installations, along with our normally assigned responsibilities. Some of these duties consist of numerous water service repair calls, water main, transmission lines, and service breaks, low pressure calls, dirty water calls, fire hydrant repairs, fire hydrant replacements, repairing and replacing water meters, hot topping streets after water service and water main breaks, checking, cleaning and maintaining our sewer pumping stations on a daily basis, checking and at times flushing the sewer lines all over town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees mentioned above.

All water meters are read twice a year in the spring and fall by division staff. New Badger water meters and MTU units are now being installed throughout Town to all homes and commercial buildings starting in 2008. The new water meter replacement project will take approx. three (3) years ending in 2011. We also assist the private meter installers with water shutdowns if the meter valve does not shutoff properly.

All of the above mentioned was quite an accomplishment due to the fact that approx. 90% of the division's time is consumed by the on-going sewer project which includes pre-marking all water mains for sewer design for phases 8, 9, 10, and 11. The marking of all water mains and some services for test borings, then marking water services and water mains for the actual construction of the new sewer lines being installed. Shutting off the water to effected streets because of water main breaks and water main upgrades. Checking all water shutoff valves in these sewer phases to make sure we can get a wrench on them in case of a planned or emergency shutdown. There are also times we have to remark some services and mains where the markings were lost due to construction. The division also assists the contractors in the removal and construction of new water mains within the sewer project.

In the years of 2007/2008, the Town and the engineering firm of Wright/Pierce from Andover, Ma. have developed requirements and specifications for the upgrading of seven (7) of the Town's oldest sewer pumping stations. In late 2008, the Town and Wright/Pierce signed an agreement with Methuen Construction to start the construction process in 2009. Most of these seven pumping stations has been pumping non stop 24/7 for the past 26 years and are in need of upgrading. The seven (7) sewer pumping stations to be upgraded to current electrical, mechanical and telemetry technologies are East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road, and Robinson Avenue.

The Water/Sewer Division also puts in long hours assisting the Highway/Tree Division with sanding and salting operations and snow removal during the winter months, flooding, downed trees and other projects requiring our assistance in winter, spring, summer, and fall.

The employees of this division once again have done an exceptional job once again considering the workload that is assigned to them all year long day or night, especially with the lack of manpower this division encounters on a daily basis.

George W. DeRoche, Water/Sewer Division Supervisor

WATER TREATMENT FILTRATION DIVISION:

2008 will be recorded as a very wet year with a below average water demand. 961 millions gallons of water was pumped during 2008 and for the first time in any years the summertime demand remained under 100 million gallons for the "hot" months. The extra water created a situation whereby more Concord River water influenced the Merrimack River resulting in an increase in Alum to treat for the extra organics brought in from the Concord River. Our typical dosages are 25-30 mg/L but occasionally the treatment required as much as 45 mg/L. During the summer and fall months the Lawrence Dam project was completed. This project installed new flash boards that could be controlled using air actuators. This project required lowering the river causing

some careful scrutiny as only three feet of water covered our intake screens. The project is complete and hopefully the new flash board system will help mitigate flooding during large rain events.

Michael Brothers was hired to replace John Shields as our new “sludge master”. His job will be to turn millions of gallons of dilute alum residuals, produced as a by product of the treatment process, into a re-usable material that eventually will be made into topsoil. The plant as of January 7th was converted to using Sodium Hydroxide in place of Potassium Hydroxide. Potassium Hydroxide has had incredible price increases of almost 500%. Most of the plants in the area have or will be converting to Sodium Hydroxide.

DEP came in during the summer and handed a laundry lists of projects to bring some of our facilities up to specifications of new regulations. Due to a major problem in the Town of Spencer, MA DEP now requires many new backflow preventors within the plant. When we finish, we will add over ten (10) devices. This will serve to increase the safety of our chemical feed system which has worked well since being upgraded in 1999. Also, the Ames Hill Storage Tanks will see a major upgrade and its first facelift since being put in service since 1952. This upgrade will increase security and allow for direct measurement of the water level using modern ultra sonic devices. Internally the tanks will be power-washed, checked for cracking and repaired as needed. This will get the tanks ready for another 50 years of use.

In finishing, the chemical market as a whole has “gone insane” to quote one of my suppliers. Chemical sales used to be very stoic with a 4-5% increase as the norm. Now anywhere from 15 to 500% increase has been seen and as a result the chemical budget has become very difficult to predict. Chemical suppliers for water treatment now are competing globally with China and other parts of the world. Gas prices only play one part as demand has changed due to Ethanol production and other demands for raw materials. Fortunately the market has shown signs of quieting down to only a load roar

Lewis Zediana, Chief Operating Engineer/Division Supervisor

FLEET MAINTENANCE DIVISION:

The Fleet Maintenance Division with a staff of three (3) consists of one (1) Fleet Maintenance Division Supervisor, one (1) Motor Equipment Repairman and one (1) Motor Equipment Maintenance Man. The Fleet Maintenance Division is responsible for the development and implementation of professional fleet management standards and practices, the design and procurement of all public works vehicles and equipment. The Fleet Maintenance Division also provides critical support of vehicle maintenance of other departments within the Town.

The divisions’ goal is to provide the DPW with the most functionally effective equipment possible, to maintain the equipment at a high state of readiness, to preserve the residual value of the equipment and its component parts, and to minimize or eliminate unscheduled maintenance which can cripple the operational efficiency of the department.

Vehicles & Equipment Serviced:

A fleet total of 113 pieces of equipment and vehicles were serviced and maintained.

93 DPW

30 Police

Multiple Seasonal Equipment

Larry Gilbert, Fleet Maintenance Division Supervisor

CONCLUSION

In closing, I would like to thank all of the Department of Public Works Staff for their continued commitment to insure that all divisions work in unison to improve and maintain the town’s infrastructure and sustain essential services to the residents of Tewksbury during these fiscally difficult years.

Respectfully submitted,

Brian Gilbert, Superintendent of Public Works

COMMUNITY ACTIVITIES

*Library Trustees
Recycling Committee*

Council on Aging

Parks & Recreation Department

Library Trustees



Board of Library Trustees, 2008-2009

Joseph Frank, Chairman
Paul Fortunato
Mary MacDonald

Patrick Joyce
Brenda Orio
Eugene Walsh

During 2008, the library staff and trustees successfully met the challenges of budget cuts and were able to offer superior library service to the residents of Tewksbury and make progress on the goals we set for ourselves in our latest strategic plan. Although our hours of operation were reduced beginning in July of this year, the library continued to provide an excellent selection of materials to borrow, excellent programming for all ages and outreach to Tewksbury's public schools. We were successful in our application for a waiver from the Board of Library Commissioners, which allowed our patrons to continue to use libraries throughout the Merrimack Valley area and the rest of the state. Our very generous Friends of the Library sponsored quality programming during the year, including: an antique appraisal event, a supernatural evening with Jeff Belanger and a performance by Boston Jazz Voices. The library building enjoyed a number of improvements that included repairs to our exterior doors and the installation of ceiling fans in the meeting room, part of our ongoing efforts to reduce energy consumption. The Trustees financed the installation of new display end panels on the stacks and security cameras on the exterior of the building using money from the Fairgrieve Fund.

Other Highlights of 2008:

- A grant from the Praxair Foundation allowed us to launch a new online calendar and Tutor.com, an online homework help service for students of all ages.
- Attendance at Teen and Adult programs more than doubled.
- Attendance at Children's programs surpassed 8,000.
- School library nights for the Heath Brook, Trahan and Wynn schools drew over 400 students and parents.
- Our Teen librarian began offering training to students and faculty at Tewksbury High School.
- Our Children's Department received a grant from the Mass. Board of Library Commissioners for "Mother Goose on the Loose," a music and movement based story time for young children.
- Monthly art exhibitions throughout the library by the Tewksbury Community of Artists and other groups.
- Tewksbury patrons borrowed over 24,000 items from other libraries, an increase of more than 50% over 2007.

The upcoming year promises to be even more challenging economically, but the staff and trustees of the library are ready to meet that challenge and continue to deliver superior library service to the residents of Tewksbury.

The Trustees are grateful to the library staff for their excellent service:

Director:	Jen Hinderer
Librarians:	Elizabeth Berlik, Teen/Reference Noelle Couture, Children's Erin Matlin, Technical Services Freyja Sanger, Reference
Specialists:	Karen Grasso, Children's Joyce Salvato, Technology

Clerical Assistants:	Judy Bangs Cheryl Faherty Gail Holland Joanne Toppin	Jennifer Burke Robert Hayes Helen Mooney
Building Maintenance:	Michael Deshler	
Executive Secretary:	Mary Toombs	

Library Hours:

Monday – Wednesday	10 a.m. – 8 p.m.
Thursday – Friday	10 a.m. – 5 p.m.
Saturday	9 a.m. – 5 p.m.

Closed Saturdays in July and August.

Library activity “At a Glance”: a selection of statistics from our annual report to the Massachusetts Board of Library Commissioners.

Collection size	89,540
Number of registered borrowers	18,683
Circulation (number of items checked out)	251,920
Number of library visits (attendance)	187,771
Meeting room use	553
Number of adult and teen programs	64
Attendance at adult and teen programs	966
Number of children’s programs	309
Attendance at children’s programs	8,099
Number of volunteers	20
Hours of volunteer service	795

Council On Aging

The main thrust of the Tewksbury Council on Aging (COA) is to provide cognitive, supportive and physical endurance programs and activities to the elderly population whereby providing them with the tools and incentives to improve and/or maintain their body/mind wellness and to help them lead a healthy, dignified and independent day to day existence. In 2008, the COA concentration was in the following areas:

- New and innovative programs and activities
- Supportive services
- Alternate means of funding
- Reasonable fees for activities so as to allow all to engage in Senior Center programs
- Demands of a rapidly growing elder population

Tewksbury Senior Citizens and the COA experienced a long awaited milestone on March 24, 2008 when the Department on Aging moved back to 175 Chandler Street in the newly renovated and expanded Senior Center. As everyone will attest, it was good to be “back home”.

The new building is spacious, warm and inviting and has seen a huge increase in participation. The average daily participation at the Senior Center is 160. New health and exercise programs have been added as well as instructed art/cultural classes and educational seminars.

The COA has opened its doors to other organizations in Town. Several Brownie and Girl Scout troops meet at the Senior Center in the late afternoon. Recreational groups and Town committees have also used the Senior Center for meetings. The Senior Center was the host site for the Tewksbury Board of Health Fair in April. There were 53 vendors present and over 600 people of all ages attended. In October, the Piecemakers held their Annual Quilt Show at the Senior Center entertaining approximately 800 participants over a two day period with many families attending. The Historical Society held several events at the Center throughout the year. In addition, plays, health seminars, clinics and fundraising events filled the agenda in 2008. The year ahead also promises to see a great number of new events and opportunities for Tewksbury residents.

The Council on Aging began working on policies to govern the use of the Senior Center. A note of thanks is extended to Martha Marshall, William DeGregorio and Joel Deputat who have been working with the Director on this project. Since program funding was cut from the 2008 budget and will remain as such in the years ahead, the Council now faces the task of totally supporting its programs through alternate means. Establishing guidelines on the use of the Senior Center by agencies and organization, and the fees for said usage, is projected to be a valid means of financial support.

In the Fall of 2008, the COA created two additional sources of revenue: a gift shop (The Snooti Patooti Boutique); and a consignment shop (the Upscale Consignment Boutique). The shops have proved to generate revenue for the COA Revolving Account. At the same time, residents can reap the benefits of selling their goods and obtaining additional income. The shops are operated and manned by volunteers; and, are opened during normal Senior Center hours and on special event days.

On a statistical note, there were:

- 25,600 volunteer hours invested in the operation of the Aging Department representing \$384,000 of FREE service to the Town
- \$759,000 "In-Kind" services rendered (those tangible goods and services generally considered essential in the operation of the Senior Center but not paid for out of its budget) - Such services encompass transportation, plowing, facility space, speakers/presentations, services from other departments/agencies including the Visiting Nurse Association Clinics, the BOH Town Nurse, DPW and Library assistance along with other tangible donations.
- 17 new programs established since relocating to Chandler Street - Among these programs were: 4 new exercise programs including a men's yoga class; a bereavement support group; several new social events per month; and, events such as the ones previously noted which presented our elderly and all town residents with cultural venues.
- The Red Hat Carnation Belles and the Golden Age Club also held various events and contributed through donations and supportive volunteer services.
- 14,355 meals delivered to the homebound elderly as well as congregate meals which are available each weekday at the Center by reservation
- 11,700 general information telephone contacts
- 212 fuel assistance units of service
- 125 tax assistant units of service
- 22 concerts conducted in the community by the Senior Center Silvertones Orchestra and the Swinging Seniors Chorus
- Numerous Friends of the Elderly fundraising events such as yard sales; fairs, breakfast benefits; a golf tournament, Tree of Life and general donations

The Council on Aging, Building Committee, Staff, Senior Citizens, Town Departments and Supporters accomplished a great deal over this past year of 2008. A special note of thanks is extended to: Town Manager, David G. Cressman, Representative James Miceli, Senator Susan Tucker and all those who worked diligently to keep the Town of Tewksbury's finances "workable" under extremely difficult circumstances and times. A note of thanks is also extended to the Executive Office of Elder Affairs and the Massachusetts Councils on Aging Association for their part in securing State COA Formula Grant Funds. These funds supported, in part, the exercise programs and some capital outlay.

In closing and in light of the fact that we will all face another challenging year in 2009, I would like to end this report on a high note...encouraging people to take some time for the simple things in life:

- Take time for yourself...walk or exercise and smile while you do it.
- Remember the 3 E's - Energy, Enthusiasm and Empathy
- Smile and laugh...it will keep the energy vampires away.
- Try to make at least 3 people smile each day.
- Remember life isn't always fair but it is good.
- Time heals most everything, Give time, time.
- However good or bad a situation...it will change.
- Do the right thing.
- No matter how you feel, get up, dress up and show up.
- You don't have to win every argument...Agree to disagree.
- Life is too short to hate anyone.
- Dream while you are awake.
- Spend time with people over 70 and under 6.
- Enjoy the ride...make the most of it!

Respectfully submitted:

Linda Brabant, Director

lbrabant@town.tewksbury.ma.us

Watch for the Friends of the Elderly website which is under construction; and, will soon list all events, information and programs at the Tewksbury Senior Center

Council Members

Chairman, Joel Deputat
Vice Chair, Warren Layne
Treasurer, Marie Durgan
Clerk, Joan Unger
Joanne Aldrich
Carolyn French
Peg Keefe
Rose McKenna
Lorene Patch
Bernice Sprague
Mark Wood

Building Committee Members

Linda Ricardo-Brabant, Chairman
Charles Coldwell, Former Selectman
David G. Cressman, Town Manager
Thomas Cooke, Finance Committee
Carolyn French, Resident
Matthew Hakala, Resident
William Wareham, Resident

COA Staff

Linda Ricardo-Brabant, Director
Robert Noel, Building Maintenance Person

Other Staff

Alternate Members

Virginia Desmond
Dvoralyn Kerr
Paul McNaught

Virginia Desmond, RN, NP – BOH Public Nurse
Shirley Lambert, MVNP Site Coordinator
Emily Kearns, ESMV SHINE Counselor
Beverly Enos, Bunka Instructor
Rip Stangroom, Wood Carving Instructor
Valerie Borgal, Drawing & Watercolor Painting
Sandy Dukeshire, Stained Glass Instructor
Elaine Pappas, Brazilian Embroidery
Pat Dumont, Exercise Programs
Bill Barron, Tai Chi Instructor
Sam O'Clair, Dance Instructor
Barbara Antinoro, Oil Painting Instructor
Barbara Groom, Clogging Instructor
Marilyn Moores, Chorus Leader - Zingo
Don Fougere & Bob McInnis - Zingo
Mr. Whittlesey & Mr. MacPherson, Band
Eleanor Corey, Traditional Embroidery Instructor
Joan Unger, Gift Shop Manager
Jan MacPherson, Consignment Shop Co-Manager
Martha Marshall, Consignment Shop Co-Manager
Alice Carroll & Kay Maher – Card Games & Cootie
The Many Volunteers who assist with administrative duties, classes & activities

Senior Center Hours

8:00 a.m. to 4:00 p.m.
(plus various evening hours)
Tel. 978-640-4480
Fax 978-640-4483

Parks & Recreation Department

The Recreation Department is located at 286 Livingston Street, inside the Youth Center.

Summer Programs: The Recreation Department offers three different summer programs: Preschool Play Pals, Livingston Street, and Camp Pohelo. These programs have been growing over the past several years. Each program has made significant changes to continue to improve on its previous year's success. The three programs are outlined below:

Preschool Play Pals

This program is offered for children ages 3-6 and is held at the Recreation Center on Livingston Street. This program gives parents the option of seven, one-week sessions to choose from. Each session is from 9am – 1:30pm. Preschool Play Pals includes many fun indoor and outdoor games and crafts for the children. Each week is based on a different theme i.e., *All About Me, Community Helpers, Rainbow of Colors, Under the Sea, What's Your Transportation, Farm Animals, and Outer Space*. Each day is different from the one before. The schedule changes and the children are always having a blast! Some of our toys include a water slide, small toddler pool, sand boxes, hoola hoops, jump ropes, kick balls, sprinklers and much more! There is also Funway Park where the children love to ride the swings, build sand castles, and play for hours. There is also a big screen TV for the children to watch a movie and take a rest. We have it all, don't miss out!

Livingston Street Program

This program is for children ages 6-13, at Livingston Street Park and most importantly, it is designed to fit your schedule. Parents/Guardians first choose either an 8 week or 6 week program. Next, they must choose either a Half Day or Full Day, 9:00am to 2:00pm or 7:30am to 5:30pm. Either Way, the summer always flies by as we keep the children busy with many activities and field trips. Some of the field trips have included the Boston Duck Tours, Boston Aquarium, Basketball Hall of Fame, Nashua Pride Baseball Trip, Philip's Academy ice skating, Reading I-Max Theatre, and of course, the old time favorites like Canobie Lake, Water Country, and Good Times Arcade. Outdoors at the park, the children enjoy playing tennis, basketball, arena soccer, whiffleball, kickball, flag football, capture the flag, board games, and so much more! Each day we also offer arts and crafts, drama club, movies, gimp, and many other hands on activities. We have a large tent in the back of the Recreation Department which comes in handy on rainy days and is also a great way to get the children out of the sun. Under the tent is set up for playing games such as pool, ping-pong, fuse ball, board games, corn toss, and bean bag toss. On alternating Wednesday mornings, we show movies on a large projection screen under the tent.

Our end-of-the summer party is always a hit with the children and their families. We have a disc jockey provide music, while the children and their families play on rides, participate in games, have their faces painted, apply temporary tattoos, jump on bouncers, race in the obstacle course, ride the train, make cotton candy and sundaes, and entertain a crowd at the Annual Children's Talent Show. Fried dough, popcorn, drinks, and ice cream sundaes are provided for all the children and their families.

We are always happy to hear suggestions and, as always, it is our hope to continuously improve the program and offer the children a variety of fun and safe activities.

Camp Pohelo

This Exceptional Children's Program provides recreational opportunities to Tewksbury residents, ages 3-21, who have an active IEP.

During the summer, we have a six-week program that is held at the Loella Dewing School from 9:00am to 2:00pm. Children participate in a variety of activities including arts and crafts, games, board games and athletics. The children also go on field trips to the Movie Theatre and the Bowladrome in Woburn. Children are provided transportation home from this program, but getting to the Dewing school is the parent's responsibility.

The Recreation Department also offers a Winter Challenger Bowling League on Saturday mornings at the Woburn Bowladrome. Again, children that participate must be able to show proof of an active IEP. Children are provided transportation from the Recreation Center to the Bowladrome, where they bowl two strings, and are then transported back for parent pickup.

In the spring, the Recreation Department offers Challenger T-Ball. This program was an overwhelming success the past few years averaging over 40 children per season. The Challengers learned the basic skills of baseball including batting, fielding, and base running. Surprisingly, base running seemed to be the crowd's favorite! This was a very successful 8 week program on Tuesday nights that we hope to run again provided that we get more volunteers.

The Recreation Department also offers other programs throughout the year for children and teens, including:

School Vacation Weeks & School Holidays/Teacher Workshops

The Recreation Department offers an Extended Day Program (7:30am-5:30pm) during the February, April and December school vacations. Children, ages 6-14, can participate in a variety of activities, including air hockey, pool, video games, projection screen TV, ping-pong, arts and crafts, outdoor activities, and much more. Field trips are also offered during these weeks to places such as Chunky's, Good Times Arcade, Jump on In Gym, and Rye Airfield to name a few.

Snow Days

When it's snowing outside, school's been canceled, you have to be to work.... don't fret, bring your kids to the "Rec." The Recreation Department has a snow day program in place to fix these last minute stresses. When school is cancelled due to snow or inclement weather, parents can bring their children to the Recreation Center for the day. On these days, the Rec. will be open from 7:30am to 5:30pm for \$25 per day per child. Please call the Recreation Department at 978-640-4460 for more details.

Youth Center

The Youth Center is open for children in grades 5-8 Mondays through Thursday from 2pm - 6pm, and on Fridays from 2pm-9pm. We are now open on Saturday from 11am - 4pm. All hours are subject to change depending on member participation and **volunteers**.

The Youth Center provides a safe, supervised place for children to socialize with their friends, while playing air hockey, pool, ping-pong, Dance/Dance Revolution, Karaoke, Rock Band, and more. The Youth Center sponsors dances under the tent on Friday nights in the spring and summer. The Youth Center is also instituting some different events such as Break Dancing & Hip Hop group lessons at Dance Infusion Studio, a Karate Demonstration at Self-Defense Institute, St. Patrick's Day party, a Super bowl Party and their annual Pool Tournament.

The New Year's Eve party was a big success with a Hip Hop & Break Dancing demonstration from Dance Infusion Studio.

The Youth Center operates mainly on fundraisers. Our largest fundraiser is Livingston Street Terror and Family Hayride during the month of October.

The Youth Center relies heavily on **volunteers** for activities and fundraisers and we are always looking for **volunteers** to help us out. Anyone who is interested in **volunteering**, should contact the Recreation Department at 978-640-4460.

Family Recreation Events and Programs

Ski and Snowboard Lessons

In January, we offered ski/snowboard lessons for six-weeks at Nashoba Valley in Westford for children ages, 7-13. Participants were to meet at the Recreation Center and transportation was provided to Nashoba Valley.

Father Daughter Valentine's Day Dance

On February 8th, we held our eighth annual Father/Daughter Valentine Dance at the Tewksbury Country Club. It was another sold out event. We held three sessions this year to try and accommodate more children. The sessions were as follows: ages 4-6 attended from 2pm-3:30pm, ages 7-9 attended from 4pm - 5:30pm, and ages 10-13 attended from 6pm.-7:30pm. As always it was great to see so many fathers in shirts and ties dancing with their daughters who are also dressed for the occasion.

Safe Halloween

Safe Halloween this year was held on the Sunday before Halloween. We had a beautiful day and the event was a huge success yet again. Many families came outdoors to share in all the fun. Children wearing costumes were treated to a goody bag and were able to participate in a costume contest for prizes. We also had a "Bring Your Own" scarecrow and pumpkin decorated contest for prizes. A disc jockey provided music so the children could dance with the monsters from the Haunted House. We also had rides and free cotton candy, popcorn, and hot chocolate for everyone.

Junior Golf Clinic

A Junior Golf Clinic was offered during the summer for children ages 5-11. Golf lessons were provided weeknights by Golf Pro Michael Rogers at Livingston Street and finished up with a round of golf at the Tewksbury Country Club.

Tennis Lessons

Tennis lessons were offered for adults and children of all ages. Mary MacDonald, Tewksbury High School Coach, provided lessons during the summer for all those that were pre-registered. Round Robin Adult Tennis was also offered on Tuesday nights.

Preschool T-Ball Program

This program is for children ages 3-5. It is a 6 week program for children who want to learn the basic skills of batting, fielding, throwing and base running. It was held on Thursday nights beginning in May on State Field.

Preschool Soccer Program

Children ages 3-5 participated in learning basic soccer skills and playing on teams with other children. This was a Thursday night program, lasting 6 sessions, leading into a finale of games and a banquet. Children enjoyed passing, shooting, running, and most of all having fun with their friends and coaches!

Preschool Basketball Program

Hoops, Hoops, and more Hoops! Kiddos ages 4-6 met at the Trahan School Gym and had plenty of fun learning defense, shooting, passing and dribbling! This program ran for 6 weeks on Thursday nights.

Imagination Station

Preschool aged children are invited to a session of fun at the Recreation Center. Each Thursday is given a different theme and the children listen to a story matching this idea. Next they venture on over to the craft table where there is a craft set up to let their imagination take over. Each child is given a snack, drink, and a treat.

Easter Egg Hunt

Saturday, April 11, 2009. The Easter Egg Hunt is for children 4th grade and under. Children will be hunting for eggs that have been designated points. Eggs will be hidden throughout the park on Livingston Street and stuffed with candy and prizes. The Easter Bunny will also be hopping around all day for pictures, clues, and hugs!

Dog Frisbee Contest

This fun filled outdoor event is quickly growing. In its fifth year, nearly 40 teams entered in one event or another. Families could bring their dog and enter them in the events, or just sit back and watch the show! This is really something to see! If you think your dog is pretty smart, check out some of these guys!

Children's Opportunity Fair

This fair allows parents in town to research and compare all of the programs that this community has to offer for their children. This is truly quite a show! With over 45 vendors and thousands of parents, it's a very popular event! This year, the fair will be held at the Tewksbury Memorial High School on Tuesday, April 7. Needless to say, this will be an annual event for the Recreation Department.

Basketball/Tennis Courts

The basketball and tennis courts were busy again this year with lots of activity throughout the spring, summer and fall. There were lots of pick-up basketball games.

Skate Park

The skate park is open for the season in April (weather permitting) and closes October 31. Hours of the Park are Monday through Friday 2pm – 9pm, and weekends from 12noon – 6pm. A strapped helmet is required for all skaters. No bikes or scooters are allowed.

Parks Department

The Parks Department once again had a very busy year. They have added infield drainage to Obden and Antonelli Fields. They continued to work alongside Tewksbury Lacrosse for the upkeep of the three new lacrosse fields. Tewksbury Girls Softball's Complex will have its grand opening this spring.

The following two activities were eliminated in 2008. We are in the process of raising funds to return them to Tewksbury residents for 2009.

Concerts at the Park

Wednesday night Summer Concerts start at 6:30pm and end at 8:30pm. There is private parking for the concerts in the Funway Park Area.

Fourth of July Celebrations

This year they were held on the Saturday following Independence Day. The celebration included track and field events for children of all ages, a Doll Carriage Decorating Contest, a Bike Decorating Contest, the annual little Mr. and Ms. Tewksbury Contest and more. The day concluded with a tremendous fireworks display at 9:00pm.

Recreation Department Offerings

1. Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) - \$7.00
2. Nashoba Valley discount tickets for skiing, snowboarding, and tubing
3. Water Country discount tickets
4. Six Flag New England Discount Tickets

Summary

This year was very busy for the Parks and Recreation Departments. We look forward to continued success and expanded services in the year ahead. Remember to watch channel 10 for upcoming Recreation news or check out our website at www.tewksbury.net.

Roy Patterson
Parks and Recreation Director

Tewksbury Recycling Committee (TRC)

Lights, Camera, Action

With the kind assistance of Media Specialist Joe Dermody, TRC members Sean Czarniecki and Sandy Barbeau were able to produce their first informational video regarding preparation of cardboard for proper recycling. The TRC hopes that the video was helpful to the residents of Tewksbury. Additionally, the TRC recently produced their second video with the help of TRC members Loretta Ryan and Kristin Smith. The video aired this past weekend. The topic was the preparation of commingled items. A third video will be produced within the next few months regarding the automated solid waste collection which will begin in July 2009.

Monthly Collections Continue

Although Environmental Day is gone, on the third Saturday of each month, many materials are collected at the DPW. These items include: Oil, sheetrock, and fluorescent light bulbs. The TRC would like to take a moment to thank Linda Brabant and all the wonderful volunteers from the Senior Center for their help with our monthly collections. Without them, the days wouldn't have been possible. As of July 1st, CRT drop off at the DPW ended as they are collected curbside along with white goods. You can call Appliance Recyclers at 877-228-2898 and schedule an appointment for pick up of your items for a small fee.

Local Businesses

The TRC would like to acknowledge the following companies for their support in our TRC Rewards Program, which ran from 2/07-2/08: Longhorn's Restaurant, Applebee's, Town Crier, El Pollo Loco, and the Teen Center. We'd also like to thank the employees of Stoneham Savings Bank, who helped us track recycling at the John Wynn Middle School, for 2006-2007 and 2007-2008. We thank everyone for his or her contributions.

Scholarship Award

Two \$500.00 scholarships were given to graduating seniors in the name of the Tewksbury Recycling Committee and BFI: Ashley Smith and Kaitlin Hogan. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where you go to high school. You can find an application at our website: www.tewksbury.info/recycle. Deadline is April 30, 2009.

Recycling in Schools

The *Paper Retriever* has come to town and many of the schools have joined the new program. The Abitibi Paper Retriever Program is a simple and free service that communities use to recycle paper. It cost us nothing. As a matter of fact, they pay us! The company accepts catalogues, magazines, newspapers, junk mail, office paper, fax paper, school paper, notebooks, and folders. The bins are a distinctive green and yellow and can currently be found on the grounds of the following schools: John Wynn Middle, Dewing, Heath Brook, and North Street. The High School has also just joined the program and should be up and running soon. Want to contribute money to your school? Drop off your paper recycling at a nearby bin, instead of curbside. Put your recyclables to good use.

The Dewing School placed a "Got Books" container on site. Last year, they collected 24,078 pounds of books. By adding this container, not only did they keep this amount of weight from the general waste stream, they also received \$1,203.90 from the "Got Books" corporation. Way to go, Dewing!

Library Information Center/TRC Website

The TRC website and information center at the library has been revamped to provide updated information and improved methods of dissemination of information. Our thanks to TRC member Sean Czarniecki for keeping our website current.

Regional Recycling Guide

A regional recycling guide was released in April of last year, via the Lowell Sun. The TRC helped provide pertinent information to this effort.

Budgetary Allowances

The Committee purchased or created:

- (1) Donated money to the Wynn Middle School Earth Day Fair
- (2) Attendance at various workshops and seminars
- (3) Library Information Center Upgrade
- (4) Website upgrades
- (5) Purchased 1000 recycling stickers

TRC Flea Market

The TRC's Flea Market was held at the Tewksbury Commons on Sunday, October 18 from 8-2. It was a beautiful day but, unfortunately, had a small turn out. A future TRC Flea Market is currently under discussion.

Newspaper Articles

The Committee periodically submits articles to the Town Crier to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

State Grants

The grant we applied for and received has allowed us to hire a Recycling Enforcement Coordinator (REC), Bob Keough. The REC's job is to help increase recycling tonnage through an education and enforcement program, ensuring that residents are separating recyclables from trash and properly placing them at curbside for collection. The REC will work with three towns: Tewksbury, Billerica, and Chelmsford.

Festival of Trees

Once again the TRC participated in the Festival of Trees. Our thanks to TRC member Loretta Ryan for finding the time to decorate our tree.

Mercury Exchange

The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Friday 8:30 a. m. to 4:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

Batteries

Rechargeable batteries and button cell batteries are being collected/recycled at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. For every 11lb of button cell batteries we collect, Wheelabrator gives us \$100, up to \$500 per calendar year.

Recycling

The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

Current Projects Under Construction

- (1) Continuing recycling program in all schools in the Tewksbury school system
- (2) TRC's Flea Market: dates under discussion
- (3) 10th Tidy-Up Tewksbury Day: set for fall
- (4) Continual updating of both the TRC website and information center
- (5) New videos concerning recycling in our town.
- (6) "In the Bin" presentation for the elementary schools in town.

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman
Tewksbury Recycling Committee

SAFETY

Fire Department

Police Department

Fire Department

The Tewksbury Fire Department put into operation a trench rescue /confine space trailer that was purchased with a grant from the Department of Homeland Security Assistance to Firefighters Grant Program. The grant provided the fire department with \$58,000 to purchase the trailer for responses to confine space and trench rescue emergencies. Some of the equipment was purchased with a state grant we received in 2007. All Tewksbury firefighters have been trained to trench rescue awareness level and 22 have been trained to trench rescue technician level.

On May 9, 2008, the Tewksbury Fire Department received a new Ford 550 brush truck. This vehicle will give the fire department greater capability in responding to brush fires. This truck also is equipped with a 9 foot plow that will be used to clear snow at our three fire stations, and assist emergency vehicles in snow emergencies. The new truck will also tow the trench rescue/confine space trailer.

The Fire Department received a grant from the Office of Public Safety for \$7,792. The Fire Department purchased public safety vests to protect firefighters and EMT's on roadway emergencies. We purchased a portable pump to be used in fighting brush fires. Also, we purchased fire hose for brush fires, high rise packs, and hose for engine companies. A mutual aid radio was purchased for the Shift Supervisors car to assist in mutual aid emergency assistance calls.

The Town's Microwave Communication System went into operation in the fall of 2007. Fire Department radio communications have been converted over to the microwave system. The microwave communication system will give the fire department greater reliability and capability in its communication system. The town will also save money by eliminating the cost of leased phone lines.

The Tewksbury Fire Department received a grant from the Commonwealth of Massachusetts for \$4,700 to continue our Student Awareness of Fire Education Program (SAFE) in our schools. Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned fire safety education under the direction of Public Education Officer Rick Hamm and the many Tewksbury Firefighters who participated in this program.

We will complete the conversion of our wired Municipal Fire Alarm System to a wireless radio box system during the spring of 2009. Town buildings have converted to the new system. New occupancies in the town are purchasing radio boxes to join the municipal system.

The department is progressing with its town wide Pre-Fire Plan Program. The program uses mobile computers that are connected with police/fire dispatch headquarters. Our capabilities are enhanced in transferring vital information to mobile computers on our apparatus. These computers store pre-fire plan information pertaining to commercial, municipal and high occupancy buildings and residential special situations such as handicapped residents and certain medical conditions. Also, there is access to hazardous material information which will be critical in an emergency. Additionally, these computers enable firefighters to have quick access to hydrant lists on route to a fire emergency.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history the opportunity to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
Richard Mackey, Fire Chief

FIRE DEPARTMENT ROSTER-2008

FIRE CHIEF:	*Richard Mackey	1979		*Oscar Forero	1985
DEPUTY CHIEF:	*James Ryan	1975		*Joseph C. Fortunato	2001
				*John Fowler	2004
				*James A. Giasullo	1988
CAPTAINS:	*Michael Callahan	1989		*Joseph Gillis	1997
	*Michael Hazel	1988		*William Gosse	1998
	*Michael Sitar Jr.	1982		*Russell Gourley	1971
	*Albert Vasas	1989		*Richard Hamm	1987
				*Timothy Holden	1994
LIEUTENANTS:	*William Brothers	1997		*Brian Hurley	1989
	*James Bruce	1995		*David Karlberg	2001
	*Robert Calistro	1988		*Joseph Kearns	1995
	*Jeffrey Giasullo	1995		*Dale Lawrie	2000
	*Donald Greer	1986		*David Levy Jr.	1997
	*Paul Guttadauro	1994		Robert Little	1984
	*Brian Hurley	1989		*Christina Merrill	2003
	*Scott Keddie	1987		*Michael Merrill	2004
	*Gary Kerr	1988		*Thomas Murphy	2004
	*Russell McGlauflin	1989		*Stephen Powers	1982
	*Timothy Niven	1985		*Alan Rosemond	1989
	*Jon Viscione	1985		*Kenneth Sandberg	2003
FIREFIGHTERS	*Scott Austin	2003		*Daniel Sawicki	2004
:				*Daniel J. Sitar	1987
	*Patrick Brothers	1995		*Daniel Small	1988
	*William Brothers	1997		*Steven Spencer	2002
	*David Carney	1995		*Vance Vonkahle	1987
	*Joseph Dogherty	1986		*Daniel Yost	2004
	*Patrick Doherty	1997			
	*Todd Elliott	2006			
			*EMT		
			SECRETARY:	Susan Perry	2002

Incident Analysis/ Permits and Inspections

Incident Analysis	2,008
Ambulance Calls	2,635
Fire	90
Rescue/Assist Ambulance	2,101
Hazardous Condition	181
Service Calls	502
Good Intent Calls	82
False Alarm	391
Other Type of Incident	16
Total Incident Calls	5,998
Permits/Inspections	1,663

INCIDENT TOTALS

1980	2,161
1990	3,160
2008	5,998

Police Department

Police Department Roster

Chief of Police:	Alfred P. Donovan	1984		Joseph Kelley	2004
Deputy Chief of Police:	Timothy Sheehan	1987		Dennis J. Peterson, Jr.	2004
Superintendent:	John Voto	1996		Michael Donovan	2008
Lieutenants:	James McKenna	1980		Alysia Russo	2008
	Robert Stephens	1996		Paul Nicosia	2008
	Ryan Columbus	2000		Michael Sitar	2008
	Scott Gaynor	1996	R.A.D. Instructors:	Officer Brian Warren	1988
Sergeants:	John Powers	1981		Detective /Officer Andre Gonzalez	
	John Barry	1984	Prosecutor:	Sergeant Robert Westaway	1981
	Mark Perry	1988	K-9 Officer:	Sergeant Timothy Kelly	1995
	Chris Coviello	1989	Safety Officer &		
	Timothy Kelly	1995	Training Officer:	Officer Brian Warren	1988
	Robert Fields	1996	Computer Management:	Matthew Small	1997
	James Williams	1996	E-911 Dispatchers:		
	Steven Torres	2000	(Full time)		
	Thomas Cooke	2002	Head Dispatcher:	Edward Sullivan	1994
Detectives:	Sergeant Thomas Casey	1999	Dispatchers:	Garin Worth	1997
	Officer Patrick Harrington	2003		Karen Poisson	1997
	Officer Brian O'Neil	2005		Kim Porter	2000
	Officer Brian Farnum	2004		Kimberly Griffin	2001
	Officer Douglas Pratt	2004		David Miano	2004
	Officer Jessica Mulvey	1996		Lauren Mackey	2005
	Officer Keren Reese	1996		Jason McNamara	2008
Detective Sergeant:	Sergeant Robert Westaway	1981		Matt Carapellucci	2008
Detective/Juvenile Officer:	Officer Michael Sheehan	1988	Part time Dispatcher:	June Donovan	2005
Evidence Officer:	Detective Andre Gonzales	1995		TJ Cooper	2004
Patrol Personnel:	William Schwalb	1988		Christine Cicero	2008
	Kevin Reese	1989		James Duffy	2008
	James Hollis	1995	Executive Assistant:	Alice Kennedy	1996
	Daniel Kerber	1995			
	Kathryn Mcleod	1996	Administrative Secretary:	Eileen Newton	1987
	Walter Jop, III	2000		Patricia Stotik	1995
	Markus McMahan	2001	Secretary (Part time):	Sonia Newton	1999
	Albert Piccolo	2002			
	Kimberly Riccardi	2002			
	Arthur Piccolo	2002			
	Eric Hanley	2002			
	Chris Scott	2002			
	Jennie Welch	2003			
	Peter Regan	2003			
	Karen Capuano	2003			
	John Casey	2003			
	James Biewener	2003			
	Robert Bjorkgren	2003			

Always Remembered and Never Forgotten

Sergeant James Hood 1988-2003

Reserves:

Kosta Agganis	Dave Levy
Paul Allen	John Lingiewicz
Linda Barry	Rich Lumsden
Brian Barbato	Ed Martin
TJ Cooper	Sharon McClafferty
Michael Debye	Dan McGee
Joseph Delucia	Sean McMahon
Cindy Dicalogero	David Miano
Joseph Dogherty	Joseph Newton
Pat Doherty	Sonia Newton
Paul Doherty Sr.	James O'Hare
John Donoghue	Steve Pelrine
June Donovan	Dave Perry
Mark Donovan	Dennis Peterson
Deb Evans	Karen Poisson
Jack Farrell	Steve Powers
Brian Fernald	Nate Powers
Ralph Ford	Paul Ringwood
Joseph Fortunado	Alan Rosemond
Bob Fowler	Andy Roya
Lee Gath	Tussey Russell
Phil Gath	Dan Sitar
Jason Gatto	Michael Souza
Bert Hadley	Ted Sullivan
George Hazel	Mark Tanguay
Kevin Henehan	Roger Tanguay
Victor Hidish	Richard Viera
Mark Hildebrand	Mark Wentzell
Rich Hopkinson	Jack Whitehouse
Phil Hyde	William Wilkinson
John Jarek	Mark Wood
Matt Jarek	George Yost
Steve Kandrotas	Brad Zarba
Scott Keddie	
Alice Kennedy	
Deborah Kenney	
Warren Layne	
Douglas Law	

Crimes listed for 2008

Forcible Rape	16
Robbery	6
Assault Aggravated	49
Assault Simple	171
Assault Intimidation	83
Burglary/Breaking and Entering	127
Shoplifting	49
Theft from building	58
Theft from m/v	142
Theft of m/v parts	5
Thefts all others	168
Theft of motor vehicle	41
Counterfeiting/Forgery	32
False Pretense/Swindle/Confidence Game	51
Credit Card/Automatic Teller Fraud	10
Embezzlement	1
Destruction/Damage/Vandalism of Property	214
Drug/Narcotic Violations	126
Statutory Rape	1
Bad Checks	11
Disorderly Conduct	17
Driving under the influence	29
Drunkenness	93
Trespassing	15
Family Offense Non Violent	5
Liquor Law Violations	25
All Other Offenses	306
Arrests	480
Citations	2,406
Alarms	1,137
Reports	1,807
Building Checks	6,300
Accidents	892

EDUCATION

*School Committee
Scholarship Awards*

Enrollment by Schools

*Superintendent of Schools
Scholarship & Education Fund
Committees*

School Roster

*Student Services
General Information*

*Shawsheen Valley Regional
Vocational / Technical School
District*

School Committee

The Annual Elections were held in April, 2008. The townspeople elected Mr. Michael Kelley to a 3 year term. We congratulate Mr. Kelley on his campaign. Vice-Chairman Joseph Russell was not re-elected.

This writer had the privilege of serving with Mr. Joseph Russell for the past six years. Joe was always very committed to the students and advocated passionately on their behalf. In particular, Mr. Russell dedicated many hours to the High School Building Committee, a committee on which he continues to serve as the School Committee's designee. We are grateful for Mr. Russell's service to our community.

Elections for School Committee officers were held during the April, 2008 Organizational Meeting of the Committee. Attorney Scott J. Consaul was elected as the Chairman with Mr. Michael Sitar elected as Vice Chairman and Mr. Michael Kelley as Clerk. These members joined with Mr. Dennis Peterson and Mr. Keith Rauseo to form the Committee.

The School Committee worked in close concert with the Town Manager, the Board of Selectmen and the Finance Committee to reach agreement on the FY09 School Department Budget. At the annual Town Meeting on June 26, 2008, the School Department budget was funded at \$32,258,941. This represented a .014% reduction over the FY08 budget. During the fall of 2008, however, Governor Deval Patrick, realizing that the state receipts were below forecasts, implemented his authority to make 9C cuts to the FY09 budget. As a result, the School Department was forced to make an additional cut of \$168,778.00. The final budget of \$32,090,163, representing a .019 percent decrease over the FY08 budget, was adopted at the School Committee Meeting on November 5, 2008.

In July of 2008, Mr. Keith Rauseo resigned from the School Committee. This writer and Mr. Rauseo did not always agree on every issue, but I have tremendous respect for Mr. Rauseo. Keith and I often agreed on where we wanted to go as a School Department, but we seldom, if ever, agreed on how to get there. Despite our differences, I cannot help but admire Mr. Rauseo for his tireless work on the School Committee to improve the educational experience of all of our students. On more than one occasion, Mr. Rauseo was elected unanimously by his fellow committee members to serve as their Chairman. I personally will miss serving with Keith for his keen intellect, his unrelenting devotion to our schools, and perhaps most importantly, for reminding me that there is almost always more than one way of doing something. The service of both Mr. Rauseo and Mr. Russell will be sorely missed on the School Committee and their contributions to education in Tewksbury will be remembered for years to come.

Attorney Richard O'Neill, Jr. was appointed to serve out the remainder of Mr. Rauseo's term at a special joint meeting of the School Committee and the Board of Selectmen. Attorney O'Neill had previously served on the School Committee for six years. Rick has stepped right back on the Committee without missing a beat. He brings to the Committee an unbridled energy and enthusiasm.

The Tewksbury School Committee worked with the School Administration to set the System-Wide Goals for the 2008-2009 school year. These goals were aligned with the initiatives outlined in the Tewksbury Public School Five-Year Plan. The Committee reviewed the progress of the administration in meeting these goals during the mid-year and the year-end joint retreats with our administrators.

The School Committee would like to congratulate all Coaches and Athletes who participate on the many varsity and sub-varsity teams. Their sportsmanship on the playing field, in the gymnasium, on the track, and on the ice continues to earn the respect and admiration of our own community as well as those of our opponents.

On behalf of the members of my Committee, I would like to express my thanks to the Tewksbury Board of Selectmen, the Finance Committee and to all other appointed boards and elected and appointed officials for their support during the past year.

I am grateful to the members of my Committee for their time and effort on the numerous sub-committees and for their support and professionalism during Committee meetings. All members of the School Committee have the common goal of providing quality education for our students. I am pleased to serve with them.

I would like to thank the members of the administration and the Central Office support staff for assisting me in my role as Chairman of the Committee. I would also like to thank the faculty and staff for their hard work on behalf of our students and their parents and guardians for their continued support.

It is my pleasure to serve as the Chairman of the Tewksbury School Committee and to provide this account of the activities of the Committee during the year 2008.

Scott J. Consaul, Esquire
Chairman
Tewksbury School Committee

Superintendent of Schools

Introduction

The Tewksbury Public Schools, like all other Town Departments, withstood the many financial challenges of 2008. But we were steadfast in our resolve to provide our students with an educational program that reflected high standards, academic rigor along with a well- rounded co-curricular program. We have made every effort to honor this commitment to our students and their families. The report that follows outlines many of our initiatives and our successes.

Personnel

We celebrated the retirement of many members of the faculty, staff and administration and the reduction in force of many other valued members of our faculty and staff.

Administration

Mr. George S. Paul retired after forty-two years of dedicated service to the children of Tewksbury with his final thirteen years as Principal of the Louise Davy Trahan School. We are pleased that he is continuing to work with us on a part-time basis as Director of Title I. Dr. Edward Foster succeeded Mr. Paul as Principal of the Trahan School. Dr. Foster was previously an administrator in the Salem Massachusetts Public Schools.

Mrs. Cathy C. Ronan retired after thirty-seven years of dedicated service to our students with her final eight years served as Principal of the Loella F. Dewing School. Mrs. Ronan continues her involvement with our school district through our professional development program. Mr. Robert LaRoche was hired to lead the Dewing School community. He comes to us from Timberlane Regional School District in New Hampshire.

We were sad to lose the services of the very talented Dr. Kristan Rodriguez who resigned as Principal of the North Street School to accept the position of Director of Curriculum for the Georgetown Public Schools. We congratulate her on her promotion and thank her for her service to the Tewksbury Public Schools. Ms. Pauline J. King assumed the leadership of the North Street School on September 15, 2008 as Interim Principal pending the arrival of Ms. Angela Kimble. Ms. Kimble joined our system on January 5, 2009 following her eight-year tenure as an Assistant Principal in the North Middlesex Public School District.

Faculty

The following faculty members retired at the conclusion of the 2008-2009 school year.

Tewksbury Memorial High School

Lawrence Basteri- Department Head for Applied Arts and the Varsity Golf Coach after 29 years of service

Gertrude Carey- Librarian for both Tewksbury Memorial High School and the John W. Wynn Middle after 37 years of service

Elsa Marsh- English Teacher after 32 years of service

Daniel Rogacki- Art Teacher after 32 years of service

John W. Wynn Middle School

Glenn Osterman – Science Teacher following 33 years of service

John Bresnahan- English Teacher after 32 years of service

John F. Ryan School

William Kirwin- Social Studies Teacher after 33 years of service

Patricia McDonnell- Grade Five Teacher after 34 years of service

Loella F. Dewing School

Rosemary Mangun- Special Education Teacher after 4 years of service in Tewksbury

Maureen McSheehy- Kindergarten Teacher after 19 years of service

Louise Davy Trahan School

Catherine Brimer- Grade Two after 37 years of service

Trudi Hennemuth- Grade Three Teacher after 18 years of service

Kathy Mootry- Kindergarten Teachers after 14 years of service

Educational Support Personnel

Mrs. Judith Fitzgerald- Trahan School after 19 years of service

Custodial

Mr. Carlos Rebela retired from the John F. Ryan School after five years of service

We extend our best wishes to these colleagues for a long, happy and healthy retirement.

Reduction in Force

The challenges of our current financial situation necessitated a reduction in force as the largest percentage of our budget is within the personnel area. We lost the following positions:

21.5 teachers from all levels

2 Secretaries one 10 Month and one 12 Month position

2 Custodians from the High School and John F. Ryan School

1 Security Monitor at Tewksbury Memorial High School

1 Behavior Management Facilitator at the John W. Wynn Middle School

2 Part-time Food Service positions

2 Full time Food Service positions

We continue to make a valiant effort to maintain the same level of services despite the loss of these essential positions.

School Department Budget

The final School Department Budget for the 2008-2009 school year was \$32,258,941, and this figure represented a \$466,809 or 1.4% reduction in comparison with the FY08 (2007-2008 school year) budget. The budget process was very long and complicated. We benefited from the work of the Financial Planning Task Force and the many meetings of our Town Wide Budget Sub-committee. We commend the members of the School Committee for the many public hearings that they conducted as we proceeded with the budget reduction process. We also applaud the Budget Task Force Sub-committee for its time and effort in meeting with many parent, student and faculty groups during the fall of 2008 and for placing the financial information on the School Department Website. The commitment by the Committee to maintaining open lines of communication with the public in general and the parents and guardians in particular is critical during this time of financial challenge.

I would like to thank the members of the Tewksbury Teachers Association for their time and effort in working through the many changes in faculty assignments. Their spirit of cooperation allowed us to absorb this reduction in force with minimal lay-offs. I would also like to thank my superintendent colleagues in neighboring districts that interviewed and hired many of our teachers who were affected by this reduction in force.

Strategic Planning

The Tewksbury School Committee worked with the administrative team to develop the system-wide goals for the 2008-2009 school year. The Committee formerly adopted these goals on July 30, 2008. These goals represent the second year work to meet the initiatives as outlined on the current Tewksbury Public School Five Year Strategic Plan. The plan includes a mission statement, core values and a set of goals organized around four areas; **curriculum and instruction, program improvement and accountability, school resources and social responsibility**. I am pleased to share our work to date in meeting these goals.

Curriculum and Instruction

We have moved forward with the implementation of the new science program for grades 6-8 and we can already see the benefit of the alignment of the content with the State curriculum standards and the use of technology within each instructional unit. We have also completed the implementation of our new elementary reading series in grades 3 and 4 as well as a pilot program at grades 5 and 6. We have also piloted a new social studies curriculum at grade 5. We were not able to implement the Advanced Placement courses in World Language, Government and Chemistry due to budgetary constraints.

We have redoubled our efforts to use data to inform instructional practice and to insure that we are making the best use of all resources. We have school based data teams chaired by the principals and a district wide data team comprised of the school principals and chaired by the Assistant Superintendent. Each school has developed a yearlong professional development goal and a yearlong data goal. The system-wide data team has been effective in monitoring the progress of the school based effort and the consistency of this effort across the district.

Program Improvement and Accountability

We have developed and implemented a new Middle School Special Education Model. The faculty and administration at Tewksbury Memorial High School are developing the academic expectation rubric and to expand the rubric for civic and social responsibility in conjunction with the accreditation process. Tewksbury Memorial High School continues to enjoy full accreditation through the New England Association of Schools and Colleges.

We are also developing a broad array of interim assessments to monitor the academic success of our students. Some of our specific initiatives include the quarterly math assessments in grades k-4, the benchmark assessments with the new elementary reading series, and the MCAS data analysis for our middle school students with special needs. We are also conducting the systematic review of the MCAS data for students at the John F. Ryan School following the implementation of the extended time block for math instruction.

School Resources

The School Department has been able to secure the funds through grants and the generosity of our Parent Advisory Councils (PACs) to purchase "Responders". These are electronic devices that enable teachers to instantly gauge student understanding. The administration and faculty at Tewksbury Memorial High School secured a grant to fund the development of Educational Proficiency Plans for at-risk students. The school administration formed a "Reconfiguration Sub-committee". This Sub-committee has developed a series of recommendations for consideration by the School Committee.

We continue to convene meetings of our Technology Steering Committee. The Committee is working on the expanded implementation of the X2 Module in relation to special education and health services. The Steering Committee is also working on lower cost alternatives to the highly successful Smartboard Technology and the expanded use of *Grade Book* by faculty. We are also working with the Town administration to explore the acquisition of a new financial management system.

Social Responsibility

This area encompasses three initiatives. The first is student recognition. Some examples of work in this area included a celebration of the accomplishments of students at Tewksbury Memorial High School with a video that was presented to parents of grade eight students and before the Tewksbury School Committee. The Committee honored those students who earned recognition through the National Merit Testing Program and the Superintendent's Association. The administration hosted an art show opening at the Town Library to honor those students who had earned recognition through the Globe Scholastic Art Competition.

The second area involves school safety. We continue to conduct critical incident simulation drills. These simulations were of benefit to us this year as we had three critical incidents. We had to lock down the Heath Brook School followed by an off site evacuation and lock down the Trahan School. These were the result of police activity in the areas near these two schools. The third incident involved the lock down and subsequent off site evacuation of the High School resulting from some potentially threatening writing on the wall in a boy's bathroom. In all three instances the District Security Team performed in a well-organized and efficient manner.

The third and final area is communication. We have redoubled our efforts to communicate the "good news" about our school system and our programs and services. We have increased the number of press releases. The School Committee has adopted a policy for the use of an electronic communication system. We are employing the use of parent/guardian surveys to solicit parental interest regarding topics for our evening training programs. This fall we conducted programs on bully behavior and cyber-bully behavior. We continue to make optimum use of our website. The School Committee created a sub-committee to collect input from parents and guardians, students and staff related to budget priorities.

High School Building Committee

In January 2008, the High School Building Committee was formed. The membership was comprised of some members from the Long Range Study Committee, the School Committee, Finance Committee, Board of Selectmen, the Town Manager, School

Business Manager, the High School Principal and the Superintendent of Schools. The Committee conducted its first meeting on March 6, 2008. Attorney James Cutelis was elected Chairman and Mr. Richard Guida was elected Vice- Chairman.

The Building Committee reviewed the Building Needs Conference with representatives from the Massachusetts School Building Authority that took place on January 10, 2008. The Committee sponsored an Article for the May 6, 2008 Special Town Meeting. This Article was passed and provided 1,390,000 dollars for the purpose of hiring the required Owner's Project Manager and contracting with an architectural firm to prepare schematic designs for a new high school. The Committee put out a Request for Owner's Project Manager Services in September 2008. The Committee selected Heery International Incorporated. Representatives from Heery and the Building Committee met with representatives from the Massachusetts School Building Authority to review the next phase of the process on November 17, 2008.

I would like to thank my fellow committee members for their time and effort in serving on this very important Committee.

Coordinated Program Review

In May 2008, the Department of Elementary and Secondary Education (DESE) conducted an external audit of our Civil Rights Procedures, Special Education and English Language Learner Programs. The detailed draft report from this Review reflected that we are in compliance in most of the areas related to Special Education and Civil Rights. The limited number of English Language Learners in our school district inhibits our ability to be in full conformance with the requirements in this area. We will place the final report on our web site once we receive it from the DESE.

Summary

In an environment where we are all "doing more with less," we come to appreciate those individuals and groups who support our work. First among that number are the members of the Tewksbury School Committee. These men have worked tirelessly to stretch each budget dollar to benefit the students in the Tewksbury Public Schools. The members of the administrative team are grateful to them for their time during the Mid-Year and the Year End Joint Retreats. These Retreats provide us with the opportunity to reach consensus about the district priorities and the progress that we are or are not making in relation to the system-wide goals. It is rare for an administrative team to have the chance for these frank and open discussions with their School Committee.

I would also like to thank all members of the central office administration and support staff for their incredibly hard work. These men and women are dedicated to serving the public in a professional and efficient manner. Their efforts are further supported by the system-wide and school based administrative personnel and support staff. Their leadership and professional expertise has allowed us to accomplish our work despite a reduction in force and a persistent increase in the number of required tasks.

A special thanks to the members of our faculty and student body. They have continued to work hard in spite of the current environment of diminished resources. Teachers continue to set high expectations and to present challenging curriculum. Students have excelled in the classroom, on the stage and on the athletic fields. I am especially proud of the many charitable drives and community outreach activities that they have conducted this year on behalf of those who are in need.

Parents and guardians continue to represent an invaluable resource for our school district. Their service as members of our Parent Advisory Councils and School Councils enhances our instructional program and provides many enrichment activities for the schools. Their services as classroom volunteers have helped us to prepare materials and to individualize instruction for our students. Parents also represent the membership of our many booster groups. These groups raise thousands of dollars to help defray the costs of our athletic, co-curricular programs and scholarship awards.

Finally, I would like to thank the Town Manager, my fellow Department Heads, the Tewksbury Board of Selectmen, the Tewksbury Finance Committee and the elected and appointed officials who support the work of our school district. Tough times require courageous leaders and Tewksbury is very blessed to have these individuals serving the best interests of the Town.

It is my honor to serve as the Superintendent of the Tewksbury Public Schools and to submit this eighteenth annual Report of the Superintendent of Schools for the 2008 Town Report.

Christine L. McGrath, Ph.D.
Superintendent of Schools

Class of 2008 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2008 Community Scholarship Program.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

Thank you to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

BUSINESS DONORS:

Holt & Bugbee Foundation Scholarship Awards:

Roland Jenkins	\$2,500.00
Thomas MacLeod	\$2,500.00
Chelsea Paoella	\$2,500.00
Anastasia Pappas	\$2,500.00

Lowell Five Cent Savings Bank Scholarship Award:

Julie MacDonald	\$1,000.00
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MASSBANK Charitable Foundation Scholarship Award:

Julie Reynolds	\$ 500.00
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Schlott Tire Academic Scholarship Award:

Christopher Chan	\$ 500.00
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Stoneham Savings Bank Scholarship Award:

Ashley Mahoney	\$ 700.00
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Tewksbury Business Association Scholarship Awards:

Lauren Callan	\$ 250.00
Neil Marino	\$ 250.00

COMMUNITY DONORS:

Andover Artists Guild Scholarship Award:

Tracy Capadanno	\$1,000.00
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Elks Scholarship Awards:

Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:

Edward Donovan	\$1,000.00
Kristina Zontini	\$1,000.00

Massachusetts Elks Scholarship Awards:

Deanna Dascoli	\$ 600.00
Jacqueline Marchand	\$ 500.00

2008 Most Valuable Student Scholarship Awards:

Devin Goodwin	\$ 800.00
Barka Shah	\$ 800.00

Tewksbury Golden Age Club Scholarship Award:

Mary Lane	\$ 500.00
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Tewksbury Library:

Elisabeth Desmarais Library Trustee Scholarship Award:

Daniel Grasso \$1,000.00

Tewksbury Knights of Columbus Scholarship:

Derek Lowe

Tewksbury Lions Club Scholarship Awards:

Michael Ferriero \$1,000.00

Timothy Greene \$1,000.00

Barkha Shah \$1,000.00

Christopher Teixeira \$1,000.00

Kristina Zontini \$1,000.00

Tewksbury Recycling Committee Scholarship Award:

Ashley Smith \$1,000.00

Tewksbury Rotary Club Scholarship Awards:

Thomas MacLeod \$1,500.00

Kelsey McAvoy \$1,500.00

Laura Perrigo \$1,500.00

Julie Reynolds \$1,500.00

Tewksbury Scholarship Fund Awards:

Julianne Igo \$ 250.00

Anastasia Pappas \$ 250.00

John W. Wynn Memorial Leadership Award:

Julie MacDonald \$ 250.00

PERSONAL DONORS:

Aldred: The Derek Aldred Memorial Scholarship Award:

Michael Taylor \$1,500.00

Byers: Willie Byers Memorial Scholarship Awards:

Jonathan Chin \$1,500.00

Adriana Guida \$1,500.00

Mary Lane \$1,500.00

Kayla Sheehan \$1,500.00

Curran: The Kay (Aspell) Curran Scholarship Award:

Mary Lane \$1,000.00

Doherty: The James M. Doherty, Sr. Scholarship Award:

Patrick Devlin \$1,000.00

Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:

Leanne Belmonte \$1,000.00

Hood: The Detective Sergeant James C. Hood Scholarship Award:

Samantha Kelley \$1,000.00

Casey Regan \$1,000.00

Kayla Sheehan \$1,000.00

Horgan: The Robert V. Horgan Memorial Scholarship Award:

Kelsey McAvoy \$1,000.00

Larsen: The Irene M. Larsen Memorial Cheerleading Scholarship Award:

Melanie Cross	\$1,000.00
Laura Perrigo	\$1,000.00

Miceli: The Honorable James Miceli Scholarship Award:

Kayla Sheehan	\$ 300.00
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Murphy: The Jerry Murphy Memorial Scholarship Awards:

Timothy Greene	\$2,000.00
Matthew Vollamar	\$2,000.00

O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Derek Murphy	\$1,000.00
Christopher Teixeira	\$1,000.00

Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:

Timothy Greene	\$ 500.00
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Peters: The Linda Peters Memorial Scholarship Awards:

Paul Bunyan	\$1,200.00
Deanna Dascoli	\$1,200.00
Conor Flanagan	\$1,200.00
Jennifer Foley	\$1,200.00
Allysa Galvao	\$1,200.00
Jennifer Laferriere	\$1,200.00
Eric Magee	\$1,200.00
Jill Martel	\$1,200.00

Scott: The David W. Scott Memorial Scholarship Awards:

Thomas MacLeod	\$1,000.00
Kayla Sheehan	\$1,000.00

Talford: The Ginamarie Talford Scholarship Award:

Megan Whealan	\$ 150.00
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Tino: The Kevin Joseph Tino Memorial Scholarship Award:

Neil Marino	\$1,000.00
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Tremlett: The Ray Tremlett Memorial Scholarship Awards:

Deanna Dascoli	\$ 500.00
Patrick Devlin	\$ 500.00
Allysa Galvao	\$ 500.00

Zawacki: The Joshua Zawacki Memorial Scholarship Awards:

Lauren Chamberland	\$1,500.00
Michael Reichert	\$1,500.00

Excellence in Achievement Scholarship Award:

Shawn Bryan	\$ 500.00
Nicole Cunha	\$ 500.00
Hadley Santos	\$ 500.00

SCHOOL ORGANIZATIONS DONORS:

Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:

Melanie Cross	\$ 500.00
Kristin Judge	\$ 500.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Awards:

Christopher Chan \$ 500.00

Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

April Farmer \$ 500.00

Middle School: The J.W. Wynn Middle School P.A.C. Scholarship Award:

Thomas MacLeod \$ 250.00

North Street: The North Street School P.A.C. Scholarship Awards:

Jennifer Foley \$ 250.00

Brett Little \$ 250.00

Ryan School: The John F. Ryan PAC Scholarship Awards:

Michael DelPonte \$ 500.00

Jill Martel \$ 500.00

Trahan School: The Louise Davy Trahan PAC – George Paul Scholarship Award:

James Mazzapica \$ 500.00

Tewksbury Food Service Association (TMHS and Dewing School) Scholarship Awards:

Edward Donovan \$ 350.00

Tewksbury Music Association:

TMA Music Major Scholarship:

Liam Sheehy \$1,000.00

TMA Music Loyalty Scholarships:

Jason Bustin \$ 500.00

Stephanie Callan \$ 500.00

Chelsey King \$ 500.00

Nicolas Trodella \$ 500.00

Michael Walton \$ 500.00

TMHS: TMHS P.A.C. Scholarship Awards:

David Barbato \$ 500.00

Nicole Bernardo \$ 500.00

Brooke Lizotte \$ 500.00

Samantha Magnell \$ 500.00

Justin Torname \$ 500.00

Kristina Zontini \$ 500.00

TMHS: The TMHS National Honor Society Scholarship Awards:

Denise Belmonte Mary Lane
Jonathan Chin Julie MacDonald
Adriana Guida Anastasia Pappas
Juliann Igo

TOTAL: \$1,200.00

TMHS: The TMHS Student Council Scholarship Award:

Adriana Guida \$ 750.00

Steven Shinker \$ 750.00

The Tewksbury SPED PAC Scholarship Awards:

Michelle Hazard \$ 500.00

Jill Martel \$ 500.00

The Tewksbury Teachers Association Scholarship Awards:

Samantha Magnell	\$ 500.00
Jacklyn McGinn	\$ 500.00

SPORTS ORGANIZATIONS DONORS:

Dennis McGadden Track and Cross Country Scholarship Awards:

Denise Belmonte	Neil Marino
Nicholas Bernardo	Andrew Mastone
Matthew Bowdridge	Mark Mastone
Shawn Bryan	Emily Mercer
Nicole Cunha	Sarah Murdock
Devin Goodwin	Chelsea Paoella
Valerie Hart	Casey Regan
Travis Ianetta	Michael Reichert
Juliann Igo	Julie Reynolds
Kristen Judge	Hadley Santos
Brett Little	Daniel Saunders
James Maksian	Ashley Smith
TOTAL: \$5,650.00	

TMHS Cheerleading - Fall and Winter - Scholarship Awards:

Melanie Cross – Winter
Laura Perrigo - Fall

TMHS Field Hockey Boosters Scholarship Awards:

Erica Belliveau	\$ 300.00	Taylor Hachey	\$ 300.00
Leanne Belmonte	\$ 300.00	Mary Lane	\$ 300.00
Laura Callan	\$ 300.00	Alycia Maffeo	\$ 300.00
Lauren Chamberland	\$ 300.00	Jill Martel	\$ 300.00
Julia Conners	\$ 300.00	Kaileigh Michalewicz	\$ 300.00
Allysa Galvao	\$ 300.00	Anastasia Pappas	\$ 300.00
Caitlin Goffman	\$ 300.00	Tia Warren	\$ 300.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Robert Burns	\$ 200.00	Timothy Greene	\$ 200.00
Michael DelPonte	\$ 200.00	Kevin Lyons	\$ 200.00
Vincent DePierro	\$ 200.00	Scott Oberg	\$ 200.00
Patrick Devlin	\$ 200.00	Justin Torname	\$ 200.00
Michael Ferriero	\$ 200.00	Matthew Vollmar	\$ 200.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Vincent DePierro	Derek Murphy
Michael Ferriero	Scott Oberg
Charles Lucia	Bryan O'Keefe
James Mazzapica	Christopher Teixeira
TOTAL: \$3,200.00	

James Sullivan, Sr. Basketball Coaches Scholarship Award:

Charles Lucia \$ 300.00

Tewksbury Redmen Football Club Scholarship Awards:

•The Coach Bob Aylward Redmen Football Scholarship Award:

Michael Willey \$2,000.00

•The James E. Brooks Memorial Redmen Football Scholarship Awards:

Michael Hanifin	\$2,000.00
Patrick Devlin	\$2,000.00

•Redmen Football Club Memorial Scholarship Award:

James Tarpey	\$2,000.00
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•Redmen Football Club Benefactors Scholarship Award:

Tyler Deshler	\$2,000.00
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Tewksbury Girls Basketball Booster Scholarship Awards:

Laura Callan	\$ 300.00
Caitlin Goffman	\$ 300.00
Taylor Hachey	\$ 300.00
Jill Martel	\$ 300.00

Redmen Hockey Booster Club Scholarship Awards:

Scott Capraro	\$ 250.00	Kevin Lyons	\$ 250.00
James Fitzpatrick	\$ 250.00	Thomas MacLeod	\$ 250.00
Daniel Grasso	\$ 250.00	Joshua Silberburg	\$ 250.00
Timothy Greene	\$ 250.00	Michael Taylor	\$ 250.00
Marc Legere	\$ 250.00	Paul Tosto	\$ 250.00

Tewksbury Redmen Hockey Club:

George "Timmy" Ernest Memorial Scholarship Awards:

Scott Capraro	\$ 500.00
James Fitzpatrick	\$ 500.00
Daniel Grasso	\$ 500.00
Timothy Greene	\$ 500.00
Kevin Lyons	\$ 500.00
Thomas MacLeod	\$ 500.00
Michael Taylor	\$ 500.00

Tewksbury Redmen Softball Boosters Club Scholarship Awards:

Erica Belliveau	\$ 500.00
Marissa Fiorentino	\$ 500.00
Mary Lane	\$ 500.00

Tewksbury Boy's Youth Basketball:

James G. Mendonca, Jr. Memorial Scholarship Award:

Michael Deacetis	\$ 500.00
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Tewksbury Boy's Youth Basketball Scholarship Awards:

Vincent DePierro	Bryan O'Keefe
Edward Donovan	Justin Tornante
Charles Lucia	

TOTAL: \$1,750.00

Tewksbury Girls Basketball League Scholarship Awards:

Laura Callan	Kelly Frank
Lauren Chamberland	Caitlin Goffman
Julia Conners	Taylor Hachey
Jennifer Foley	Juliann Igo

TOTAL: \$3,400.00

Tewksbury Girls Softball League Scholarship Awards:

Marissa Fiorentino Mary Lane
Adriana Guida Lindsay Tucker
Taylor Hachey

TOTAL: \$2,200.00

Tewksbury Youth Baseball Scholarship Awards:

Timothy Greene \$ 500.00
Scott Oberg \$ 500.00

Tewksbury Youth Football Scholarship Awards:

Vincent DePierro \$ 250.00 Kelsey McAvoy \$ 250.00
Tyler Deshler \$ 250.00 Bryan O’Keefe \$ 250.00
Edward Donovan \$ 250.00 Laura Perrigo \$ 250.00
Derek Lowe \$ 250.00 Michael Willey \$ 250.00

Tewksbury Youth Football Memorial Scholarship Awards:

Jennifer Foley \$ 500.00
Charles Lucia \$ 500.00

Tewksbury Youth Football Billy Bird Memorial Scholarship Award:

Christopher Teixeira \$ 500.00

Tewksbury Youth Lacrosse Scholarship Awards:

Joseph Bucci \$ 250.00
Jennifer Foley \$ 250.00
Jeffrey Kelly \$ 250.00
Kelsey McAvoy \$ 250.00
Anastasia Pappas \$ 250.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award :

Timothy Greene \$1,750.00

Tewksbury Youth Skating Association Scholarship Awards:

Brett Little \$ 500.00
Scott Capraro \$ 250.00
Sean O’Hare \$ 250.00
Steven Shanker \$ 250.00

Tewksbury Youth Soccer League Scholarship Awards:

Julia Conners \$ 400.00 Kristen Judge \$ 400.00
John Donovan \$ 400.00 Brett Little \$ 400.00
Michael Ferriero \$ 400.00 Michael Reichert \$ 400.00

Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Gail Tressler, Clerk
Thomas Churchill
Dr. Christine McGrath

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. Christine McGrath is a member of the Committees per state law, and the Selectmen have appointed the other members.

In 2008, the Board of Selectmen appointed Thomas Churchill to both Committees.

The Committees met periodically in 2008. In May 2008, donation forms were included in property owners' tax bills. At the end of 2008, the balances in the funds were:

Scholarship Fund:	\$1,879.08
Education Fund:	\$1,354.03

Thank you to all the donors who have contributed to these funds even in this difficult economy.

The Scholarship Fund Committee awarded five \$250 scholarships at the end of the 2007-2008 school year, its highest number of awards since it began making awards in 2005. The Committee received 43 applications for these awards, and after a thorough review chose five worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2008 winners were all honors students with exemplary participation in extracurricular activities.

The 2008 Tewksbury Scholarship Fund recipients were:

- Christopher Damp, 3 Marie Street, Shawsheen Tech Class of 2008, studying Electrical Engineering at the University of Massachusetts Lowell
- Juliann Igo, 85 Briarwood Road, TMHS Class of 2008, studying Marketing at Pennsylvania State University
- Julie MacDonald, 30 Wellington Circle, TMHS Class of 2008, studying Biology/Pre-Med at Vassar College
- Anastasia Pappas, 49 Chuckies Way, TMHS Class of 2008, studying Biology at the University of New Hampshire
- Samir Shah, 40 Andrea Drive, Malden Catholic Class of 2008, studying Pre-Med at Boston College

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2008, the Committee named Julie MacDonald the inaugural recipient of the Wynn Memorial Leadership Award.

The Education Fund Committee made its first award in 2008. In recent years, the Tewksbury Public Schools have strived to improve classroom technology capabilities throughout the district. The primary method for accomplishing this has been through the introduction of Smart Technology SmartBoard interactive whiteboards. SmartBoards greatly expand the classroom teacher's instructional tool set by allowing computer-based interaction between teacher and student, retention of class and lecture notes within a lesson presentation, and sharing of lessons and notes between teachers and classrooms. The district has been able to purchase SmartBoards for many classrooms throughout all schools, usually through the generosity of grant funding from school PACs and private donors in these tight economic times. In 2008, in honor of John W. Wynn's service to the Tewksbury Public Schools and Education Fund Committee, and in acknowledgement of his lifelong passion for science, the Education Fund Committee awarded a grant of up to \$3,000 to Tewksbury Memorial High School for the purpose of purchasing a SmartBoard unit for the TMHS Science Department. This unit is marked with a commemorative plate acknowledging that it was a gift of the Tewksbury Education Fund in memory of Mr. Wynn.

In 2009, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply. The Committee is excited about making more awards at the end of the 2008-2009 school year.

The Committee members would like to again acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, and Collector Dorothy Lightfoot for their help during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2009 tax bills!

Respectfully submitted,
Keith Rauseo, Chairman

School Department General Information

REGISTRATION FOR SCHOOL IN SEPTEMBER 2008

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

NO SCHOOL ANNOUNCEMENTS

School will be closed **only** in the case of severe inclement weather.

Announcements relative to closing schools for inclement weather will be carried by radio stations WCAP, WCCM, WHDH and WBZ. An electronic phone message will be sent to the homes of parents and emergency contact numbers.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
CENTER	108															108
NORTH STREET		58	62	71	71	59									9	330
TRAHAN	29	64	78	63	63	68									9	374
DEWING		94	104	111	110	132									46	597
HEATH BROOK		61	68	64	82	81									68	424
RYAN							351	387							16	754
WYNN MIDDLE									378	370					12	760
MEMORIAL HIGH											261	259	253	297	1	1,071
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	
TOTALS	137	277	312	309	326	340	351	387	378	370	261	259	253	297	161	4,418

School Roster

TEWKSBURY PUBLIC SCHOOLS

2008 – 2009 ROSTER

School Committee

Scott Consaul, Esq.	2009
Michael W. Sitar, III	2009
Dennis J. Peterson	2010
Richard O'Neill	2010
Michael P. Kelley	2011

Administration

Christine L. McGrath, Ph.D. - Superintendent of Schools

Loreen R. Bradley - Assistant Supt. Curriculum & Instruction

Mr. John F. Quinn - Business Manager

Cheryl Porcaro - Special Needs Coordinator - K-12 Services

Jan Fuller - Special Needs Coordinator - Private, Preschool, Summer

David Libby - Director of Transportation, Facilities & Data Processing

Karen Chanaki - Director of Food Services

Cynthia Basteri, Ed.D. - Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL
Dr. Patricia Lally, Principal
Kevin McIntyre Assistant Principal
M. Eileen Taylor Osborne, Assistant Principal

DEPARTMENT HEAD, HUMANITIES - <i>Ginamarie Talford</i>	
<p><u>ENGLISH</u></p> <p>Andrew Bellistri John Byrnes Bryan Desjardins Cynthia Georgian Brian Gouthro Lynne Hardacre Christine Mulligan Catherine Stack Ginamarie Talford</p>	<p><u>SOCIAL STUDIES</u></p> <p>Brian Aylward Donna Boudreau-Hill Marc Demers Robert Doolan Sharon Milenavich Peter Molloy Dustine Puma Thomas Ryan Nadine Sutliff</p>

DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, & ART - <i>Jason Stamp</i>	
<p><u>MATHEMATICS</u></p> <p>Robert Brigida Thomas Carpenito Ethel Chace Debra Glass Vikki Ireland Mary Jo Kelleher Marybeth McGinn Kevin Muise Anne L. Rand Janice E. H. Reich Shelli-An Ryan Jason Stamp</p>	<p><u>COMPUTER PROGRAMMING</u></p> <p>Frances DeLucia</p> <p><u>ART</u></p> <p>Jennifer Arnold Nicole LaPierre David Moffat</p> <p><u>BUSINESS</u></p> <p>James Sullivan</p>

DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, AND MUSIC - <i>Susan Barnett</i>	
<p><u>SCIENCE</u></p> <p>Susan Barnett Edward Cremins Eamon Edgerton Janet Gordon William Neacy James Pringle Elaine Senechal Stanley White Rhonda Yeats</p>	<p><u>TECHNOLOGY</u></p> <p>Sandra Bettencourt Susan Sullivan</p> <p><u>FAMILY & CONSUMER SCIENCE</u></p> <p>Nicole Smallidge</p> <p><u>MUSIC</u></p> <p>Jennifer Forleo (Shared w/Ryan & Wynn Schools)</p>

LEAD TEACHER, FOREIGN LANGUAGE - *HENRIETTA ARAUJO*

FOREIGN LANGUAGES

Henrietta Araujo
Paul Early
Yolanda Feliciano
Patricia Mondello
Viterbo Rijo
Florence Souza

DEPARTMENT HEAD GUIDANCE - *KAREN BAKER O'BRIEN*

GUIDANCE

Brian Hickey
Cecily Ann Markham
Karen Baker O'Brien
Kristina Sheahan

ATHLETIC DIRECTOR AND DEPARTMENT HEAD WELLNESS - *BRIAN HICKEY*

PHYSICAL EDUCATION

Steven Levine
Patricia Ryser

HEALTH

Karen Ferreira
Denise Saindon

JOHN W. WYNN MIDDLE SCHOOL
John Donoghue, Principal
John Weir, Assistant Principal

TEAM 7A - *Joanna Krainski, T.L.*

ENGLISH

Pamela Koskey

SOCIAL STUDIES

Erin Mutchler

MATH

Joanna Krainski

SCIENCE

Cindy Abate-Upson

TEAM 7B - *Cathleen Bilodeau, T.L.*

ENGLISH

Julie DeRoche

SOCIAL STUDIES

Dorothy Graaskamp

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C - *Geraldine Cummings, T.L.*

ENGLISH

Nancy Laws

SOCIAL STUDIES

Roseann Kolack

MATH

Geraldine Cummings

SCIENCE

Francesca Rouff

TEAM 8A - *Carol Navetta, T.L.*

ENGLISH

Emily Garr

SOCIAL STUDIES

Patricia Krol

MATH

Joanne Hession

SCIENCE

Carol Navetta

TEAM 8B - *Kristina Rogers, T.L.*

ENGLISH

Kimberly Johnston

SOCIAL STUDIES

Christopher Gagnon

MATH

Sandra Barnett

SCIENCE

Kristina Rogers

TEAM 8C - Rosamond Malatesta, T.L.

ENGLISH

Elaine Speros

SOCIAL STUDIES

Cheryl Witham

MATH

Rosamond Malatesta

SCIENCE

Katherine Deveau*

ART

Gail Hamilton

MUSIC

Catherine Himmel

INSTRUMENTAL MUSIC

Jennifer Forleo (Shared with High School)

HEALTH

Robert McGrath

Maura Dearing

WORLD LANGUAGES

FRENCH

Susan Gagnon

SPED - Elaine Cheng Sinclair, T.L.

Shared with Ryan School (one half)

Behavior Management Facilitator

MCAS SUPPORT -

INDUSTRIAL TECHNOLOGY

Joseph Frank

EXPLORATORY

Team Leader - Susan Scofield

COMPUTERS/PHYSICAL EDUCATION

COMPUTERS

Lisa Bailey

Bonita Hansberry

PHYSICAL EDUCATION

Thomas Morrill

Susan Scofield

WRITING

LIBRARIAN

GUIDANCE

Adam Colantuoni

Jaime Noberini

JOHN F. RYAN ELEMENTARY SCHOOL
Kevin McArdle, Principal
Karla Conway, Assistant Principal

<p><u>TEAM 6A</u> - Jennifer Mrozowski, T.L.</p> <p><u>ENGLISH</u> Judi Foley</p> <p><u>SOCIAL STUDIES</u> Jean Chan</p> <p><u>MATH</u> Barbara Gillette Manna</p> <p><u>SCIENCE</u> Jennifer Mrozowski*</p>	<p><u>TEAM 6B</u> - Kathleen Anderson, T.L.</p> <p><u>ENGLISH</u> Eileen Gardner</p> <p><u>SOCIAL STUDIES</u> Kathleen Anderson*</p> <p><u>MATH</u> Charlaine Melly</p> <p><u>SCIENCE</u> Robin Reading</p>
<p><u>TEAM 6C</u> - Brenda Regan, T.L.</p> <p><u>ENGLISH</u> Pamela McDade</p> <p><u>SOCIAL STUDIES</u> Edward Manzi</p> <p><u>MATH</u> Brenda Regan*</p> <p><u>SCIENCE</u> Sara McCaffery</p>	
<p><u>TEAM 5A</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Nicole Zwirek</p> <p><u>MATH/SCIENCE</u> Gretchen Martel</p>	<p><u>TEAM 5B</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Jayne Farnham</p> <p><u>MATH/SCIENCE</u> Pamela Shirkoff</p>
<p><u>TEAM 5C</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Joanne O'Brien</p> <p><u>MATH/SCIENCE</u> Christine Cremin</p>	<p><u>TEAM 5D</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin</p> <p><u>MATH/SCIENCE</u> Robert Shirkoff</p>

TEAM 5E

ENGLISH/SOCIAL STUDIES

Kristin Dillon

MATH/ SCIENCE

Robert Rogers

TEAM 5F

ENGLISH/SOCIAL STUDIES

Kim Hillson

MATH/SCIENCE

Eileen Lindsey

ART

Diane Slezak

MUSIC

Marguerite Weidknecht

INSTRUMENTAL MUSIC

Michael Carey

HEALTH

Kristi Flagg Sarcione

COMPUTERS

Barbara Jagla

Lisa Richard

PHYSICAL EDUCATION

Ronald Drouin

James Manley

READING

Susan Hogan

Andrée Johnson

Kimberly Stone

Lisa Zullo

LIBRARY/MEDIA SPECIALIST

SPED - *Elaine Cheng Sinclair, T.L.* (One Half – Shared with Middle School)*

Mercy Duffill, (Shared with Heath Brook, Trahan and Center Schools)

MCAS SUPPORT -

HEATH BROOK SCHOOL
Rosamond Dorrance, Principal
Carole Gallo, Head Teacher

<p><u>Kindergarten</u></p> <p>Linda Austin Kathleen Ford</p> <p><u>Grade 1</u></p> <p>Helen Matysczak Joanne Morrissey Jennifer Reardon</p> <p><u>Grade 2</u></p> <p>Karen Bancroft Donna Bowden Diane Davos Brenda McWilliams</p>	<p><u>Grade 3</u></p> <p>Lori Hyland Jaime Lane Sheri Mulloy Sheila Sadler</p> <p><u>Grade 4</u></p> <p>Janet Davis Marcia Kalarites Jennifer Levy Mary Loosen</p>
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LOELLA F. DEWING SCHOOL
Robert P. LaRoche, Principal
Robyn Hakala, Head Teacher
Elizabeth Robinson Head Teacher

<p><u>Kindergarten</u></p> <p>Brandi DeCarolis Jennifer Marcella Kristi Rodgers</p> <p><u>Grade 1</u></p> <p>Deborah Buehler Lisa Cournoyer Maryellen Hirtle Mary Lazzara Patricia Stratis</p> <p><u>Grade 2</u></p> <p>Shelley DeGrechie Kathryn Deislinger Kathleen MacLeod Shannon Miranda Sarah Yore</p>	<p><u>Grade 3</u></p> <p>Nancy Boyle Loren Vella Carlino Lisa Desrochers Michelle McGrath Kelly M. Scialdone</p> <p><u>Grade 4</u></p> <p>Karen Cintolo Kathleen Conrad Lynn Francisco Marsh Jeanne Selissen Kimberly Siepka Rose Curley</p>
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LOUISE DAVY TRAHAN SCHOOL
Dr. Edward J. Foster, Principal
Ann O'Hara, Head Teacher

<p><u>Kindergarten</u></p> <p>Patricia Keddie Kathy McDermott - ½ time</p> <p><u>Grade 1</u></p> <p>Heather Grace Maureen Jackman Ann O'Hara Betty Themeles</p> <p><u>Grade 2</u></p> <p>Sandra Frost Judith Middleton Donna Mooney</p>	<p><u>Grade 3</u></p> <p>Judy Allard Kathy Carleton Susan Mulno</p> <p><u>Grade 4</u></p> <p>Shannon Demos Catherine Gagne Susan Raneri</p>
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NORTH STREET SCHOOL
Pauline J. King, Interim Principal
Marjorie Conlon, Head Teacher

<p><u>Kindergarten</u></p> <p>Allison Cameron Brandi DeCarolis</p> <p><u>Grade 1</u></p> <p>Teresa Enos Catherine Ventura Ann Whynot</p> <p><u>Grade 2</u></p> <p>Deborah Brewin Elizabeth Krzesinski Denise Morandi</p>	<p><u>Grade 3</u></p> <p>Mary Lou Adams Marjorie Conlon Theresa Follett</p> <p><u>Grade 4</u></p> <p>Andrea MacMullin Heidi Meharg Kim Gagnon</p>
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ELEMENTARY SPECIALISTS

Reading Specialists

Chloe Callahan - Heath Brook
Gloria Graves - Trahan School
Nancy Kalajian - North Street School
Elizabeth Robinson - Dewing School

Elementary Art

Kristen Kosiba - Dewing/North Street Schools
Linda Malone - Heath Brook/Trahan Schools

Elementary Music

Marie Maranville - Dewing/North Street Schools
Andrea O'Donnell - Trahan/Heath Brook School

Elementary Physical Education

Jodi Higgins - Dewing/North Street School
Daniel Merry - Heath Brook/Trahan Schools

Health Educator

Mary Laffey

Attendance Officer

Dennis J. Peterson
Gifted and Talented

K-4 Technology Curriculum Specialist

Kathy Santilli

Academic Coach - K-4

Scott Winters

Title I Academic Coaches

Mary Petrie - North Street School
Jennifer Fabiano - Heath Brook School

SPECIAL EDUCATION DEPARTMENT

School Adjustment Counselors and School Psychologists

Susan Clark - Dewing School
Alexandra Comer - Ryan School
Christine M. Finn - North Street/Dewing Schools
Melissa Gilgun - Middle School
Linda Hamilton - Trahan/High Schools
Mariellen Nastasi - Heath Brook School

Speech Therapists

Rosemary Coughlan - Heath Brook
Carolyn Dooley - Dewing School
Tiffany Emerson - North Street/Middle Schools
Jodi Gere - Ryan School
Susan Kostandin - Heath Brook/High/Trahan Schools
Amy Matson - Center School
Katherine Thew - Trahan School
Tiffany Trant -

Early Childhood Specialist

Lisa Fuller - Integrated Preschool
Sarah Gillotte - Integrated Preschool
Donna Greene - Integrated Preschool

P.D.D.

Audria Johnson - North Street School
Patricia Martel - Trahan School
Sarah Tsakalakos - Trahan School

Physical Therapist

Jennifer Merrill - Systemwide

Occupational Therapist

Gail Bliss - Systemwide
Pamela Pinard - COTA

English as a Second Language Tutor

Mary DiCiaccio - Systemwide

Behavior Specialist

Kristen DiCecca - Trahan School

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
Karen Bancroft - Heath Brook School
Marco Basiliere - High School
Richard Camire - Middle School
Lisa Chasan - Dewing School
Donna Cloney - Dewing School
Ashley Crooker - Heath Brook School
Mercy Duffill - Heath Brook, Ryan, Trahan & Center Schools, Case Mgr.

Patricia Fabrizio - Dewing
Anne McGregor Fay - High School, Case Mgr.
Nancy Farrey-Forsyth - Middle School
Sandra Ferrara - Ryan School
Patrick Galligan - High School
Carole Ann Gallo - Heath Brook School
Kevin Gibson - Ryan School
Jennifer Gillespie - Ryan School
Martha Glynn - Ryan School
Donna Graham - Middle School
Robyn Hakala - Dewing School
Susan J. Hogan - Ryan School
Michele Hughes - Trahan School
Kim Hynes - Ryan School
Courtney Kaloyanides - Dewing School
Mary Kennedy - High School
Kimberly LaFland - Spec. Needs K Heath Brook
Renee Langlais - Heath Brook School
Joan Lynch - North Street School
Kathleen A. Maloney - Ryan School
Patrick McAndrews - High School
Joel McKenna - Middle School
Kara Murray - Middle School
Kelly Pacor - Middle School
Stephanie Pagiavlas - Middle School
Beryl Puddester-McKenna - Ryan School
Cindy Ramaska - Middle School
Janet Reyes - Heath Brook School
Elaine Cheng Sinclair - Middle/Ryan Schools, Case Mgr.
Jennifer Taylor - Heath Brook School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Mary Abbott – Heath Brook School
Nicholas Amato – Ryan School
Laurie Angelo – Middle School
Lisa Bancroft – Heath Brook School
Kristine E. Benning – Ryan School
JoAnn Brace – Ryan School
Anne Brennan – Heath Brook School
Elaine Ciccolella - Center School
Christine Cote – Middle School
Paula Curtin – Dewing School
Mary Ann Deshler – Special Needs – Middle School
Ann M. Doucette – North Street SPED
Joanne Elwell – Special Needs – Heath Brook School
Mary Kapust – Center School
Pamela Lussier – Center School
Lois Murphy – Special Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Elena Pineau – High School
Ellen Dale Robichaud – Ryan School
Cheryl Ann Silva – Dewing School
Maria Skoropowski – Special Needs – High School
Richard Sullivan – High School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center - High School
Denise Trevor – Heath Brook/North Street Schools
Kim E. Viens – Ryan School
James Walker – High School
Dennis Winn – High School

Network Manager

Keith Young – Center School

Technology Service Technician

Kevin Carey – Center School

Non-Certified Aides

Karen Agostinelli – Trahan School
Linda Alukonis – Kindergarten North Street School
Debbie Bennett– Special Needs – Ryan School
Mary Ellen Chase-Anderson – Middle School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kindergarten Dewing School
Gale Durkin – A.V. Aide – High School
Patricia Gale – Kind. – North Street/Dewing Schools
Sally Gariepy – PDD Aide – Trahan School
Karen Gillotte – Heath Brook School
Edward Jackman – Middle School
Beth Ann McDermott – Dewing School
Mary Morris - A.V. Aide – Middle School
Kathleen Penney – Kindergarten Heath Brook
Alison Shikles – Spec Needs – Dewing School
Ann Mary Theisen – PPD Trahan School
Rebecca Walsh – Spec. Needs – Middle School
Eileen Weiss – Kindergarten – Dewing

Transportation & Facilities

David Libby – Center School

School Nurses

Judith Hopkins – Middle School
Linda House – High School
Debra Kraytenberg – Trahan School
Monica McBrine – North Street School
Sandra Miller – Assoc. Nurse – Ryan School
Carol Moriarty – Dewing School
Marcia Osterman – Ryan School
Elaine Walsh – Heath Brook School

Medical Aide

Ms. Jennifer R. Higgins

Library Aides

Ann Donnelly – Heath Brook/North Street Schools
Judith Dziadosz – Heath Brook/No.Street/Ryan Schools
Patricia Fothergill – Dewing School/Trahan School
Evelyn McCabe – Trahan School/Dewing School

School Secretaries

Kathleen Casey – High School
Judith Colman – Community Services
Maria Doherty – Trahan School
Anne Duncan – Business Office
June Fowler – Ryan School
Joanne Kearns – Middle School
Patricia Kearns – Medicaid – Special Ed. Office
Louise Kelley – Heath Brook School
Janice LaRocque – Superintendent’s Office
Mary Maguire – Superintendent’s Office
Eileen Mahoney – Dewing School
Lisa Marget – Business Office
Annmarie McCormick – High School
Donna McKenna – Special Education – Center School
Kelly Mercier – Ryan School
Patricia Meuse – Business Office
Patricia Napoli – Middle School
Nancy O’Hare – High School
Sarah Robson – Data Processing – Center School
Deborah Sullivan – High School Guidance Office
Nancy Torname – Heath Brook/Dewing Schools
Patricia Welch – Special Education – Center School
Sharon Zaremba – North Street School

Food Service Workers

Robin Adams
Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Linda Castiglione
Barbara Curtin
Allison DeFelice
Gladys DiBisceglia
Robin Foran
Anna Gaudet
Goldie Gizzi
Jane Grant
Kim Kane
Joyce Kling
Carol Lennon
Christine Lopolito
Carol McCarthy
Denise Miano
Deborah Mugford
Marie Murphy
Patricia Reale
Kimberly Sheehan
Kathy Sholl
Laura Sullivan
Holly Tellier
Roberta Waldrip
Jane Wilson
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey – Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Travis Dobbin – High School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Maintenance
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Kevin Morrissey – Maintenance
Terrance Neal – Middle School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Peter Thuillier – Trahan School
William Wareham – Dewing School

Matron

Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2008 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 38th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Secretary, and Donald Drouin, Treasurer, from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Vice Chairman, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and seventy-six (1,276) high-school students were enrolled in SVTHS's day school programs in October of 2008 and more than 500 adults participated in the school's various adult and continuing education courses.

In June of 2008, SVTHS graduated 295 seniors. Ninety-five percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education in the fall of 2008. In addition, one percent entered the military forces, and four percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 15 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Executive Summary

MCAS results for SVTHS were outstanding. Due to the phenomenal dedication of our teachers, combined with superior student effort, SVTHS continued to achieve one of the highest MCAS state-wide passing scores of ninety-nine percent. The percentage of sophomores scoring in the advanced and proficient levels continued to improve since the inception of the MCAS exams.

Student MCAS Performance for Sophomores at SVTHS
(Note - Special Education population ranges from 27% to 32% of classes)

	English Language Arts			Math		
	Passing	Advanced	Proficient	Passing	Advanced	Proficient
2004	94%	3%	50%	91%	8%	35%
2005	92%	8%	53%	89%	13%	44%
2006	97%	4%	66%	88%	21%	41%
2007	97%	10%	60%	95%	25%	40%
2008	99%	13%	68%	99%	36%	40%

The average daily student attendance rate improved for the fifth year in a row. Impressive student attendance displays a passion for learning and commitment to education. Moreover, Shawsheen's drop out rate was significantly below the state-wide average of 3.8% for other Massachusetts high schools.

Average Daily Student Attendance		Drop-Out Data	
2003-2004	93.8%	2002-2003	1.2%
2004-2005	94.5%	2003-2004	0.9%
2005-2006	95.2%	2004-2005	1.5%
2006-2007	95.5%	2005-2006	0.8%
2007-2008	95.6%	2006-2007	0.2%
2008-present	96.2%	2007-2008	1.3%

The SVTHS Construction Cluster, led by department chair James Sullivan, entered a three-year contract with the Greater Lowell Habitat for Humanity. This contract ensures the restoration of a circa 1800 farmhouse and the building of eight green technology affordable homes for the community of Bedford by Shawsheen students.

For the sixth time in the past seven years, the SVTHS athletic program was awarded the highly esteemed Markham Award from the Boston Globe in recognition of the most outstanding vocational technical high school sports program in the state of Massachusetts.

A highlight for the 2007-2008 year for SVTHS was the induction of the first members to our Alumni Association Hall of Fame. There was a gala induction event held at the Tewksbury Country Club in the fall of 2008.

Academic Programs

Curriculum Revision: SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology Frameworks. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Secondary and Elementary Education (DESE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test, members of Shawsheen's Social Studies Department are paralleling the Biology curriculum revision. During the 2008-2009 school year, Shawsheen will explore the feasibility of implementing a two-year United States History course aligned with the Massachusetts Frameworks.

In addition to these standards-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to maximize the instructional activity conducted in Shawsheen's state-of-the-art Fitness Center.

SVTHS also redesigned its U.S. History curriculum to align to the *Frameworks* promulgated by the Department of Elementary and Secondary Education (DESE.) The revision creates a two-year course that addresses the *Frameworks'* seventy-four standards along with its concepts and skills—paying increased attention to primary-source documents. Toward this instructional goal, the Social Studies Department has adopted the Holt (2005) Call to Freedom text along with ancillary materials to accommodate differentiated instruction.

In a separate accommodation to a recent DESE mandate, SVTHS is developing an Educational Proficiency Plan and a developmentally appropriate grade-12 mathematics course for any senior who has not achieved proficiency on the MCAS mathematics test.

MCAS Performance: In the spring of 2008, ninety-nine percent of Shawsheen's tenth graders passed both the English Language Arts (310/314) and Mathematics (309/312) MCAS tests. Eighty-two percent (256/314) of Shawsheen's sophomores scored within the Proficient or Advanced range on the English Language Arts test, and a noteworthy thirty-six percent (113/312) scored within the Advanced range on the Mathematic test. These results, which satisfied state-mandated criteria for Annual Yearly Progress, represent best-ever performances by Shawsheen sophomores. In addition, ninety-eight percent (307/314) of Shawsheen's sophomores passed the Biology MCAS test by the Spring of 2008.

New Staff: In the fall of 2008, SVTHS hired three academic teachers to fill existing vacancies. Ms. Aimee Sueltenfuss joined the Science Department to assist in the implementation of the recently revised two-year Biology curriculum; Mr. Brian McCarthy joined the Social Studies Department; and Ms. Kerry O'Brien—who recently served as a long-term substitute—joined the English Department. In addition, Ms. Faith Young joined the staff as a Title-One mathematics aide, replacing the recently retired Jo Nagy.

Summer School: In the summer of 2008, the Shawsheen Summer Program returned to Cook Street following its 2007 hiatus to the Locke Middle School to accommodate the installation of a new roof.

SVTHS enrolled approximately 160 students from ten surrounding school systems in twenty-six courses during the summer of 2008. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school's infrastructure included, in part, the installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the remodeling and air conditioning of two mathematics and two science classrooms, the re-carpeting of the school library, and the remodeling and air-conditioning of the pool locker rooms.

Support Services

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with Special Needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of IEPs for our special needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

Building and Grounds

The SVTHS building underwent major repairs and upgrades. The school roof was replaced, as were twenty of the twenty-six heating ventilation and air condition units. A new energy management system was purchased and there were major upgrades to the electrical system. A new gym floor was also installed.

The original project costs authorized by member towns for the aforementioned projects were \$5.5 million. Actual project costs totaled \$4.5 million. SVTHS issued General Obligation Bonds of \$2,340,000, and received \$2,160,082 from the Massachusetts School Building Authority to fund the project. The General Obligation Bonds received a low bid of 3.69% payable over nine years. Shawsheen Valley Regional Vocational Technical School District was one of the first school districts in the Commonwealth to be reimbursed by the newly formed Massachusetts School Building Authority.

The district also completed significant renovations to the pool locker room area. Member communities for local high school swim teams and the public at large use the pool facility extensively.

Clubs and Organizations

Student Council: The Ninth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately \$600 and twenty cases of food for the Billerica Food Pantry. In addition, the Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic recycling program throughout the year.

Drama Club: During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Night at the Grammys that featured, in part, performances from *Cher*, *Jordan Sparks*, *Josh Groban*, *Tim McGraw*, and *the Backstreet Boys*. In the spring, this versatile troupe of performers staged an equally successful *Frankenstein* production in two acts.

Newspaper and Literary Magazine: On behalf of The New England Scholastic Press Association, Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine *Ramblings* its Highest Achievement Journalism Award in Scholastic Editing and Publishing. This distinguished regional award recognizes the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Oratory Club: Sara Pietila, a twelfth-grade Health student from Billerica, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Alumni Club: Throughout the 2006-07 school year, faculty advisor Gail Poulten and her committees established a network of alumni from Shawsheen's thirty-five graduating classes. That network, published in the inaugural edition of the *Shawsheen Alumni Directory*, supported the more recent planning for yet another inaugural task, the formation of an Alumni Hall of Fame. By the conclusion of the 2007-2008 school year, plans for the Hall-of-Fame event were near complete. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

The Traveling Rams. For the inaugural event of the newly formed Rams international-travel club, dubbed the Traveling Rams, faculty advisor Ms. Kristin Sciacca ushered forty students and five chaperones along educational tours of Venice, Florence, and Rome and—upon the group's return—enthusiastically began planning a return trip to Greece and Italy in the spring of 2009.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

Athletics

More than 450 students participated in interscholastic athletics, capturing the Commonwealth Athletic Conference Championships in golf, volleyball, boys' ice hockey, boys' basketball, baseball, softball, and boys' lacrosse. The Rams also captured state vocational titles in football, girls' soccer, boys' ice hockey, girls' basketball, and girls swimming. The overall winning percentage of the varsity teams—eleven of whom qualified for post-season play—ranked among the highest in school history. Dozens of SVTHS athletes were honored with All-Star recognition by either the Commonwealth Athletic Conference or the Lowell Sun. In addition, Shawsheen's Dean of Students, Mr. Chet Flynn, was honored by the Lowell Sun as its volleyball Coach of the Year.

For an unprecedented sixth time in seven years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational-technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and spring semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

School of Practical Nursing: The 2007-2008 year graduated 35 Licensed Practical Nurses (LPN). Since its inception, a total of 457 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam

is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 500 middle-school students from the District participated in after-school career awareness activities during the 2008 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with the middle school guidance counselors. For registration materials or general information, please contact Carissa Karakaedos at 978-671-3607. The program is free of charge. Busing is provided by SVTHS.

Swim Program: SVTHS offered several high-quality swim programs during the 2007-2008 year in its Olympic-sized, recently renovated swimming pool, with its newest addition of water aerobics two nights a week. The Shawsheen pool also serves as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Billerica House of Correction: The Billerica House of Correction (BHOC) recently hired an Education Director to lead its current initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC hospitality dean and SVTHS Director of Community Services, Carissa Karakaedos..

Non-Traditional by Gender Advisory Committee: The SVTHS non-traditional by gender advisory committee entered its second year to support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair, overseeing four SVTHS teachers and staff, including two vocational teachers, one academic teacher and a support staff involved in the Gay/Straight Alliance. The committee planned activities and community events to commence during our 8th Grade Career Night and Community Open House.

Computer Services

Student Information System:

The Computer Services staff completed the 2008 academic school year using “iPASS” (internet Pupil Administrative Software System) to meet all Department of Elementary and Secondary Education (DESE) and district reporting requirements.

In May, the freshmen entered into their permanent shop placement, and the 2008-2009 scheduling process started for all students.

During the summer, Computer Services helped complete all academic student scheduling, ninth grade exploratory scheduling and the customized welcome-back-to-school letters to parents.

In October, Computer Services added the class of 2012 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004), 53% (2005), 65% (2006), 74% (2007) to 79% of the parents this year. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, schedules and discipline information.

From October through December, Computer Services completed the annual Education Personnel Information Management System data collection project for the Department of Education as well as the annual Technology Report.

Computer Network:

During 2008, computer labs for Electronics, Business Technology, Graphic Arts and Commercial Art & Design received new computer upgrades, LCD displays and network switches as needed.

In addition, computer labs in the school received new hard disk images to refresh and update the computers with required software.

During the spring and fall, the four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school’s Technology Committee.

During the summer, the department purchased and installed a new SAN (Storage Area Network) as part of the long-term capacity planning process.

Applications:

The Computer Services staff started working with the Support Services department to introduce the new eSped software for tracking Individualized Education Plans.

The department also started working with the Vocational Director to introduce the new VTCTS (Vocational Technical Competency Tracking System) to the vocational staff.

By the end of 2008, the Computer Services staff installed and introduced Office 2007 to the Business Technology Department as well as the clerical and administrative staff.

Guidance

Admissions: SVTHS implemented a new admissions policy including an interview component. This change provides students with an opportunity to participate and impact their admissions score.

College and Career Planning: The new career-planning program engages every SVTHS student in the creation of a personalized career plan. The program is web based and accessible outside of school. College, career, financial aid and personal goal setting are all part of the new program. Almost 60% of the graduating class went on to college after graduation.

Scholarships and Awards: Local community organizations and SVTHS affiliates contributed approximately \$84,000 in scholarships this past year. SVTHS also saw an increase in Abigail and John Adams Scholarship award winners from 47 to 66 for this year's graduating seniors.

Cooperative Education Program: One hundred forty (140) students participated in cooperative education in 2008. Cooperative education placement resulted in a number of permanent jobs in their field for roughly 40% of the graduates.

School Council

An important agency of school governance, the 2007-08 SVTHS School Council is made up of three parents (Co-chair Kenneth Miano from Tewksbury, Jean Perry from Burlington, and Joanne Barry from Billerica), two community members (Bob Lazott from Billerica and Cosmo Ciccariello from Burlington), two SVTHS faculty members (Robert Roach and Jason Tildsley) and co-chair Dr. Robert E. Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, to make additions and revisions to the SVTHS Student Handbook, and to develop the annual School Improvement Plan.

Technical Programs

Skills USA: Skills USA Massachusetts is a national organization preparing America's high performance workers in programs, including occupational and leadership skills. Earning several gold medals at the State level, ten Shawsheen students, competing in five contests, placed in the top ten for nine of their participants at the National Competition in Kansas City.

National Accreditation: Of SVTHS's 19 vocational programs, twelve are nationally accredited. These programs include in part automotive technology, automotive collision, machine technology, metal fabrication, culinary, graphic communication, drafting, diesel technology, HVAC, and health technology.

Transportation Cluster

Automotive: Recently the *Automotive Service Excellence* (ASE) institute recognized Mr. Benjamin Hurley and Mr. Richard Lavoie for being Master Tech Certified for over 25 years of service.

The auto tech program, through the capital budget process, will be acquiring a new, technologically advanced Hunter TCX 500 Tire Machine and a Geneses Computer Scanner Analyzer.

Auto Body: Newly hired instructor, Mr. Eric Silverio, brings a wealth of talent as he has developed new projects that incorporate custom painting into the curriculum. Through lead teacher Mr. David Lelievre's professional development, the I-CAR curriculum is now being implemented in all grade levels.

To maintain a safe environment, two portable ventilators were purchased from the safety budget. A Sata fresh air supply paint mask has also been added. In addition, the shop updated its appearance through a new sink, painted walls and new floor.

In continuing to build community relations, the auto body students worked on two Tewksbury Police vehicles.

Diesel: With the closing of Iverson Ford, a local dealership, their entire Ford repair manual library was donated to Shawsheen's diesel program, providing an immense resource. Through the capital budget process via a recommendation from the diesel advisory committee, the program will acquire a new MODUS electronic scan tool unit with CAN capabilities. Restoring a plow and truck for the Boy Scouts of America and a tractor for Shriner's Burn Center were two community service jobs completed by Shawsheen diesel students.

Service Cluster

Health Services & Technology: The Health and Technology Program's curriculum continues to be enhanced, adding new activities to expose students to careers in biotechnology, fingerprinting and hemoglobin electrophoresis. These activities were added after Shawsheen was awarded the Bio-Teach Grant to introduce students to the field of biotechnology. The grant's Boston

University City Lab will be visiting Shawsheen in January 2009, where health technology and science classes will participate in various biotechnology labs.

Through a generous donation, the health technology department acquired six hospital beds from New England Rehabilitation of Woburn. The program also purchased six mannequins, along with an Automatic External Defibrillator (AED) trainer, through grant funding.

The health technology program continues to sponsor community blood drives and maintains outstanding success this year drawing over 50 pints of blood.

Culinary: After 30 years of service in the Bakery, Mr. Gary Levin retired. Mr. Gerry Perriello now instructs the Bakery program, while Mrs. Margaret Costello teaches in the kitchen area. New hire, Mr. Brian Considine, a former student of Shawsheen, was hired as the new Dining Room supervisor.

Through the capital budget process and the recommendations of the craft advisory board, the Culinary program purchased a walk-in refrigerator freezer combination for the kitchen area, along with a new steam table and new dining room china.

Community service activities included a retreat in Vermont for a weekend to New England Culinary Institute, participation in a Boston food show and reception, and selling Billerica Food Pantry pies for the people in need. In addition, Mrs. Costello volunteered a few weeks this summer to help build homes in New Orleans for Hurricane Katrina victims.

Cosmetology: The Cosmetology program again this year graduated all its 2008 seniors with licensure from the Massachusetts State Board of Cosmetology licensure exam.

The students visited the Burlington Towers Senior Center and Life Care Nursing Home, giving manicures and hairstyles to the senior citizens for the holidays. Students also visited the Bedford and Billerica Senior Centers giving the elderly a day of beauty.

Through the capital budget process, the Cosmetology program received funding for renovations, including freshly painted walls, a new floor, a new dispensary, a new facet, refaced cabinets with a new countertop, a new reception desk, skin room facial bed, magnifying light, utility table, wax warmer and facial steamer.

Construction Cluster

In addition to enhancing the current curriculum, the construction cluster entered a three-year contract with the Greater Lowell Habitat for Humanity. This agreement will oversee a cul-de-sac of green technology homes to be built, along with the restoration of a circa 1800's farmhouse, all located in Bedford, Massachusetts.

Community Services projects encompassed several jobs on a house in Wilmington--a wiring job completed by the electrical program, the HVAC program designed and installed a dual heating and cooling fresh air system and the construction of a 30 foot, 2-flu chimney and 40 foot retaining wall by masonry. In addition, masonry continues to construct a handicap-access playground in Burlington. Through the capital budget process, carpentry will acquire new staging, air compressor system and air guns. The electrical and HVAC departments will acquire a new enclosed work trailer.

Shawsheen's construction cluster continues to maintain its affiliations with local unions.

Arts and Communication Services Cluster

Business Technology: The Business Technology program prepares students for industry required exams and certifications. Five seniors passed their Microsoft Office Specialist Exam for Word 2003 in the spring of 2008.

Business Professionals of America (BPA) is a student organization that prepares a world-class workforce through the advancement of leadership, citizenship, academic and technological skills. Two Shawsheen Business students were elected to official positions, state president and vice president of the Massachusetts chapter. During the BPA State competition, one of the Business students won first place in Reno, Nevada for prepared speech.

Over the summer, the program acquired all new computers implementing Microsoft Office 2007 software.

Informational Support Services & Networking: The Informational Support Services & Networking program now offers the students the opportunity to attain an international certification: Comptia A+ Certification. The program also added an iJava online course sponsored by UMass Amherst where students receive credits via UMass Amherst.

Community services projects included web sites for Billerica Partners for Education www.BPED.org and the Billerica Scholarship Org www.Billericascholarship.org and a visit to Billerica Access Television (BATV).

Design & Visual Communications: With the expansion of the Design & Visual Communication program, Shawsheen hired graduate Mr. Greg Bendel. Program renovations included a new server with an up-graded networking system, additional workstations, upgrading the electrical service and setting up and loading new computers, printers, and a scanner.

Community service jobs included design/sign work for a local skating arena, Shawsheen Community Open House, brochures and posters, completion of alumni design projects, Traveling Rams Italy poster and postcards, and Skills USA participation in pin design.

Graphic Communications: The Graphic Arts program continues to grow its positive community relationship via printing work. Some of the work includes letterheads, envelopes, flyers, parent/teacher newsletters, yearbooks, directories, tax department and assessor's office mailings, police, fire and public works department forms, posters, and memo pads. In addition, Shawsheen's graphics program received the "Cameron Cup" award for service by the Council on Aging.

Electro/Mechanical Cluster

Computer Aided Design & Drafting: On December 5, 2008 the Drafting program earned its second certification from the American Design Drafting Association, *Apprentice Drafter Architectural*. Currently SVTHS is the only vocational technical high school in Massachusetts to hold certifications in both Technical Drafting and Architectural Drafting. With the expansion of the program, Mrs. Stacy Gerace has been hired as a full-time instructor.

The Drafting students continued to gain valuable experience by working on community projects such as the second floor design of the Wilmington house project, Handicap Maze Design for Burlington (in process), drawing support for the Habitat Project and the National Honor Society Candle Display weldment (in process).

A competitive Perkins Grant was awarded to the drafting program this year to purchase a Z-Corp 3-D printer recommended by the craft advisory board. In addition, the capital budget process provided an update to the AutoCAD 2009 and Pro/Engineer Wildfire Softwares. Thirty-six chairs and six new computers were also purchased.

Electronics: Mr. John Antonetti was hired this fall, bringing over thirty years of experience to the program. In an effort to move forward with 21st century technological skills, the Electronics program started an after-school robotics club. The club will be entering two First Tech Challenge (FTC) competitions in February and March 2009. In addition, several senior students designed and built a Van DeGraff generator that will be used to demonstrate the principles of static electricity to freshmen students.

Machine Technology: The Machine Technology program entered into a dual-enrollment agreement with Central Maine Community College. Eighty-six percent of the senior class participated in the agreement and received college credits. Five students also received Engineering Project Certificate of Completion from Wentworth Institute of Technology and Museum of Science.

Over the summer the machine shop equipment was rebuilt to new condition, which included a 13" South Bend Lathe and a cut-off saw.

Metal Fabrication and Welding: Students of the Metal Fabrication program participated in the Construction Career Day at Labors Union Hall in Hopkinton. The class also visited the Sheet Metal Workers Local Seventeen in Dorchester and was chosen to host an annual open house for the Boston Chapter of American Welding Society.

Through the capital budget process and recommendations of the craft advisory board, the programs have acquired; CNC Plasma-Cam Cutting system and two Lincoln Flux core Mig Welders.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2008. Those retirees are: Floyd Newbegin, Autobody; George Caron, Diesel Shop Aide; Josephine Nagy, English Department Aide; and Gary Levin, Bakery instructor.

COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development
Building*

*Zoning Board of Appeals
Conservation Commission
Community Preservation
Committee*

*Board of Health
Planning Board*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, Planning and Conservation Office and the Engineering Office. Staff support is provided to five statutory boards: the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership and the Economic Development Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. The Engineering Office includes Michele Stein, PE, Town Engineer and Carlos Jacquez, Project Manager. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board and the Board of Health. Annette Marchant served as Recording Secretary for the Conservation Commission, Local Housing Partnership, and Community Preservation Committee. Cheryl Romano continued to serve as Recording Secretary for the Zoning Board of Appeals.

Town Engineer Office

The engineering division provides analytical analyses and design, develops plans and specifications, estimates, management, coordination and construction support for the Department of Public Works. This includes the utilities, water and sewer, as well as stormwater, drainage and roadway design.

All water, sewer and gas services as well as driveway installations are inspected and approved onsite by the engineering staff. In addition, the Drain layers, are approved and licensed by the engineering division.

The engineering division works closely with other Town departments to assist with planning and conservation review as well as traffic management. They provide technical support to Town Counsel for miscellaneous legalities. In addition, the GIS mapping is created and updated by the engineering personnel.

The office is extensively involved with the Sewer Expansion project. This year Phase's 9, 10, and 11 have been active in construction. The schedule is still on tract to have all sewer pipe in the ground by 2010.

In the locations where the sewer utility is available to the public, engineering issues permits to construct, repair, extend or connect to the municipal system per approved plans. The Community Development Permit Technicians track all permit documentation. A total of approximately 400 sewer connection permits were issues this year.

Please visit our web site at <http://www.tewksbury.info/dcd/engineering/index.html> for updated information throughout the year.

Respectfully submitted,
Michele Stein, P.E.
Town Engineer

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2008, the following implementation items from the Master Plan were addressed:

Priority A.2- Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Planning Board and Community Development finished work on a Town Center Overlay District (TCOD) in November 2008, which will be presented at the Spring 2009 Town Meeting. Additional overlay districts are under consideration using the TCOD as a template.

Priority A.3- "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the tri-community working group for the Lowell Junction area. The Director has served on the I-93 Interchange Working Group. The Department worked with the Economic Development Committee to secure a \$100,000 grant from the State to plan for the "Tri-Community Area". This was identified as an action item from Amendment 1 to the Master Plan.

Priority A.4 and A.5- Are relative to Town Center and an Economic Development Consensus Plan. The Economic Development Committee firmly established itself in 2008. The Committee submitted an article for the grant mentioned in Priority A.3.

Priority C.2. Develop and improve public amenities at Tewksbury Ponds. Long Pond was studied for aquatic characteristics and a public access plan in 2007. A recommended action plan was presented in 2008 and work began at the end of 2008.

Priority C.3- Open Space and recreation projects- The Department with funding and support of Community Preservation Committee began updating the Town's Open Space and Recreation Plan in 2007 and the Plan is currently awaiting its public hearing prior to submittal to the State.

Priority C. 4. Continue to work toward resolution and clean-up of Sutton Brook Disposal Area. On-going effort between the Town, DEP, EPA and potentially responsible parties.

Priority D. 2. Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town completed its 5 year Stormwater Management Plan which was filed with the US Environmental Protection Agency. The Department continues to address drainage studies and planning for upcoming projects.

Affordable Housing

The Town's current MGL Chapter 40B affordable housing inventory is at 9.1%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory member Nancy Reed.

The Department of Community Development with the Housing Partnership developed an Affordable Housing Plan that was submitted to the State and the Town received notice of approval in June 2006. In February 2008, the Town received notice that our Affordable Housing Plan's Production goals were met through a certification process. This certification allows for a 2-year reprieve of unwanted 40B proposals. This significant achievement allowed for the ZBA to prevent an unwanted 40B project off of East Street.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of development. The most significant project is the Lodge at Ames Pond, which will provide 364 rental units.

Chairman Steve Deackoff worked diligently in pursuing State funds to be matched with Affordable Housing Trust Fund money to assist in the purchase of an affordable unit at Merrimack Meadows. The action by the Town and the State preserved an affordable unit which is available on the market at a market sales price.

The Housing Partnership established a subcommittee to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority. The Partnership revised the Fee In Lieu of Affordable Unit Policy to reflect concerns with the real estate market.

The Housing Partnership also revised the Comprehensive Permit Policy and presented it to the Board of Selectmen for adoption.

Economic Development Committee

The Economic Development Committee was created at the end of 2007 and started in earnest in 2008. The members include; David Plunkett- Chairman, Todd Johnson, Nancy Reed, David Gay, Ron Hall, Tracy Clement, David Cressman, Steve Deackoff, and Jen Hinderer.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a

desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

The Committee met with representatives of the Mass. Permit Regulatory Office, Mass. Office of Business Development, and Mass Development to discuss economic development incentives available to businesses. The Committee continues to work with Lowell representatives to expand their Economic Target Area to include portions of Tewksbury, which would provide additional incentives. The Committee has been reaching out to the Tewksbury Business Association and participated in a Tewksbury event with the Greater Lowell Chamber of Commerce. The Committee sponsored the Town Meeting article for the designation of a priority development site which was awarded \$100,000 under a State grant program for expedited permitting. Finally, the Committee worked with the Library Director to submit a grant application to the ICMA to link economic development efforts with the Tewksbury Public Library.

The Economic Development Committee looks forward to serving as a liaison between businesses and government to facilitate streamlined review processes and assistance programs, while maintaining the recommendations and goals of our Master Plan.

Other Initiatives

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2008, nine bylaw amendments were submitted and approved by Town Meeting.

Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2009, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:
Steven J. Sadwick, AICP
Director of Community Development

Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2008:

11	Variances	10	Approved	1	Denied		
8	Combination Variance/Special Permit	6	Approved	1	Denied	1	Withdrawn
3	Modification of Existing Comprehensive Permit	3	Approved				
1	Court Remanded Comprehensive Permit			1	Denied		
2	Court Remanded Variance case back to ZBA	2	Approved				
3	Party Aggrieved Decision of Building Commissioner	3					
1	Insubstantial Change to Variance/Special Permit	1	Approved				
3	Extension to Variance	3	Approved				

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Marc DiFruscia, Vice Chairman
Zoning Board of Appeals

Board of Health

The Board of Health (BOH) is pleased to submit the 2008 annual report. The Board is comprised of the following five (5) elected officials: Ralph Hatton, Chairman; Philip French, Vice Chairman; Robert Briggs, Clerk, Christine Kinnon, and Edward Sheehan, members.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement and enforce health policies.

The Board of Health's Mission is "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

The Health Department's team members are extremely dedicated to the community, knowledgeable of public health laws and the department's procedures. This year there were difficulties within the department due to illnesses, however the other remaining team members pitched in and helped where and when needed. It is truly an honor to be the team leader of such a great professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

Team Members:	Lou-Ann C. Clement, C.H.O.	Director of Public Health
	Barbara Westaway	Operations Assistant
	Dean Trearchis,	Sanitarian
	Brian Fernald,	Animal Control Officer
	Virginia Desmond, PNA	Public Health Nurse
	Pamela Gorrasi	Animal Inspector
	Kathy Cho	Assistant Animal Control Officer
	Dawn Cathcart	Recording Secretary

The Board of Health hereby submits the following activity report for the year 2008

Strategic Planning

The Board is actively working with the communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them. In January 2008, the region held a regional immunization clinic in Billerica. This clinic was well attended by each community's residents and the coalition learned about our strengths and weaknesses. An emergency call down drill was performed to establish the response time for emergency contacts. The Coalition applied and received a grant for an emergency portable shelter which was approximately \$76,000.

Continuing with emergency planning this past year, the Health Department in cooperation of the Board organized a "72-Hour Emergency Go-kit" event. A brief presentation on family and pet preparedness was given and families assembled their own kit with pre-purchased supplies. The kits contained items such as: emergency disaster guide, crank radio and flashlight, tarp, tent, educational materials, and various first aid and emergency supplies.

The "First Annual Health Fair" was launched, and there were approximately 55 various health exhibitors including nutrition and exercise planners, massage therapists/schools, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to next year's event.

The TBOH is in opposition to the Billerica Energy Center; rear Billerica Avenue, Billerica, proposed by Montgomery Energy Billerica Power Partners LP. The proposed power plant will be located extremely close to the border of Tewksbury, which is densely populated. We have a number of health and safety concerns regarding air quality, water quality, and safety issues that could affect the residents and municipal employees of Tewksbury. The health department has been monitoring and responding to the proposed Billerica Power plant.

Public Health Nursing Services

Public Health Nurse Virginia (Ginny) Desmond continues to educate the public and the seniors. She works closely with individuals regarding the general public's private medical topics.

This year the Public Health Nurse organized and supervised a student nurse who helped in the organization of the Health Fair. She works continuously with investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.

She works closely with the Director and Upper Merrimack Valley Public Health Coalition regarding emergency preparedness.

She offers various clinics such as Flu, Pneumonia, and Blood Pressure Clinics.

She works closely with the sanitarian and the school department for disease investigation and immunizations.

She keeps herself current on public health topics by attending various public health seminars.

Environmental Activities

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency response, food sanitation, hoarding, bed bugs, septic systems, etc. Mr. Trearchis participated in organizing the speakers for the Massachusetts Health Officers Association's (MHOA) 42nd annual educational conference. Ms. Clement is also active with MHOA serving as a member of the executive board, as well as being a participant in other communities and organizing various sections of the annual educational conference.

Due to the sewer project, the Health Department continues to see a decrease in septic system applications and an increase in septic system abandonment applications. The Department's team members continue to work closely with Engineering and Building with the implementation and completion of individual sewer connections during the sewer project.

The town continues to work with state and federal environmental agencies in dealing with the Rocco's Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over. A private engineering consulting firm continues to provide research on the site. EPA accepted the proposed clean-up plan. The next step is to implement the plan.

After lots of debate, legislation was passed for the state to remove the responsibilities of inspecting and licensing Massage Establishment and therapists from the local health departments. The state division of licensure has accepted this task.

Routine inspections are performed annually within various categories. These inspections are performed in categories like: food service establishments, semi-public swimming pools, tanning establishments, recreational camps, indoor ice skating rinks, septic trucks and more.

The environmental section and animal control is responsible for continuous monitoring of the numerous beaver dams throughout the town. Monitoring is performed on a regular basis. Additionally, we work closely with Department of Public Works (DPW) to observe beaver activity to help with flood problems. During this process, in some circumstances the Health Department is required to issue emergency trapping permits. Additionally, this process works closely with Conservation when breaching permits are needed. A private company performs trapping activities as needed on Town property. We also help businesses and residents when necessary to obtain the required beaver permits they need to protect their neighbors and their own property from beaver activity.

Public health issues are still pending surrounding the Krochmal Farm - piggery. The Health Department continues to investigate and work towards finding long-term solutions. The Tewksbury Resident Advisory Group is actively working with the TBOH to address the resident's concerns, and they work toward a long-term resolution.

In 2008, this office received five hundred and twenty-three (523) complaints in various categories and each complaint was investigated.

Animal Activities

Animal Control Officer (ACO) Brian Fernald is responsible for dog licensing enforcement, rabies clinic supervision, assisting with beaver monitoring, investigating and resolving animal complaints, removing dead animals from roadways, maintaining the dog pound, and responding to other animal-related calls.

West Nile Virus and Eastern Equine Encephalitis again affected the community with one positive crow. However, no confirmed human cases of the virus were identified from Tewksbury. The Central Massachusetts Mosquito Control Project continues to assist the town in treating catch basins and spraying in areas where mosquitoes were the worst, and it responds to resident's requests.

Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. The annual rabies clinic was held in January for dog licensing convenience. It was held in conjunction with the Town Clerk's office. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

The ACO and Animal Inspector are responsible for investigating animal bites and quarantining animals as necessary.

ACO works in conjunction with surrounding communities, Environmental Police, Department of Wildlife, Animal Rescue Leagues, and other agencies to help resolve animal-related issues. ACO works closely with the Lowell Humane Society for placement of captured domesticated animals found within our community.

**TEWKSBURY BOARD OF HEALTH
2008 ACTIVITY REPORT**

Revenues received in 2008 totaled \$53,269.80

INSPECTIONS CONDUCTED

Septic System Inspections	11	Tanning Booth Inspections	10
Plan Reviews	35	Pump Truck Inspections	22
Housing Inspections & re-insp	42	Test Holes	07
Swimming Pool Inspections	09	Re-inspections and Follow-up	199
Office of Children Site Inspection	06	Complaints	523
Hotel Inspections	11	Odor Surveillance	184
School Café Inspections	16	Ice Rink Inspection	02
Food Service Inspections	234	School Inspection	16
Sewer Tie-in Inspections	54	Animal Complaints	53
Beaver Monitoring	52		

PERMITS ISSUED

Septic Systems - New	02	Tracking Title V Reports	85
- Repairs	07	Food Service	164
- Upgrade	01		
- Abandon	405	Mobile Food	10
Installer License	17	Frozen Desserts	09
Septic Hauler	47	Funeral Directors	03
Offal/Rubbish Hauler	58		
Ice Rink	01	Tanning Booths	07
Hotels	08	Consent Decree	15
Pools	11	Trailer Parks	01
Recreational Camps	01	Frozen Desserts	08
Retail Tobacco Sales	36	Animal	19

NURSING ACTIVITIES

Blood Pressure	809	Hep C	18
Vaccinations	40	Hep B	08
Legionella	03	Mumps	01
Communicable Disease Investigations	104	Varicella	06
Lyme Disease Investigations	18	Strep Pnuemonia	05
Salmonella	10	TB	10
Giardia	03	Campylobacter	01
Blood Sugars	336	Health Education	27
Consultations	20	Diabetic Consultations	24
Clinics	75	Bioterrorism Preparedness	10
Vaccine Distribution	09	Proper Hand-washing Procedure Presentation	01
Pertussis	06	Cryptosporidium	01
Home Visits	159		

ANIMAL CONTROL ACTIVITIES

<i>Citations Issued:</i>		Farm Inspections	26
Leash Law	31	Quarantines	80
Failure to License	27	<i>Decreased Animal Removal:</i>	
Written Warnings	26	Cats	41
Verbal Warnings	43	Dogs	03
Barking Dog Complaints	55	Raccoons	71
Complaints Received	130	Deer	08
<i>Live Animal Recovery:</i>		Coyote	09
Dogs	33	Skunk	53
Cats	11	Jack Rabbit	47
Birds	05	Beaver	15
Farm Animals	04	Fox	05
Cow Inspections	14	Fischer Cats	04

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Robert Briggs, Edward Sheehan, and Christine Kinnon; and the Health Department team members, Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Assistant Animal Control Officer Kathy Cho and Recording Secretary Dawn Cathcart for their support, guidance, dedication, and outstanding service to the community.

Respectfully submitted:
 Lou-Ann C. Clement, C.H.O.
 Director of Public Health

Building

2008 brought the retirement of Building Commissioner Richard A. Colantuoni after more than 12 years of dedicated service. Dawn Cathcart and Nancy O’Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service. Edward P. Johnson is now the Acting Building Commissioner. He is now fully responsible for all permits, inspections and zoning investigation. This is in addition to his duties as Sealer of Weights and Measures. Even with the reduction of staff, the Building Department has shown an increase in all permits issued by this department as well as the number of zoning complaints addressed.

During 2008, the Building Department the value of the permits issued increased by almost 100%. The number of associated permits (ie, electrical, plumbing, gas) also increased in number as well as fee collected. This jump in fees collected is due in large by the Hanover Crossing project which consists of 364 apartments.

The following is a comparison of building permits issued in 2007 and 2008:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2007	775	\$33,593,023	\$389,200
2008	844	\$67,007,689	\$705,965
% change	8.9 %	99.5 %	81.4 %

Present activity includes these major housing subdivisions:

	<u>Lynnes’ Way (Pinnacle St)</u>	<u>Nolan Court (40B) Livingston Street</u>	<u>Roberts Reach (40B) Livingston St</u>	<u>Shawsheen Woods (40B) Winter Lane</u>	<u>Ames Run Catamount Rd Ext</u>	<u>Jill’s Way</u>
Total # of units:	20	16	16	16	21	58
Permitted to date:	10	16	13	11	3	29
Occupied to date:	6	5	9	9	1	22

Commercial projects included

- 8400 SF Industrial Building at 11 Rockland Street
- Various Tenant Fit-ups for Restaurants, Office and retail space.
- 7900 SF Office Building at 1201 Main Street
- 60’ x 80’ & 20’ x 40’ Garage for the Tewksbury Country Club
- Village Green Apartments – 56 Units (Foundation Only)
- Hanover Crossing – Ames Hill – 364 Apartment Development

Municipal projects included: Senior Center Expansion – Completed 2008

Additionally, the department issued 623 wiring permits, 980 plumbing/gas permits, 400 sewer entry permits, 53 sewer connection permits, and 105 water permits. Certificates of Inspection were issued to 82 establishments such as restaurants, function rooms, churches and schools or any place of assembly. Building Inspectors performed over 2700 inspections.

ON THE HORIZON: (proposed projects to start during 2009)

- Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
- Fahey Place – 56 Unit Comprehensive Permit
- Sughrue Commons – Commerical Strip Mall
- East Street – Industrial Building
- Town Faire Tire – Old Main Street

In the Weights and Measures Division, 130 gasoline dispensers, 64 regular scales, 7 pharmacy scales, and 6 large capacity scales. 6 oil trucks were tested and sealed. Ten (10) investigations of wrongdoing were investigated and fines were issued. Fees collected were \$ 3,575.

Following is a breakdown of permits issued during 2008.

Respectfully submitted,
Edward P. Johnson
Acting Building Commissioner

2008 BUILDING PERMITS by CATEGORY TOTALS

Permits Issued: 1/1/08 thru 12/31/08

	NUMBER of PERMITS	VALUE	FEES
Com ADDITION	2	\$397,700	\$4,230
Com CERT of INSP	82	\$0	\$8,165
Com DEMO	8	\$536,103	\$2,392
Com FOUNDATION	4	\$0	\$400
Com MISC	12	\$3,952,535	\$39,877
Com NEW BLDG	4	\$1,467,189	\$18,406
Com RENOVATION	31	\$3,935,926	\$47,904
Com ROOF	11	\$1,441,892	\$15,059
Com TEN FIT-UP	36	\$3,527,091	\$38,960
Mun MISC	1	\$0	\$0
Mun NEW	1	\$0	\$0
Mun RENOVATION	2	\$0	\$0
Res ADDITION	43	\$3,019,212	\$32,190
Res CHIM/FP	3	\$19,075	\$200
Res DECK	45	\$577,578	\$6,770
Res DEMO	18	\$1,384,700	\$3,068
Res FAMILY SUITE	7	\$583,604	\$6,645
Res FOUNDATION	55	\$0	\$1,380
Res MFD	33	\$34,306,710	\$344,170
Res MISC	5	\$138,177	\$1,555
Res NEW SFD	35	\$5,909,462	\$60,800
Res POOL	23	\$2,230,797	\$22,796
Res RECORDING	8	\$0	\$4,000
Res RENOVATION	150	\$1,787,503	\$21,922
Res ROOFING	85	\$663,353	\$8,448
Res SHED	39	\$110,017	\$1,380
Res SIDING	45	\$928,326	\$10,426
Res WOOD STOVE	35	\$36,739	\$1,750
SIGNS	19	\$44,000	\$2,873
TEMP TRAILER	2	\$10,000	\$200
TOTALS:	844	\$67,007,689	\$705,965
Plumbing	587		\$55,690
Gas Permits	393		\$13,645
P&G Reinspections	20		\$750
Electrical Permits	623		\$79,567.40
SEWER			
Sewer App	400		\$19,950
Sewer Plumbing	318		\$12,720
Sewer Connections	53		\$170,411.28
Water Permits	109		\$94,282.50

Conservation Commission

The Conservation Commission consists of five members and two associate members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2008 are Chairman Stanley Folta, Jr., Vice Chairman Anthony Ippolito and Clerk Laurence Bairstow and Patricia Powers and Stephen Deackoff are members. Craig Stimmel is an associate member. The Commission would like to thank Michael Kelley, Salvatore Torname and Andrew Stack for their numerous years of service as members on the Conservation Commission.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2008, the Conservation Commission reviewed many Notice of Intent and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases in the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2008, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2008 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Vincent Spada, Chair, David Plunkett, Vice Chair, Nancy Reed, Clerk. Other members of the Board include Robert Fowler and Sal Torname.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued twenty special permits for various projects. Four of the twenty projects were withdrawn. One special permit for a wireless communication tower was denied and four wireless communication facilities special permits were approved.

The Planning Board endorsed six plans that were found not to require subdivision approval. The Planning Board also approved seven non-substantial determinations, one extension of a special permit and two minor residential subdivisions, namely 2 and 4 lot subdivisions.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed nine articles for Town Meeting action. Part of this package included amending Adult Use Establishment requirements and amending the Groundwater Protection District Zoning Bylaw.

Board members are very active serving as representatives to the NMCOG-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, and Lowell Junction Tri-Community Planning Group-Robert Fowler, and David Plunkett and Nancy Reed on the Town's Economic Development Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. The Board is currently preparing design standards and creating an overlay zoning district for the town center to encourage mixed use development and pedestrian access as recommended in the Master Plan.

Respectfully submitted,
Vincent Spada, Chair
Planning Board

Community Preservation Committee

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, Larry Bairstow, Clerk, along with Tom Churchill, Corinne Delaney, David Gay and David Cressman,.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings:

- Historic Survey – Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens’ research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. Awarded STM, May 9, 2007, Article 3 - \$28,000.
- Affordable Housing Buydown Program – The Local Housing Partnership sought funds for a successful and ongoing program to buydown existing market rate units to make them affordable or to buydown existing affordable units that are under threat of being sold at market rate prices. Funds are to be in the Affordable Housing Trust Fund in order that the LHP and Board of Selectmen can act quickly should an opportunity present itself. Awarded ATM, May 7, 2007, Article 19 - \$80,000.
- Livingston Parks/Recreation, Drainage – Recreation sought funds to keep the park’s land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. Awarded STM, May 9, 2007 - \$150,000. (Pending land transfer from the State of Massachusetts)
- Town Hall Renovation Study – This proposal sought to revise and update the 2001 plans, provide new cost estimates, separate out CPA related costs and further define the financing. Awarded STM, May 9, 2007 - \$25,000.
- Town Hall Front Stairs Renovation – Funds for renovation of the Town Hall’s front stairway of \$22,000 were approved as an Historic Preservation Project , Annual Town Meeting, May 2008. The Project was completed in November 2008.
- Town Hall Boiler Replacement – Funds for replacement of the Town Hall’s boiler of \$25,000 were approved as an Historic Preservation project at the Annual Town Meeting, May 2008. The project was completed in November 2008 at a cost of \$15,800 with the remaining funds going back into the reserve CPA fund.
- Open Space and Recreation Plan – This plan will provide the town with a current OSRP as our present plan is dated 1998 and does not fulfill the requirement of a State certified OSRP on State grant applications. NMCOG has been contracted to complete the study. Awarded by the CPC from Administrative Funds, March 27, 2007 - \$15,000. Additional Administrative funds of \$7,500 were awarded in 2008 for GIS mapping and database inventory of all open space parcels in the town, as a required element of the OSRP.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

FINANCE DEPARTMENT

Auditor's Report
Tax Collector

Board of Assessors
Computer Services

Treasurer's Cash

Auditor's Report

The Auditor's Office, as part of the Finance Department, is responsible for review of all payroll and vendor payments, accounting for all revenues and expenditures and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed by Powers and Sullivan, Certified Public Accountants, on December 19, 2008 for the year ended June 30, 2008. In fiscal year 2008, the Town prepared a Comprehensive Annual Financial Report. This report gives information about the current economic climate of the Town and presents various statistics to give the reader of the financial statements a better understanding of changes that are occurring in the Town finances and activities. In August, 2008 the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for the fiscal year 2007 Comprehensive Annual Financial Report. This award is the highest form of recognition in the area of governmental accounting and financial reporting. The fiscal year 2008 report has been submitted to the GFOA for consideration of the award. The Town's audited financial statements are available on the Town's website.

The financial results for fiscal year 2008 continue to show a negative trend due to a number of issues, primarily related to economic conditions. Among them are additional reductions in state aid as a percentage of the budget, a planned use of reserves to fund current year operations and significant increases in pension (14.52%) and health care (13.43%), utilities and special education costs. Since FY01 state aid has decreased from approximately 24.9% of the total budget to 23% of the total budget. In addition, as a result of the weak economy the Town had to use reserves for the sixth year in a row to continue to provide the same level of service as in prior years. The Town continued conservative spending of appropriations and conservative revenue estimation.

The sewer enterprise fund, which was established on July 1, 2003 pursuant to a vote taken at the October, 2002 Special Town Meeting, generated a planned surplus of \$1,398,681. This enterprise fund accounts for all of the activity of the Town's Master Sewer Project and other sewer projects. The surplus generated will be used in future years to stabilize user fees. Sewer rates remained at \$5.60 per 1,000 gallons for the period July 1, 2008 to December 31, 2008. On January 1, 2008 a three tier rate went into effect - 0 to 59,999 gallons - \$7.53 per 1,000 gallons, 60,000 to 149,999 gallons - \$9.05 per 1,000 gallons and over 150,000 gallons - \$11.61.

At the May, 2005 Annual Town Meeting, the Town voted to establish a Water Enterprise Fund under the provisions of Massachusetts General Law Chapter 44 Section 53F 1/2. This new fund was established as of July 1, 2005 to account for all receipts and disbursements of water related activities for operations and capital projects. The fund generated a surplus of \$126,501 for FY08. Water rates were increased by 8% to \$5.07 per 1,000 gallons for usage of 0 to 59,999 gallons, \$6.59 per 1,000 gallons for usage of 60,000 to 149,999 gallons and \$8.21 for usage over 150,000 gallons.

The Town's bond rating from Standard and Poor's was upgraded from A+ to AA-.

Donna M. Walsh
Town Auditor/Finance Director

GENERAL FUND BALANCE SHEET

June 30, 2008

ASSETS

General Cash		7,191,211.22
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00
Uncollected Taxes:		
Personal Property:		
FY98	330.21	
FY99	519.61	
FY00	568.90	
FY01	166.32	
FY02	855.88	
FY03	2,662.15	
FY04	3,905.33	
FY05	14,432.84	
FY06	8,519.24	
FY07	15,351.31	
FY08	45,738.48	93,050.27
Real Estate:		
FY06	(1,564.33)	
FY07	34,428.60	
FY08	817,980.72	850,844.99
Motor Vehicle Excise:		
Prior FY	-	
FY01	(30.13)	
FY02	(243.93)	
FY03	(2,447.50)	
FY04	16,591.65	
FY05	22,288.07	
FY06	27,989.65	
FY07	58,433.35	
FY07	169,737.23	292,318.39
Boat Excise:		
FY05	230.97	
FY06	1,110.00	
FY07	2,056.15	3,397.12
Other Receivables:		
Tax Liens/Titles/Possessions	1,828,545.29	
Taxes in Litigation	-	
Deferred Taxes	67,229.28	
Misc. Water Services	-	
Water Application	-	
Ambulance Services	448,130.55	
Veterans Services	106,086.20	
Due From State	-	
Due From Employees	13,092.64	2,463,083.96
TOTAL ASSETS		10,894,455.95

LIABILITIES/RESERVES

Warrants Payable		2,040,951.38
Accrued Payrolls		368,038.28
Payroll Withholdings Payable:		99.19
Allowance for Abatements:		
FY98	330.21	
FY99	-	
FY00	856.71	
FY01	-	
FY02	-	
FY03	-	
FY04	28,365.67	
FY05	-	
FY06	-	
FY07	296,927.74	
FY08	477,361.29	803,841.62
Unclaimed Property:		
Abandoned	32,031.47	
Tax Refunds	19,622.91	51,654.38
Taxes Paid in Advance	22,336.88	22,336.88
Deferred Revenue:		
Taxes in Litigation	-	
Real/Personal Taxes	100,458.05	
Supplemental RE Taxes	39,595.59	
Tax Titles/Possessions	1,828,545.29	
Deferred Taxes	67,229.28	
Motor Vehicle Excise	292,318.39	
Boat Excise	3,397.12	
Water Rates/Liens	-	
Ambulance Service	448,130.55	
Veterans Benefits	106,086.20	2,885,760.47
TOTAL LIABILITIES		6,172,682.20
Fund Balances:		
Encumbrance Reserve	1,937,567.60	
Reserved for Expenditures	1,600,000.00	
Teachers Pay Deferral	(1,399,000.00)	
Petty Cash	550.00	
Flood Expenditures	-	
Unreserved/Undesignated	3,089,521.21	
Reserved for Future Year Debt	7,910.11	
Overlay surplus	-	
Overlay Deficit	-	
Reserved for Court Judgements	-	
Snow/Ice Deficit	(514,775.17)	
TOTAL FUND BALANCES		4,721,773.75
Total Liabilities/Fund Balances		10,894,455.95

SPECIAL FUNDS

Town Revolving/Grant Accounts

Insurance <20K Town	3,222
Insurance <20K Police	-
Insurance <20K Fire	384
Insurance <20k DPW	18,452
Arts Lottery	12,412
Planning Engineering	697
Planning Sidewalks	41,150
Recreation Programs	100,470
Planning Consult-Existing	4,435
Planning Consult-New Projects	62,789
Conservation Consult-Existing	483
Conservation Consult-New Projects	13,372
ZBA Comprehensive	14,600
SASO Deposits	29,126
Park Fees	4,337
Stormwater	1,500
Street/Traffic Signs	1,648
Insurance <20K parks	-
Community Preservation Fund	1,528,070
State Election/Primary	15,275
Community Policing	11,114
Drug Control	3,115
Selective OT	(1,041)
EOPS	-
BT Response	6,045
Local Preparedness Grant	-
Ambulance Task Force	-
Library Aid State Grant	43,578
DARE Grant	45
SAFE Grant	4,300
Walmart Economic Development	3,450
Municipal Recycling Incentive	6,870
MHOA Grt	-
Road Improvement/Neswc	693
Bulletproof Vests	652
Gates Foundation	10
Fire Safety Equipment Grant	-
Police Safety Equip	51,148
All Hazards EOP Grant	8,017
Library Public Funds Grant	1,949
Fire CIRRRIP Grant	-
SETB Training Grant	1,225
Senior Health/Wellness Grant	(40,327)
USTA Tennis Grant	1,060
Rte 133 Improvements	27,367
Cable TV Gift	112,978
DARE Gift	491
Fire Gifts	204
Thermal Camera Gift	351
Dog Pound Gift	500
Vicor Sewer	6,053
Sidewalk Gift	200
Patriotic Activities Gift	7,968
Homecoming Gifts	2,060
Library Gifts	321
Jones Library Gift	19
CPR Program Gift	-

Hydrant Gift	361
Recreation Gift	3,310
Recycling Committee	2,538
PAL School Custodians	776
Shawsheen & East St Improvements	50,000
Police Gifts	2,896
DPW Gift	250
Tax Assistance	1,531
COA Gift	251,181
Trull Family	25
Town Manager Gifts	15,821
Hanover	902,340
Library Scholarship	3,156
July 4th Gifts	4,130
Camp Polelo Gifts	529
Keyspan Microwave Gift	-
Praxair/Library Gift	14,962
Foster School Sale	12,320
Weights/Measures Fines	1,202
Recreation Insurance >20K	-
Drug Forfeitures	7
COA Stipends	1,415
Conservation Engineering	2,540
Wetlands Protection Fund	76,055
Police Special Detail	(133,467)
Fire Special Detail	(1,693)
DPW Special Detail	-
Water Connection Materials	7,541
Sewer Engineering Review	575
School Gas Reimbursement	1,196
St. Claire Sewer Escrow	40,200
School Custodians	662
Youth Football Phone	191
Dog Fund	12,500
Sporting Fees	763
Fire Hazmat	1
Recycling/Composting Bins	382
ZBA Consulting	763
Woburn Street Improvements	25,000
Drainage Deposits	10,000
Bond Revocation	30,000
Disaster Relief	1,433
Compensation Funds	73,749
Oakdale Plaza	48,000
Sutton Brook	25,990
NEMLEC	(5,138)
Firesetters Intervention Program	563
MAPC Fire Training	(6,002)
Senior Center Electric	-
MAPC Police Training	(14,816)
Mitigation Escrow	31,000
Code Enforcement	400
Revaluation	3,881
Total Town Revolving/Grant Accounts	<u><u>3,610,635</u></u>
School Revolving/Grant Accounts	
School Lunch	118,392
Athletics	41,232
Textbooks	575
Adult Education	86,756

School Bldg. Rental	1,519
School Facilities Rental	(694)
Extended Day	65,926
Heathbrook Insurance <20K	2,179
High School Insurance <20K	1,366
Trahan Insurance <20K	14
School Administration Insurance <20K	156
Heathbrook Rental	51,596
Pre School	31,225
Full Day Kindergarten	80,452
Special Ed Circuit Breaker Reimb	300,461
H S Parking Fees	4,657
H S Clubs	3,769
H S Athletic Fees	60
Wynn Sch Athletics	10,318
Wynn Sch Clubs	201
Ryan Sch Clubs	5,308
AIC HS Rental	5,981
PSAT	361
Team Chair	157,335
Met Grant	-
Literacy Project	208
Academic Support	1,143
Project Charlie	3,870
Remedial Reading	47,028
Early Childhood	2,369
Sped Improvement	862
Enhanced Health	756
Enhanced Education	1,810
Improving Educator Quality	11,492
Physical Fitness/Sports	5,349
Foundation Reserve Award	3,200
Verizon FIOS Campaign	1,475
High School Gift	-
Digital Gift	2,287
School Technology Gift	1,205
Walmart Gift	-
DARE	442
Trees	4
School Gifts	2,330
Scholarship Gifts	-
Ryan School Furnishings Gift	-
Space Day	2,608
Middle School Gifts	1
Lan Gift	250
Scholarship Fund	1,323
Education Fund	3,070
Tewksbury Rocks	3,070
5K Fun Run	-
E-Rate	7,193
Center School Rental	6
Long Range School Space Planning	4,457
Total School Revolving/Grant Accounts	<u>1,076,953</u>

Capital Projects

Police Station	490
Water Plant Expansion	8,000
Water Contract #20	12,819
South Fire Station	-
School Improvements	1,376

Merrimac River Trail	(10,000)
South Street Water	3,103
Wynn School Construction	1,161
Town Hall Remodeling	6,422
Astle Street Water Tank	50,765
Sidewalks ATM 10/01	17,566
Senior Center	34,818
WTP Residuals	114,610
Water Phase 6	67
Water Improvements	-
Sidewalks ATM 5/04	21,175
Michael St Improvments	(7,726)
Wash Bay/Windows	40,643
Center Fire Improv	10,000
Sidewalks ATM 5/06	-
Total Capital Projects	305,290
Sewers	
Phase IV	33,874
Fire Station/Trahan	1,473
Total Sewers	35,347
Mass Highway Grants	
TIP #49819	(20,582)
Sidewalk Grant	111
Chapter 90 (MA35597)	(5,987)
Chapter 90 Astle st Drainage	(7,821)
Chapter 90 Foster Rd Culvert Construction	-
Chapter 90 Community Presentation	(3,899)
Chapter 90 River Rd Design	(11,095)
Chapter 90 Foster Rd Culvert Design	-
Chapter 90 Boston Rd Design	(10,000)
Chapter 90 Idlewild Rd	-
Chapter 90 Valley Rd	-
Chapter 90 Waldo Rd	-
Chapter 90 Moonlight & Sunset	-
Chapter 90 Regina S Dr	-
Total Mass Highway Grants	(38,692)
Trusts	
Conservation	127,115
Foster	23,236
Pierce	1,534
Cemetery	21,614
Stabilization	248,309
Fairgrieve	245,578
Mahoney	1,762
Friend's of Library Endowment	22,247
Affordable Housing	127,120
Total Trusts	818,514
Bank Books/Bonds in Treasurer's Custody	
Planning Projects	373,100
Conservation Commission	296,830
Sewer Installers Bonds	79,500
Total Bank Books in Treasurer's Custody	749,430
Agency Funds	
Deputy Collector	4,331

Criminal History Board	-
Parks Security Deposit	1,300
Teen Center Snack Bar Deposit	288
Special Details	-
Real Estate Deposits	311
Student Activities	118,011
Total Agency Funds	<u>124,240</u>

Debt Outstanding

Library	1,432,000
Police Station	1,490,000
Fire Station	819,650
Roof Repairs	139,200
School Roof Repairs	100,000
Ryan School	8,470,675
High School Track	-
School Tank/Asbestos	83,419
DPW Tank Removal	86,790
Town Hall Annex	160,500
Sewer Main St	20,499
Sewer Phase 4 Town	1,551,090
Sewer Phase 5 Town	224,350
Sewer Phase 4 Trust	907,240
Sewer Phase 5 Trust	1,454,169
MWPAT 1 10/04	302,149
MWPAT 2 10/04	6,604,875
Town Offices	84,480
Water Tower Repairs	103,125
Sewer Trahan/Fire Station	95,125
Center/Dewing Schools Improvements	75,000
South Street Water	74,000
Fire Station	48,000
Livingston Park	30,000
Town Hall Remodeling	29,750
Water Mains 5/91	509,501
WTP Sludge	34,160
Water Mains 5/96	293,500
WTP Expansion	1,744,186
Water Mains 10/98	143,000
Middle School	3,648,000
Greenmeadow Sewer	246,000
WTP Expansion 3	2,419,000
Water Anthony Rd	239,000
Seneca Road Sewer	251,000
Rogers Street Water	204,000
Water System 10/03	855,000
Brentwood/Kendall Water	150,000
Water System 5/03	186,000
Sidewalks	155,000
Improvement TMHS 5/06 #1	519,000
Town Wide Sewer	62,485,059
Sidewalks 5/06	75,000
Water System PH8 10/04	712,000
Senior Center 10/04 #3	-
Fire Hydrants 5/06 #10	108,000
Water Tank	343,941
Water Shawsheen St 5/06 #9	54,000
Wash Bay & Windows	60,000
Central Fire Station 10/05 #18	37,000
Sutton Brook Rem 10/05 #2	90,000

Senior Center Const	3,910,000
Fire Hydrants 5/05 #12	108,000
Water Sys Improv 5/05 #10	406,000
Water Meters 5/05	500,000
Water Interconnect 5/05 #3	67,000
Total Maturing Debt	<u>104,938,433</u>

Loans Authorized/Unissued

Sewer Pumps 5/05 #15	2,400,000
Water System Improvements 5/07 #9	187,000
Fire Hydrants 5/07 #10	120,000
Water Meters 5/07 #11	500,000
Water Storage Expansion 5/08 #12	375,000
TMHS Study 5/08 #2	1,390,000
Fire Hydrants 5/08 #11	40,000
Water Meters 5/08 #12	700,000
TMHS Improvements 5/06	-
Sidewalks 5/06 #13	-
Water Meters 5/06 #11	500,000
Water System Improvements 5/06 #8	700,000
Water System Improvement 5/05 #10	445
Water Meters 5/05 #8	-
Water Tank 10/04 #6	-
Master Water 10/03	-
Master Sewer 10/02 #1	14,920,941
Town Wide Sewer 5/08 #1	18,400,000
Bike Path 10/97 #9	30,000
WTP Expansion II 5/99 #2	-
Middle School I 5/00 #1	-
Senior Center Exp 5/01 #8/23	350,000
Middle School II 10/1 #1	-
Michael St	61,000
Total Loans Unissued	<u><u>40,674,386</u></u>

DEBT ACTIVITY

Water Mains	448,750
Treatment Plant	427,145
Water Tower Repairs	36,500
Water Storage Tank	15,000
MWPAT	283,590
School: Construction	1,031,125
Track	8,500
Center/Dewing Improvements	25,000
Asbestos/Tank Removal	8,400
Roof Repairs	257,500
TMHS Improvements	130,000
Town Offices	33,180
Tank Removal	8,690
Sewers	1,838,464
Library	156,800
Police Station	250,000
South Fire Station	68,750
South Fire Station	16,000
Central Fire Station	13,000
Livingston St Park	10,000
Building Roofs	11,650
Senior Center: Plans	-
Design	50,000
Construction	240,000
Sidewalks	25,000
Windows/Truck Bay	10,000
Fire Hydrants	24,000
Sutton Brook Remediation	10,000
Total Principal Paid	<u>5,437,044</u>
Total Interest Paid	<u>3,067,885</u>

REVENUE REPORT

Taxes/Interest/Penalties:

Personal Property	2,394,470.32	
Real Estate	46,190,100.78	
Supplemental Taxes	122,714.09	
Deferred Taxes Redeemed	728.67	
Tax Liens Redeemed	410,779.88	
Foreclosure Vacated	47,564.69	
Tax Possession Sold	-	
Gain on Sale of Town Land	-	
Motor Vehicle Excise	3,830,659.45	
Boat Excise	3,396.02	
Penalties/Interest/Legal:		
Tax Titles	105,725.98	
Real/Pers/MVX	142,328.20	
Payments in Lieu of Taxes	15,540.00	
Proforma Taxes	2,037.62	53,266,045.70

Charges/Fees:

Ambulance Charges	651,021.39	
Municipal Lien Certificates	43,275.00	
Collector Demands	70,240.00	
RMV Releases	20,342.81	
Trailer Park Fees	22,176.00	
Constable Fees	475.00	
Sundry Rentals	-	
Tower Rentals	493,357.78	
Miscellaneous	3,525.00	1,304,412.98

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	76,536.00	
Elderly	28,614.00	
Schools:		
Chap. 70 Aid	12,918,858.00	
Transportation	-	
Charter Schools	84,164.00	
Building Assistance	911,261.00	
Police Incentive	203,084.08	
Veterans Benefits	40,093.00	
MEMA Reimbursement	12,234.42	
Lottery	3,464,019.00	
Additional Lottery Aid	-	
Municipal Relief Act	-	
State-Owned Land	147,705.00	
Medicaid Reimbursement	382,117.02	18,268,685.52

Other Revenue Sources:

Hotel Tax	551,513.00	
Investment Earnings	328,462.26	
NESWC Refunds	-	
FEMA Reimbursement	-	
Bond Premiums	364.31	
Keyspan	125,872.00	
Medicare D Reimbursement	155,828.54	
Sale of Fixed Assets	2,440.00	
Sale of Compost	-	
Misc Reimbursements	22,338.35	
Transfers from Special Funds	39,399.82	1,226,218.28

Departmental Fees:

Manager/Selectmen	1,520.59	
Cable Franchise	243,790.34	
Assessors	4,134.00	
Treasurer/Collector	12,425.77	
Clerk	46,112.76	
Conservation	-	
Planning	17,848.66	
Appeals	4,050.00	
Police	4,008.25	
Towing Fees	6,630.00	
Special Detail Adm.- Police	40,453.00	
" " " - Fire	1,137.52	
Fire Inspections	7,332.80	
Building	28,371.00	
Wiring	44,310.40	
Plumbing	50,490.00	
Weights/Measures	8,999.00	
Schools	-	
CRT Collections	8,950.00	
Hazardous Waste	-	
Health Miscellaneous	1,329.80	
Dog Fees	235.00	
Septic Inspections	-	532,128.89

Licenses/Permits:

Alcoholic Beverages	67,575.00	
Selectmen	5,690.00	
Police	7,312.50	
Fire		12,430.00
Building	688,281.10	
Public Works	100.00	
Street & Sidewalk Openings	15,800.00	
Health	45,795.00	842,983.60

Fines:

State/Local Courts	52,949.50	
Police	3,990.00	
Library	17,553.68	
Parking	11,898.40	
Weights & Measures	-	
Zoning	-	86,391.58

Total General Fund Revenue**75,526,866.55**

FY'2008 APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	75.00	0.00	75.00
SELECTMEN			
Salaries	27,644.00	25,229.20	2,414.80
Operating	122,709.47	94,837.03	27,872.44
MANAGER			
Salaries	298,894.00	298,840.23	53.77
Operating	4,124.00	3,454.73	669.27
FINANCE COMMITTEE			
Salaries	2,411.08	2,124.56	286.52
Operating	1,383.85	1,246.85	137.00
Reserve Fund	100,000.00	61,405.65	38,594.35
ACCOUNTING			
Salaries	194,525.00	194,228.90	296.10
Operating	9,705.00	8,886.79	818.21
Outlay	5,081.00	4,865.00	216.00
COMPUTER SERVICES			
Salaries	154,886.40	154,880.45	5.95
Operating	112,578.60	111,102.85	1,475.75
Outlay	26,500.00	26,438.41	61.59
ASSESSORS			
Salaries	212,777.00	212,325.85	451.15
Operating	24,414.00	18,131.19	6,282.81
TREASURER/COLLECTOR			
Salaries	294,129.00	291,964.71	2,164.29
Operating	148,746.92	141,241.53	7,505.39
TOWN COUNSEL			
	161,452.00	160,078.97	1,373.03
PERSONNEL REVIEW BOARD			
	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	67,232.00	67,019.72	212.28
Operating	17,944.00	17,701.31	242.69
CLERK			
Salaries	221,858.98	214,869.02	6,989.96
Operating	18,020.02	15,042.13	2,977.89
Outlay	0.00	0.00	0.00
ELECTIONS			
Salaries	57,547.00	55,884.42	1,662.58
Operating	19,467.00	16,000.77	3,466.23

	APPROPRIATED	EXPENDED	BALANCE
REGISTRARS			
Salaries	2,850.00	2,850.00	0.00
Operating	1,440.00	1,187.51	252.49
PLANNING			
Salaries	212,603.00	202,567.34	10,035.66
Operating	33,975.40	31,323.70	2,651.70
Outlay	0.00	0.00	0.00
CABLE TV			
Salaries	2,529.70	1,669.67	860.03
Operating	927.00	678.56	248.44
TOWN HALL			
Salaries	19,160.00	18,489.71	670.29
Operating	54,165.45	47,259.71	6,905.74
AUXILIARY BLDG. UTILITIES			
	38,329.00	37,101.84	1,227.16
POLICE			
Salaries	5,123,497.47	5,089,967.88	33,529.59
Operating	594,519.79	587,349.26	7,170.53
Outlay	135,900.00	135,899.24	0.76
AUXILIARY POLICE			
	1,800.00	1,200.00	600.00
FIRE			
Salaries	4,043,680.46	4,022,317.84	21,362.62
Operating	303,305.92	299,329.28	3,976.64
Outlay	129,677.00	129,677.00	0.00
BUILDING			
Salaries	218,588.00	217,958.10	629.90
Operating	5,286.00	4,777.40	508.60
Outlay	0.00	0.00	0.00
EMERGENCY MANAGEMENT			
Salaries	4,592.00	4,561.95	30.05
Operating	15,245.00	15,047.37	197.63
Outlay	18,479.00	18,479.00	0.00
PARKING CLERK			
Salaries	4,000.00	4,000.00	0.00
Operating	1,800.00	452.30	1,347.70
SCHOOLS			
Salaries	25,722,579.36	25,722,547.57	31.79
Operating	20,066,963.49	20,039,329.37	27,634.12
Outlay	0.00	0.00	0.00
REGIONAL VOCATIONAL SCH.			
	4,108,278.00	4,108,278.00	0.00
DPW ADMINISTRATION			
Salaries	129,311.52	100,900.01	28,411.51
Operating	68,439.46	52,463.45	15,976.01
Outlay	0.00	0.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
DPW HIGHWAY			
Salaries	414,693.00	399,428.17	15,264.83
Operating	161,643.73	160,652.06	991.67
Outlay	157,895.00	157,219.30	675.70
DPW FORESTRY			
Salaries	248,053.48	247,037.77	1,015.71
Operating	44,900.00	41,603.43	3,296.57
Outlay	76,369.00	76,229.46	139.54
DPW FLEET			
Salaries	114,823.00	112,292.08	2,530.92
Operating	124,971.19	116,680.92	8,290.27
Outlay	12,188.00	12,188.00	0.00
DPW ELECTRIC			
Salaries	31,624.00	30,545.15	1,078.85
Operating	8,240.00	2,783.18	5,456.82
Outlay	11,017.00	11,017.00	0.00
SNOW / ICE			
Salaries	75,500.00	151,082.95	(75,582.95)
Operating	126,000.00	565,192.22	(439,192.22)
STREET LIGHTING			
	157,500.00	145,824.33	11,675.67
RUBBISH			
Rubbish Collection	1,180,081.00	1,175,987.02	4,093.98
Rubbish Disposal	901,553.00	858,156.39	43,396.61
Condo Trash Collection	220,298.76	217,403.30	2,895.46
Legal Services	14,455.00	9,180.00	5,275.00
Sutton Brk Remediation	10,000.00	10,000.00	0.00
Compost Facility	0.00	0.00	0.00
Recycling Programs	2,045.00	2,026.53	18.47
CEMETRIES			
	3,000.00	3,000.00	0.00
HEALTH			
Salaries	266,123.00	261,535.37	4,587.63
Operating	21,791.13	19,987.34	1,803.79
ELDERLY			
Salaries	126,347.00	125,369.84	977.16
Operating	97,489.66	65,281.56	32,208.10
Outlay	0.00	0.00	0.00
VETERANS SERVICES			
Salaries	43,180.00	43,138.79	41.21
Aid	128,350.00	124,647.49	3,702.51
EXCEPTIONAL CHILDREN			
Salaries	15,237.21	15,237.21	0.00
Operating	4,882.79	4,630.00	252.79
PATRIOTIC ACTIVITIES			
	1,500.00	1,436.07	63.93

	APPROPRIATED	EXPENDED	BALANCE
LIBRARY			
Salaries	724,646.00	696,423.53	28,222.47
Operating	348,252.00	327,158.46	21,093.54
RECREATION			
Salaries	225,947.00	225,385.91	561.09
Operating	108,190.42	106,484.53	1,705.89
Outlay	53,075.82	50,737.91	2,337.91
DEBT/INTEREST			
Principal	903,070.00	903,070.00	0.00
Interest/Debt	427,978.00	427,975.20	2.80
Interest/Temp. Loans	10,000.00	3,106.70	6,893.30
EMPLOYEE BENEFITS			
Retirement	2,419,340.68	2,419,340.68	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup.Injury Reserve	189,947.00	189,947.00	0.00
Unemployment Comp.	50,591.00	36,763.76	13,827.24
Group Insurance	3,481,761.00	3,481,761.00	0.00
Medicare	176,879.32	172,884.07	3,995.25
FIRE /LIABILITY INSURANCE	375,820.00	368,965.42	6,854.58

SEWER ENTERPRISE FUND BALANCE SHEET
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June 30, 2008

ASSETS

Cash		2,577,547.27
Sewer Connections		
FY06	2,060,812.36	
FY07	1,866,191.77	
FY08	2,744,835.60	6,671,839.73
Sewer Rates		
FY06	-	
FY07	45.02	
FY08	713,786.49	713,831.51
Sewer Liens		
FY07	1,982.40	
FY08	14,674.12	16,656.52
TOTAL ASSETS		9,979,875.03

LIABILITIES/RESERVES

Warrants Payable		18,502.75
Accrued Payroll		4,694.05
Bans Payable		-
Special Detail Payable		-
Deferred Revenues		
Connection Liens	6,671,839.73	
Rates	713,831.51	
Liens	16,656.52	7,402,327.76
TOTAL LIABILITIES		7,425,524.56
FUND BALANCES:		
Encumbrance Reserve	205,669.47	
Reserved Expenditures	950,000.00	
Unreserved/Undesignated	1,398,681.00	
TOTAL FUND BALANCES		2,554,350.47
Total Liabilities/Fund Balances		9,979,875.03

SEWER ENTERPRISE FUND REVENUE REPORT

Sewer Enterprise Fund

Bond Premiums	188,742.73
Interest	11,915.80
Demand Fees	0.00
Connection Fees	1,884,482.97
Sewer Rates	2,926,430.93
Sewer Liens	130,511.46
Drainlayer Renewal Fees	5,700.00
Application Fee	19,700.00
State Aid	239,707.00
Investment Earnings	687,645.11
Transfer From Special Funds	0.00
Transfer From G/F	350,703.00

Total Sewer Enterprise Fund Revenue**6,445,539.00**

FY'2008 SEWER APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
SELECTMEN			
Salaries	428.00	428.00	0.00
Operating	2,065.00	2,065.00	0.00
MANAGER			
Salaries	15,825.00	15,825.00	0.00
Operating	350.00	350.00	0.00
ACCOUNTING			
Salaries	4,860.00	4,860.00	0.00
Operating	216.00	216.00	0.00
COMPUTER SERVICES			
Salaries	2,290.00	2,290.00	0.00
Operating	3,977.00	3,977.00	0.00
Outlay	0.00		
ASSESSORS			
Salaries	11,907.00	11,907.00	0.00
Operating	393.00	393.00	0.00
TREASURER/COLLECTOR			
Salaries	39,599.00	39,599.00	0.00
Operating	25,392.91	25,092.91	300.00
TOWN COUNSEL	4,249.00	4,249.00	0.00
ADMIN. SERVICES			
Salaries	1,423.00	1,423.00	0.00
Operating	278.00	278.00	0.00
CLERK			
Salaries	3,267.00	3,267.00	0.00
Operating	204.00	204.00	0.00
Outlay	0.00		
PLANNING			
Salaries	70,127.00	70,127.00	0.00
Operating	529.00	529.00	0.00
Outlay	0.00		
TOWN HALL			
Salaries	504.00	504.00	0.00
Operating	1,516.00	1,516.00	0.00
AUXILIARY BLDG. UTILITIES	979.00	979.00	0.00
BUILDING			
Salaries	41,788.00	41,788.00	0.00
Operating	82.00	82.00	0.00
DPW			
Salaries	96,133.00	82,061.00	14,072.00
Operating	295,201.88	268,636.88	26,565.00
Outlay	8,926.00	8,926.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
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DPW SEWER

Salaries	215,835.28	215,635.28	200.00
Operating	762,636.99	761,139.03	1,497.96
Outlay	67,114.00	67,114.00	0.00

HEALTH

Salaries	6,811.00	6,811.00	0.00
Operating	982.00	982.00	0.00

DEBT/INTEREST

Principal	1,838,465.00	1,838,464.02	0.98
Interest/Debt	2,014,641.00	2,014,639.65	1.35
Interest/Temp. Loans	930,895.00	930,894.48	0.52

EMPLOYEE BENEFITS

Retirement	121,418.00	121,418.00	0.00
Group Insurance	146,138.00	146,138.00	0.00
Medicare	5,051.00	5,051.00	0.00

FY2008 SEWER CAPITAL EXPENDITURES

	EXPENDED
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Road Resurfacing	700,032.24
Engineering Services	2,360,787.42
Clerk of the Works	4,637.83
Paving Oversight	76,722.14
Easements	32,689.31
Transportation	0.00
Supervisor Details	14,468.03
Other Expenses	51,127.13
Hydrants	36,879.00
Construction	15,204,683.47
Generator	50,911.00

WATER ENTERPRISE FUND BALANCE SHEET
--

June 30, 2008

ASSETS

Cash		237,229.32
Water Connections		
	-	-
Water Rates		
FY02	-	
FY05	-	
FY06	-	
FY07	49.29	
FY08	772,663.97	772,713.26
Water Liens		
FY07	2,256.55	
FY08	40,969.05	43,225.60
Meter Replacement		
FY06	-	
FY07	0.36	0.36
TOTAL ASSETS		1,053,168.54

LIABILITIES/RESERVES

Warrants Payable		57,021.17
Accrued Payroll		26,103.03
Bans Payable		-
Due From State		-
Deferred Revenues		
Connections	-	
Rates	772,713.26	
Liens	43,225.60	
Meter Replacement	0.36	815,939.22
TOTAL LIABILITIES		899,063.42
FUND BALANCES:		
Encumbrance Reserve	27,604.00	
Reserved Expenditures	-	
Unreserved/Undesignated	126,501.12	
TOTAL FUND BALANCES		154,105.12
Total Liabilities/Fund Balances		1,053,168.54

WATER ENTERPRISE FUND REVENUE REPORT

Water Enterprise Fund

Bond Premiums	2,110.92
Interest	18,160.62
Demand Fees	8,784.78
Misc Water Service	704.08
Connection Fees	37,900.00
Water Rates	4,492,289.58
Water Liens	282,754.47
Meter Replacement Fees	3,662.75
Application Fee	4,050.00
Investment Earnings	46,049.38
Transfer From G/F	229,983.00

Total Water Enterprise Fund Revenue

5,126,449.58

FY'2008 WATER APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
SELECTMEN			
Salaries	428.00	428.00	0.00
Operating	2,065.00	2,065.00	0.00
MANAGER			
Salaries	15,825.00	15,825.00	0.00
Operating	350.00	350.00	0.00
ACCOUNTING			
Salaries	4,860.00	4,860.00	0.00
Operating	216.00	216.00	0.00
COMPUTER SERVICES			
Salaries	2,290.00	2,290.00	0.00
Operating	8,658.00	8,657.50	0.50
Outlay	4,000.00	3,653.84	346.16
ASSESSORS			
Salaries	11,907.00	11,907.00	0.00
Operating	393.00	393.00	0.00
TREASURER/COLLECTOR			
Salaries	55,090.00	55,090.00	0.00
Operating	21,588.00	21,588.00	0.00
TOWN COUNSEL	4,249.00	4,249.00	0.00
ADMIN. SERVICES			
Salaries	1,423.00	1,423.00	0.00
Operating	278.00	278.00	0.00
CLERK			
Salaries	3,267.00	3,267.00	0.00
Operating	205.00	205.00	0.00
Outlay	0.00		
PLANNING			
Salaries	19,765.00	19,765.00	0.00
Operating	530.00	530.00	0.00
TOWN HALL			
Salaries	504.00	504.00	0.00
Operating	1,516.00	1,516.00	0.00
AUXILIARY BLDG. UTILITIES	979.00	979.00	0.00
BUILDING			
Salaries	30,738.00	30,738.00	0.00
Operating	82.00	82.00	0.00
DPW			
Salaries	148,066.00	148,066.00	0.00
Operating	86,383.00	86,383.00	0.00
Outlay	8,926.00	8,926.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
WATER DISTRIBUTION			
Salaries	460,580.00	454,740.28	5,839.72
Operating	145,436.15	126,566.08	18,870.07
Outlay	17,710.00	17,710.00	0.00
WATER TREATMENT			
Salaries	664,819.00	653,347.79	11,471.21
Operating	976,142.16	853,758.69	122,383.47
Outlay	26,160.00	23,156.95	3,003.05
HEALTH			
Salaries	6,811.00	6,811.00	0.00
Operating	982.00	982.00	0.00
DEBT/INTEREST			
Principal	1,234,985.00	1,234,985.00	0.00
Interest/Debt	552,944.00	552,942.26	1.74
Interest/Temp. Loans	22,322.00	22,321.52	0.48
EMPLOYEE BENEFITS			
Retirement	232,280.00	232,280.00	0.00
Group Insurance	258,884.00	258,884.00	0.00
Medicare	12,635.00	12,635.00	0.00

FY2008 WATER CAPITAL EXPENDITURES

	EXPENDED
Water Tank	
Road Resurfacing	43,959.18
Engineering Services	200,951.76
Easements	0.00
Other Expenses	53,625.62
Construction	1,588,635.74
Phase 8	
Engineering Services	3,564.00
Easements	0.00
Hydrants	0.00
Other Expenses	0.00
Construction	214,657.37
Phase 9	
Road Resurfacing	3,599.00
Engineering Services	(33,670.51)
Other Expenses	3,463.42
Hydrant Purchases	0.00
Construction	90,906.95
Hydrant Replacement	
Engineering Services	0.00
Hydrant Replacements	0.00
Hydrant Purchases	69,376.40
Construction	45,975.84
Water Meters	
Engineering Services	0.00
Other Expenses	827.51
Software	108,020.00
Microwave Network	19,389.00
Meter Purchases	0.00
Phase 7	
Road Resurfacing	44,525.57
Engineering Services	0.00
Hydrant Purchase	0.00
Other Expenses	(192.00)
Construction	41,229.00
Shawsheen Street	
Engineering Services	0.00
Other Expenses	0.00
Construction	0.00
Transfer to Hillside	0.00
Phase 10	
Engineering Services	192.00
Other Expenses	0.00
Construction	144,495.00

	EXPENDED	
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Hillside Rd

Engineering Services	0.00
Other Expenses	0.00
Construction	30,601.94

Water Interconnect

Engineering Services	2,800.00
Other Expenses	218.40
Construction	0.00

Phase 11

Engineering Services	0.00
Other Expenses	0.00
Construction	0.00

Ames Hill Water Tank

Engineering Services	0.00
Other Expenses	0.00
Construction	0.00

Board of Assessors

John J Kelley, Jr, MAA, Chairman
 Barbara A Flanagan
 Susan Moore, MAA

Phone: (978) 640-4330

Fax: (978) 851-4849

email: assessor@town.tewksbury.ma.us

WEB SITE: <http://www.tewksbury.info.assessor>

	<u>FY2008</u>	<u>FY2009</u>
Total Taxable Value of Real Property	\$4,051,624,800	\$3,879,357,600
Total Taxable Value of Personal Property	\$126,477,920	\$154,555,240
Total Taxable Value of Real + Personal Property	\$4,178,102,720	\$4,033,912,840
Total Value of Exempt Property	\$203,379,400	\$206,907,100
Tax Rate, /\$1,000		
Residential/Open Space	\$10.45	\$11.35
Commercial/Industrial/Personal	\$19.21	\$19.77
Combined	\$11.86	\$12.84
Motor Vehicle Excise	\$25.00	\$25.00
Appropriations		
Town Meeting (incl. enterprise fund)	\$89,375,131	\$90,024,526
State & County	\$569,071	\$742,663
Overlay of Current Year	\$717,701	\$1,063,968
Other Amounts To Be Raised	\$671,250	\$2,120,541
Gross Amount To Be Raised	\$91,333,153	\$93,951,698
Other Receipts (incl. enterprise receipts)	\$41,679,437	\$42,175,872
Net Amount To Be Raised By Taxation	\$49,653,716	\$51,775,826

The Assessors' Office is open daily from 8:30am to 4:30pm.

Treasurer's Cash

CASH ON HAND JUNE 30, 2007	\$36,729,081.18
RECEIPTS TO JUNE 30, 2008	150,458,122.47
	\$187,187,203.65
PAID ON WARRANTS TO JUNE 30, 20008	(\$147,851,344.16)
BALANCE JUNE 30, 2008	\$39,335,859.49

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$4,210,175.00
WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$16,160,437.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$62,485,059.00
	\$82,855,671.00

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

2009	5,781,654.56
2010	5,706,055.82
2011	5,675,671.91
2012	5,475,829.68
2013	5,306,204.11
2014	5,181,726.89
2015	4,977,791.20
2016	5,009,043.63
2017	5,045,628.77
2018	5,281,356.00
2019	5,643,656.00
2020	5,466,103.00
2021	5,103,701.00
2022	5,236,453.00
2023	5,069,361.00
2024	5,212,429.00
2025	5,045,660.00
2026	4,599,056.00
2027	4,632,623.00
2028	2,195,000.00
2029	380,000.00
2030	380,000.00
2031	380,000.00
2032	375,000.00
2033	375,000.00
2034	375,000.00
2035	375,000.00
TOTAL:	104,285,004.57

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

2009	4,410,404.10
2010	4,180,126.36
2011	3,949,744.46
2012	3,718,713.58
2013	3,504,521.59
2014	3,292,479.16
2015	3,079,707.20
2016	2,847,665.92
2017	2,620,363.71
2018	2,407,081.89
2019	2,163,246.77
2020	1,901,449.20
2021	1,648,406.15
2022	1,433,885.86
2023	1,223,446.47
2024	1,019,583.57
2025	808,847.68
2026	600,680.52
2027	410,513.73
2028	221,162.50
2029	118,325.00
2030	101,700.00
2031	84,600.00
2032	67,500.00
2033	50,625.00
2034	33,750.00
2035	16,875.00
TOTAL:	45,915,405.42

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2008

CONSERVATION	\$127,114.84
FOSTER SCHOOL FUND.....	\$23235.91
PIERCE ESSAY FUND.....	\$1,534.12
CEMETERY PERPETUAL CARE FUND	\$21614.00
STABILIZATION FUND	\$248,308.50
FAIRGRIEVE MEMORIAL FUND.....	\$245,577.59
MAHONEY FAMILY REWARD FUND.....	\$1,762.24
LIBRARY ENDOWMENT FUND	\$22,246.68
COMMUNITY PRESERVATION ACT	\$1,605,022.09
AFFORDABLE HOUSING	\$50,792.35
FIRE EQUIPMENT	\$71,944.91
FIRE PROTECTION GEAR.....	\$10,277.85
OTHER POST EMPLOYMENT BENEFITS	\$177,471.40
	\$2,606,902.48

Tax Collector

<u>REAL ESTATE</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>
COMMITMENTS	24,434,373.58	23,679,371.36	151,814.35	0.00
O/S 7/1/07	0.00	23,505,069.25	602,521.75	(1,430.58)
COLLECTIONS	22,336.88	45,976,549.99	608,559.90	811.66
ABATEMENTS		224,894.36	125,429.70	28,961.65
REFUNDS		50,764.70	173,347.44	29,654.67
ADDED TO TAX TITLE		(188,501.17)	(155,579.91)	
DEFERRED TAXES		(26,843.13)	(2,945.25)	
TAX POSSESSION		(38,648.26)	(727.34)	
MISC ADJ		(435.94)	(12.84)	(15.11)
BALANCE 6/30/08	24,412,036.70	779,332.46	34,428.60	(1,564.33)

WATER/SEWER/SEWER CONN LIENS

	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>
COMMITMENTS		0.00	0.00	
O/S 7/1/07		464,156.07	39,411.28	
COLLECTIONS		389,240.88	24,025.05	
ABATEMENTS		0.00	0.00	
REFUNDS		0.00	0.00	
TAX POSSESSION		(233.88)	(480.07)	
ADDED TO TT		(15,709.94)	(9,985.29)	
DEFERRED		(738.80)	0.00	
MISC ADJ		(2,823.28)	(681.92)	
BALANCE 6/30/08		55,409.29	4,238.95	0.00

<u>PERSONAL PROPERTY</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>Prior Years</u>
COMMITMENTS	1,265,483.09	0.00	0.00	0.00	0.00	0.00
O/S 7/1/07	1,163,852.97	39,773.94	12,172.57	16,610.19	4,071.52	7,403.88
COLLECTIONS	2,369,565.62	17,402.71	4,030.51	2,168.31	149.02	2,492.18
ABATEMENTS	16,047.47	7,240.36	63.15	9.04	17.17	0.00
REFUNDS	2,058.31	169.32	0.00	0.00	0.00	0.00
MISC ADJ	(42.80)	51.12	440.33	0.00	0.00	191.37
BALANCE 6/30/08	45,738.48	15,351.31	8,519.24	14,432.84	3,905.33	5,103.07

<u>MOTOR VEHICLE EXCISE</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>Prior Years</u>
COMMITMENTS	3,258,135.18	607,830.25	91,429.02	22,410.36	491.88	
ADD'L COMMITMENTS	0.00	0.00	0.00	0.00	0.00	
O/S 7/1/07	0.00	161,985.50	53,382.21	26,699.66	19,486.75	(358.99)
COLLECTIONS	3,046,376.81	706,304.99	113,327.81	27,000.27	2,725.68	5,927.84
ABATEMENTS	66,518.22	46,227.77	6,014.28	1,931.35	1,036.46	60.00
REFUNDS	24,462.55	41,148.31	2,521.71	2,109.89	375.10	386.36
RESCINDED ABATEMENTS	0.00	0.00	0.00	0.00	0.00	3,238.89
MISC ADJ	34.53	2.05	(1.20)	(0.22)	0.06	0.02
BALANCE 6/30/08	169,737.23	58,433.35	27,989.65	22,288.07	16,591.65	(2,721.56)

Computer Services

2008 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time) and Peter Orio, Webmaster (part-time).

SOFTWARE APPLICATIONS:

MUNIS (Town Financial Application) activities are the still the major focus of the Department:

- Replaced Production Server (SCO Unix) with a new server (Red Hats Linux) for increased capacity and speed. In addition, Informix IDS 10 was installed for new and increased functionality. All client PC's were updated accordingly to use the new versions.
- Upgraded new Server to the MUNIS Version 6.4 release and all client PC's were updated accordingly to use the new version.
- Researched possible setup of Deduct Meters in MUNIS for DPW Superintendent; request by Board of Selectmen.
- Participated as a key BETA site for the new UBCIS module developed by MUNIS since we are a unique and very intensive Utility Billing module user.
- Responded to requests for new Crystal reports which have increased as key financial personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. Because of the current Town financial issues, reports are being requested for research and analysis purposes and the numbers used to help make decisions. In addition, the need for other detailed Town reports continues to increase because of the nature of Town processes improving and the users are requiring more data in their daily tasks. Staff has become adept at creating most reports and fulfilling requests with the assistance of MUNIS support. Some types of reports are as follows:
 - "Utility Billing Consumption Report 1998-2004" for Treasurer/Billing Office.
 - "AFSCME Members List with address and department" for AFSCME.
 - "School Lunches Expenses and Revenues" for Auditors Office and put in Business Object.
 - "Active and Inactive Employees" for Auditors Office.
 - "Posted AP Warrant Batches" for Auditors Office.
 - "Vendor Accounts with 2nd Line in Name and DBA fields" for Auditors Office.
 - "Next Year Budget Levels" modified to allow parameter entry.
 - "UB Accounts" for use by WinWater for Badger project planning.
 - "Group by Dials" to track Badger data input for Billing Office.
 - "Group by Size" to track Badger data input for Billing Office.
 - "Group by Device" to track Badger data input for Billing Office.
 - "Badger Meter change outs" to track Badger data input for Billing Office.
 - "Group by Route then Streets" to track Badger data input for Billing Office.
 - "Commercial Accounts (Meter #, sizes, ...)" for Billing Office.
 - "UB Meter" modified to show all Badger meters for Badger project.
 - "YTD Budget Report - Water Enterprise Fund" put into Business Objects for delivery to Finance Director, Town Manager, and DPW Superintendent.
- Responded to requests concerning MUNIS and Tyler forms.
 - MUNIS forms (canned forms modified for Town use, no charge):
 - . Modify "Abatement Certificate" for Assessors Office.
 - . Modify "Exemption Certificate" for Assessors Office.
 - . Create new "Tax Title Form – Instrument of Redemption" for Treasurers Office.
 - . Create new "Tax Title Form – Instrument of Taking" for Treasurers Office.
 - Tyler forms (new forms, created for a fee):
 - . Create new "Sewer Connection Bill" for in-house printing by Billing Office by revising original bill.
- Continued active support of Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.
- Consulted to City of Arlington for Business Objects and Crystal reporting; sent 4 Crystal reports to use.

- Consulted to City of Belmont who visited to see Business Objects in use.
- Consulted to City of Lowell during their Business Objects setup. They came to Tewksbury to see how we setup Permits with Projects option. Staff invited to attend Permit training while Lowell was preparing to “go live” with Permits. Also received a copy of Lowell’s form for foreclosures and new By-Law concerning foreclosures.
- Work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.
- Setup new Internet based MUNIS update option. Program determines what updates are applicable and allows staff to schedule updates.
- Researched and worked with MUNIS and MEC to enable VPN/Web Access to MUNIS from outside the office via Internet.
- Install new FTP protocol on 2 Treasurer’s PC to transfer data to Mass Retirement, apply special update to MUNIS to create delinquent files to send to First American RE Tax Services, and install link to Nationwide site for data processing on certain Treasurer’s PCs.
- Continue to attend certain MUNIS classes and seminars and the Annual User Conference. All are extremely useful and helpful in maintaining our level of expertise and as a contributor to new upgrades.

MUNIS/School Department (Project to select new Financial Application for School Department):

- Participated as a member of the Financial Systems Study Committee (FSSC) formed to evaluate Financial applications (MUNIS and BudgetSense) to determine best choice for School Department to replace current CompuSense system.
- Visited with FSSC to view BudgetSense reference accounts: Braintree School Department, Hudson School Department, (AP exports to Vadar, payroll exports to BudgetSense & KVS), and North Attleboro School Department (AP exports to MUNIS and Payroll exports to Harpers).
- Visited with FSSC to view MUNIS reference account: Winthrop Public School Department (AP in MUNIS and payroll in IPASS (moved from MUNIS).
- Received full marketing demo by MUNIS Account Representative on functions and features of MUNIS for Tewksbury School Department.
- Received full Marketing demo of Harper’s Payroll by Harper’s Account team (outsource payroll).
- Researched the cost and impact of MUNIS ASP option (outsource server to Falmouth, ME) for School only and School & Town. Discussed with Project team.
- Reviewed separately and as FSSC the report created by School Business Manager containing findings of visits, discussions held, and cost comparisons.
- Participated in decision to select MUNIS as vendor of choice and reviewed contract as FSSC.
- Attended meetings to present report to Townwide Budget Committee, Finance Committee meeting and School Committee meeting.

BADGER (Wireless Meter Reading):

- Awarded contract to BadgerMeter Inc. to setup Wireless Meter Reading in Town of Tewksbury.
- Participated in Badger project status meetings, planning meetings, individual task meetings, and training sessions.
- Worked with Badger to size server, install GalaxyNet application & other software Town layers, and test server with Gateways and Repeaters to receive Meter readings.
- Participated with WinWater (selected meter installation vendor) in creation of installation video to be shown on Town channels as advertisement for project.
- Work directly with Badger to create desired meter reading data file for export from GalaxyNet to MUNIS to update UB and create water bills. Also to create import file from MUNIS to GalaxyNet to sync databases. Both documented.
- Work directly with Badger to define an Inventory and MTU extract data file format from Badger Manufacturing system to allow transfer of shipped meter and MTU data directly into MUNIS rather than enter new inventory by hand.
- Meet with WinWater to discuss Crystal report with data to assist in installation project. Also create data and print labels for Residential Cycle 5 & 6 for WinWater mailing to residents and extract Small Commercial Account data for phone call program.

- Participate in meetings to discuss Circle Codes, Compound Meters, and Resolution Coding in MUNIS.
- Continue to attend Badger monthly meetings to resolve any new issues.

IMC (Police & Fire Dispatch application) activities are focused on the Fire Server portion only.

- Continue to support the Fire Department when requested.

VISION & RRC (Assessor applications) activities continue.

- Staff acts in more of a consulting role to Town Assessor.

LaserFiche (Document Imaging system) activities on hold.

- Continue to provide support to Accounting Office for document scanning into the system.
- Due to budget cuts, project is on hold with no planning or research being done.

AutoCAD (Engineering Design & Drawing application) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.

ESRI (Engineering Mapping application / GIS) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.
- Meet monthly to review project to develop Town GIS system with help from Town of Westford resource. Goals is to have an up-to-date GIS system in place sooner rather than later.
- Visited City of Mansfield with new Project Manager to see their mature GIS system, how they maintain their database, and how they do Sewer and Waste Water.
- After discussion with Community Development Director, reduced number of GIS developer licenses from 5 to 3 and prepare to port licenses to a networked environment after a GIS server is procured.

H20MAP (Water Simulation application) activities continue.

- Staff acts in more of a consulting role to DPW.

MEC (Merrimack Education Center) ISP providing Town E-mail & Internet access.

- Upgraded Joebox firewall device from version 2.2 to version 3.0 for enhanced capabilities.
- Started program to restrict access to non-work related web sites from Town users. Effort to try in reduce access to web sites that may download apps, that display ads which can download apps, and any sites which could affect user productivity and PC performance.
- Staff attended training sessions at MEC and User Group meetings.

Other Projects

- Any new PC's and laptops procured are loaded with Windows XP, desired Town software applications are installed, and user profiles are created prior to deployment. No budget allocated so strictly ad-hoc funding.

HARDWARE PROJECTS:

The Department continues to provide primary support to the Town User community except Police and Library (consult):

RICOH Copiers:

- The Assessors Office procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.
- The Council On Aging procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.
- The Town Clerks Office procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.

Move from temporary COA facility to new Senior Center:

- Move all current IT equipment needed in new Senior Center, recycle unwanted equipment for parts.
- Staged 12 new Dell PC's, setup PC's and HP 5560 in new offices and attached to Town network.
- Setup access of building into Town Network via Microwave.

- Install SERVTracker on selected PC's but response time access from Town server is not acceptable due to newness of Microwave network and project on hold and corrected.

MICROWAVE NETWORK:

- Continue to attend meetings to review status of Microwave network.
- Connected all Town facilities to Microwave with varying degree of connectivity.
 - Parks connection redefined to Point-to-Point in order to get connectivity.
 - Unable to see and monitor sites without managed switches installed. Researching number and type needed.
 - DPW a major problem troubleshooting since need to evaluate Dog Pound tower device also.
- Removed all old I-Net equipment from all Town facilities.
- Pulled fiber cable from Town Hall to Center Fire to connect to the Annex.
- Procured new HP ProCurve Level 3 switch for Annex and all cabling moved from NetGear switches to new switch for performance gain and access across all VLAN's.
- Placed switch from Annex to Senior Center.
- Procured new Gigabit cards for placement into HP ProCurve switches replacing the stand-a-lone fiber devices currently in place. Performance should improve some with this hardware change.
- Researched and contacted other state contractors for maintenance contract but decision was made to stay with Direct Networks for continuity while still building Microwave Network to complete all design expectations.
- Connected all Badger devices to utilize Microwave Network to transmit readings to Town Server at the Annex. Working well. Also connected video from Colonial Drive water tanks for security reasons.
- Met to review and define VLAN layers with Direct Networks and hired consultant.
- Learning to troubleshoot problems but progress very slow due to incomplete design completion.

VBRICK:

- Met with new vendor rep to resurrect project to purchase product to perform remote telecasting. Received new quote.
- Met with Town Manager and Media Director to discuss product and viability of procuring. Cut PO.
- Visited Lowell Vocational High School to view there VBrick installation.
- Scheduling visit to City of Taunton to view their VBrick installation prior to paying invoice.

Other Projects:

- Install Camera, HP5590 ScanJet, HP5650 DeskJet printer and Speakers on Water Department PC.
- Install GPS Pathfinder on both PC's in Engineering Office and Fire Captain's PC for use of device.
- Performing increasing amount of time repairing user PC's (new disk drives, monitor cards, additional memory, power supplies, and total replacement with recycled PC's). Zero funded budget allows for no proactive replacement program.

PUBLICATIONS:

- The department continues to support the following:
 - create Annual Town Report,
 - produce departmental business cards on request,
 - scan forms and produce Word templates or documents,
 - provide service to transpose paper documents to Word or Excel format.

OTHER:

- An active member of the Town Manager's Computer Working Group meeting quarterly to provide forum to discuss IT activities in the Town, Schools, Police and Library.
- Staff building a relationship with City of Lowell IT staff for sharing of knowledge and possible hosting of IT services during local disaster. Also in talks with Town of Essex but services are being provided by resident.
- Research and work with EMCOR to procure portable HVAC unit for Computer Lab to resolve heat issue especially during warm days. Electrician procured to install additional power outlets and cut holes for vent ducts. EMCOR install unit.

- Research, summarize and document relocation options, costs and issues of closing down Town Hall for renovations.
- Per request, attend Budget Subcommittee meeting to provide information.
- Attend Board of Selectmen meeting to provide support for Disaster Recovery presentation by Emergency Management Director.
- Per request, attend Finance Committee meeting discuss current IT environment; status and options. Many new member on FINCOM so provided a 45 minute presentation covering Computer Service Department; history, current tasks and roles, policies and procedures and issues and problems.
- Per request, review and comment on new policy for Digital Submission requirements for new projects for Community Development and Engineering.
- Contracted RetroFit Technologies (State vendor) to provide HP LaserJet printer support. Previous vendor no longer on state contract.
- Attend Board of Selectmen meeting for presentation of Financial Planning Task Force Final Report.

Computer Services continues to directly or indirectly provide support to several other town application systems; to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings.

Respectively submitted,
Stephen M. Hattori
MIS Director

EMPLOYEE EARNINGS

TOWN EMPLOYEE EARNINGS

	<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>
<u>ADMINISTRATIVE SERVICES</u>									
ROSE, WILLIAM A.	52,279.24	0.00	0.00	52,279.24	RIDEOUT, REID L.	8,400.73	0.00	0.00	8,400.73
SITAR, MELANIE G.	49,715.79	0.00	0.00	49,715.79	SALERNO, JOHN M.	64,241.76	0.00	13,412.24	77,654.00
<u>ASSESSOR</u>									
FLANAGAN, BARBARA A.	1,200.00	0.00	0.00	1,200.00	SHIELDS, JOHN E.	29,777.54	0.00	2,464.70	32,242.24
FOLEY, JOANNE P.	19,381.24	0.00	0.00	19,381.24	STODDARD, RICHARD E.	66,600.37	0.00	28,532.61	95,132.98
KELLEY, JOHN J.	81,391.40	0.00	0.00	81,391.40	STRONACH, TIMOTHY .	62,551.83	0.00	19,271.27	81,823.10
MOORE, SUSAN E.	1,200.00	0.00	0.00	1,200.00	SWEET, BRUCE A.	37,231.33	0.00	0.00	37,231.33
POWERS, PATRICIA A.	40,690.75	0.00	0.00	40,690.75	VIEWEG JR, EDWARD L.	66,594.71	0.00	5,048.53	71,643.24
SINGLETON, CHRISTINE .	46,337.19	0.00	0.00	46,337.19	WARD, JACK W.	63,422.31	0.00	22,208.02	85,630.33
TRAUB, LINDA M.	52,829.09	0.00	0.00	52,829.09	WESTAWAY, RICHARD L.	69,888.72	0.00	21,789.00	91,677.72
					WILKINSON JR, WILLIAM J.	18,774.26	0.00	0.00	18,774.26
					ZEDIANA, LEWIS W.	89,560.58	0.00	0.00	89,560.58
<u>AUDITORS</u>									
BREKALIS, KAREN E.	32,689.97	0.00	0.00	32,689.97	<u>ELECTION OFFICERS</u>				
GILL, DONNA J.	83,682.93	0.00	0.00	83,682.93	ANDERSON, CAROLYN M.	158.00	0.00	0.00	158.00
WALSH, DONNA M.	98,920.44	0.00	0.00	98,920.44	ARCAND, NOREEN.	608.00	0.00	0.00	608.00
<u>BOARD OF SELECTMEN</u>									
DICK, EDWARD K.	1,250.01	0.00	0.00	1,250.01	BAIRSTOW, LAURENCE B.	1,040.00	0.00	0.00	1,040.00
GAY, DAVID H.	4,750.02	0.00	0.00	4,750.02	BAIRSTOW, SUZANNE R.	400.00	0.00	0.00	400.00
JOHNSON, TODD R.	5,450.01	0.00	0.00	5,450.01	BASTARDO, DOROTHY A.	120.00	0.00	0.00	120.00
SEARS, DOUGLAS W.	3,500.01	0.00	0.00	3,500.01	BEATTIE, ELEANOR M.	668.00	0.00	0.00	668.00
SELISSE, JEROME E.	5,000.01	0.00	0.00	5,000.01	BEATTIE, MARY.	596.00	0.00	0.00	596.00
STRONACH, ANNE MARIE .	4,750.02	0.00	0.00	4,750.02	BRADLEY, RUTH .	592.00	0.00	0.00	592.00
<u>BUILDING DEPARTMENT</u>									
CATHCART, DAWN E.	53,463.82	0.00	0.00	53,463.82	BRADY, JEAN E.	616.00	0.00	0.00	616.00
COLANTUONI, RICHARD A.	101,759.14	0.00	0.00	101,759.14	BROTHERS, ARTHUR T.	120.00	0.00	0.00	120.00
DELANEY, JEREMIAH .	23,657.88	0.00	0.00	23,657.88	BROTHERS, KATHLEEN M.	1,266.00	0.00	0.00	1,266.00
JOHNSON, EDWARD P.	69,368.52	0.00	0.00	69,368.52	BULLEN, SUSAN M.	400.00	0.00	0.00	400.00
O'KEEFE, NANCY A.	43,874.90	0.00	0.00	43,874.90	CALLAHAN, ANNE M.	593.00	0.00	0.00	593.00
SARGENT, DAVID .	23,657.88	0.00	0.00	23,657.88	CAMPBELL, MARY JANE .	108.00	0.00	0.00	108.00
SULLIVAN, HAROLD J.	927.76	0.00	0.00	927.76	CANNISTRARO, SANDRA A.	234.00	0.00	0.00	234.00
WILD, PAUL A.	927.76	0.00	0.00	927.76	CAREY, ELIZABETH A.	28,331.08	0.00	0.00	28,331.08
<u>CABLE TV</u>									
DUNLEVY, EVAN W.	100.00	0.00	0.00	100.00	CAREY, WARREN R.	96.00	0.00	0.00	96.00
HICKS, DAVID H.	856.30	0.00	0.00	856.30	CARROLL, ALICE A.	475.00	0.00	0.00	475.00
PETROPOULOS, TAMMY .	632.00	0.00	0.00	632.00	CASAZZA, MARY A.	1,284.00	0.00	0.00	1,284.00
<u>COMPUTER SERVICES</u>									
HANSON, LISA A.	53,189.09	0.00	120.94	53,310.03	CEURVELS, ROSALIE E.	52.00	0.00	0.00	52.00
HATTORI, STEPHEN M.	99,341.92	0.00	0.00	99,341.92	CHANDLER, BARBARA L.	460.00	0.00	0.00	460.00
ORIO JR, PETER F.	8,856.69	0.00	0.00	8,856.69	COREY, ELEANOR G.	192.00	0.00	0.00	192.00
<u>COUNCIL ON AGING</u>									
BRABANT, LINDA R.	79,287.85	0.00	0.00	79,287.85	COVIELLO, ANNE B.	408.00	0.00	0.00	408.00
NOEL, ROBERT S.	47,908.55	0.00	2,219.63	50,128.18	COVIELLO, JOHN.	1,032.00	0.00	0.00	1,032.00
<u>DEPARTMENT OF PUBLIC WORKS</u>									
BELIDA, ROBERT A.	68,438.67	0.00	26,998.85	95,437.52	CREMINS, ELEANOR J.	120.00	0.00	0.00	120.00
BROTHERS, MICHAEL S.	50,471.40	0.00	2,776.98	53,248.38	D'AMICO, BERTHA M.	810.00	0.00	0.00	810.00
BURRIS, WILLIAM R.	2,520.00	0.00	0.00	2,520.00	DE ROSE, JOSEPH M.	32.00	0.00	0.00	32.00
CARCIOFI, DAVID R.	23,675.60	0.00	1,423.62	25,099.22	DIBELLA, MARY P.	472.00	0.00	0.00	472.00
CAREY, PATRICK R.	46,641.86	0.00	8,164.93	54,806.79	DOUCETTE, ELLEN L.	268.00	0.00	0.00	268.00
CHANDLER JR, WILLIAM .	73,626.03	0.00	18,151.50	91,777.53	FAY, PATRICIA A.	84.00	0.00	0.00	84.00
CHANDLER, KENNETH .	56,865.04	0.00	23,182.77	80,047.81	FIDLER, JOYCE E.	68.00	0.00	0.00	68.00
CLAYTON, KATIE-LYNN .	1,633.43	0.00	0.00	1,633.43	FLANAGAN, JANET A.	64.00	0.00	0.00	64.00
CONLON, KEVIN M.	64,132.62	0.00	16,047.97	80,180.59	FRASER, EVELYN .	700.00	0.00	0.00	700.00
DEROCHE, GEORGE W.	73,344.21	0.00	27,084.32	100,428.53	FRENCH JR, WARREN J.	244.00	0.00	0.00	244.00
DONOVAN, MICHAEL B.	62,769.41	0.00	7,814.73	70,584.14	FRONGILLO, KATHERINE L.	592.00	0.00	0.00	592.00
GATH, BRIAN R.	62,551.83	0.00	12,257.54	74,809.37	GAUDET, PATRICIA E.	56.00	0.00	0.00	56.00
GIANNETTI, FRANK P.	62,551.83	0.00	3,231.71	65,783.54	GEARTY, LOUISE A.	608.00	0.00	0.00	608.00
GILBERT, BRIAN M.	97,358.11	0.00	0.00	97,358.11	GIBBS, RUTH A.	400.00	0.00	0.00	400.00
GILBERT, KENNETH T.	8,135.62	0.00	0.00	8,135.62	GOLEN, ALICE .	1,038.00	0.00	0.00	1,038.00
GILBERT, LAWRENCE J.	65,209.28	0.00	6,997.79	72,207.07	HAINES, DONNA G.	248.00	0.00	0.00	248.00
GITSCHIER, ERIK R.	63,190.58	0.00	6,320.14	69,510.72	HANSFORD, JOAN P.	124.00	0.00	0.00	124.00
GORENSTEIN, MICHAEL .	2,311.72	0.00	0.00	2,311.72	HANSON, SUSAN A.	204.00	0.00	0.00	204.00
HIRTLE, MATHEW T.	58,653.94	0.00	932.52	59,586.46	HARRINGTON, THERESA .	333.00	0.00	0.00	333.00
KANE, LAWRENCE G.	63,599.08	0.00	6,635.39	70,234.47	HOOD, JUDITH R.	176.00	0.00	0.00	176.00
LADDERBUSH, MARLENE M.	57,391.28	0.00	5,129.96	62,521.24	HURTON, PRISCILLA .	136.00	0.00	0.00	136.00
LAYNE, KENNETH W.	52,804.47	0.00	4,926.86	57,731.33	IPPOLITO, JEANNETTE C.	164.00	0.00	0.00	164.00
LIGHTFOOT, ERNEST J.	76,062.52	0.00	29,609.51	105,672.03	KEEFE, ELLEN M.	1,054.00	0.00	0.00	1,054.00
LIGHTFOOT, JAMES M.	68,147.25	0.00	10,990.57	79,137.82	KOBELSKI, CAROL M.	368.00	0.00	0.00	368.00
MARION II, LOUIS E.	56,103.71	0.00	6,437.82	62,541.53	LAFFEY, CHERYLE A.	420.00	0.00	0.00	420.00
MARION, BERNARD H.	58,655.77	0.00	8,059.47	66,715.24	LAROSA, PEARL.	152.00	0.00	0.00	152.00
MCCARTHY, WILLIAM J.	20,492.79	0.00	6,758.69	27,251.48	LAYNE, LINDALEE T.	80.00	0.00	0.00	80.00
MINER JR, ROBERT H.	62,137.34	0.00	15,244.39	77,381.73	LINSCOTT, JANE A.	448.00	0.00	0.00	448.00
MONAHAN, LINDA M.	62,656.14	0.00	0.00	62,656.14	LYNCH, BERNICE L.	228.00	0.00	0.00	228.00
NAZARIAN, NINA .	20,549.00	0.00	0.00	20,549.00	MAC INNIS, ROBERT B.	544.00	0.00	0.00	544.00
PAGLIA, REGINA M.	378.61	0.00	0.00	378.61	MAGRO, MARIE T.	966.00	0.00	0.00	966.00
PATTERSON, SUSAN M.	46,525.08	0.00	0.00	46,525.08	MAHER, KATHERINE M.	592.00	0.00	0.00	592.00
PETERS, MICHAEL D.	62,335.54	0.00	15,061.34	77,396.88	MALONEY, MARIE E.	132.00	0.00	0.00	132.00
PRATT, JOHN S.	47,301.44	0.00	14,862.49	62,163.93	MCGLOUGHLIN, ROSALIE C.	240.00	0.00	0.00	240.00
					MCGRATH, DOROTHY E.	638.00	0.00	0.00	638.00
					MCKENNA, ROSE M.	404.00	0.00	0.00	404.00
					MCNAMARA, PATRICIA M.	789.00	0.00	0.00	789.00
					MCNAUGHT, PAUL L.	120.00	0.00	0.00	120.00
					MCNAUGHT, RUBY N.	120.00	0.00	0.00	120.00
					MEEHAN, JAMES W.	120.00	0.00	0.00	120.00
					MEEHAN, WILLA D.	68.00	0.00	0.00	68.00
					MORRISSEY, DENISE M.	220.00	0.00	0.00	220.00
					MURPHY, JANET E.	460.00	0.00	0.00	460.00
					NICHOLS, ADAM P.	200.00	0.00	0.00	200.00
					NICHOLS, ALEX D.	252.00	0.00	0.00	252.00
					NICKERSON, DIANE V.	48.00	0.00	0.00	48.00
					NILES, MILDRED A.	675.00	0.00	0.00	675.00
					O'BRIEN DEE, RITA .	728.00	0.00	0.00	728.00

	<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>
ORIO, BRENDA M.	44.00	0.00	0.00	44.00	DESMOND, VIRGINIA F.	25,324.82	0.00	0.00	25,324.82
PEPIN, MARY .	661.00	0.00	0.00	661.00	FERNALD, BRIAN G.	46,398.27	312.00	0.00	46,710.27
PERROTTA, TERESA M.	1,132.00	0.00	0.00	1,132.00	FRENCH, PHILLIP L.	350.00	0.00	0.00	350.00
PILCHER, MARY .	1,088.00	0.00	0.00	1,088.00	GORRASI, PAMELA J.	3,565.65	0.00	0.00	3,565.65
POLLARD, GAIL A.	1,040.00	0.00	0.00	1,040.00	KINNON, CHRISTINE E.	350.00	0.00	0.00	350.00
POWER, DANIEL E.	148.00	0.00	0.00	148.00	MCHATTON, RALPH M.	450.00	0.00	0.00	450.00
POWER, ELENA .	124.00	0.00	0.00	124.00	SHEEHAN, EDWARD J.	350.00	0.00	0.00	350.00
POZERSKI, JEANETTE .	156.00	0.00	0.00	156.00	TREARCHIS, DEAN .	64,033.31	0.00	0.00	64,033.31
QUAGLIA, P. JERRY .	76.00	0.00	0.00	76.00	WESTAWAY, BARBARA .	57,880.51	0.00	0.00	57,880.51
RAVAGNI, ADELE R.	368.00	0.00	0.00	368.00					
RAVAGNI, CONRAD C.	576.00	0.00	0.00	576.00	LIBRARY				
ROBBIO, HELEN H.	72.00	0.00	0.00	72.00	BANGS, JUDY A.	38,158.38	0.00	1,107.98	39,266.36
ROBBIO, STEPHEN F.	116.00	0.00	0.00	116.00	BENNETT, CAITLIN A.	192.00	0.00	0.00	192.00
ROGERS, VALERIE E.	858.00	0.00	0.00	858.00	BERLIK, ELIZABETH M.	54,357.55	0.00	316.33	54,673.88
SACCO, LOUISE A.	384.00	0.00	0.00	384.00	BURKE, JENNIFER L.	32,670.06	0.00	527.96	33,198.02
SANBORN, ELDA P.	384.00	0.00	0.00	384.00	COTE, EMMALINE J.	572.00	0.00	0.00	572.00
SARTORI, ANITA .	236.00	0.00	0.00	236.00	COUTURE, NOELLE B.	54,357.55	0.00	182.64	54,540.19
SHAW, PHYLLIS H.	124.00	0.00	0.00	124.00	DESHLER JR, MICHAEL T.	37,997.05	0.00	2,142.23	40,139.28
SHEEHAN, LINDA D.	192.00	0.00	0.00	192.00	DESMARAIS, ELISABETH .	6,435.14	0.00	0.00	6,435.14
SIANO, ANTHONY J.	40.00	0.00	0.00	40.00	FAHERTY, CHERYL A.	15,739.89	0.00	0.00	15,739.89
SIANO, LAURIE A.	432.00	0.00	0.00	432.00	FOWLER, MARILYN H.	1,545.39	0.00	0.00	1,545.39
SIMMONS, GERALDINE P.	356.00	0.00	0.00	356.00	GRASSO, KAREN A.	19,574.97	0.00	385.60	19,960.57
SPRAGUE, BERNICE .	544.00	0.00	0.00	544.00	HAYES, ROBERT L.	27,868.11	0.00	733.96	28,602.07
STANLEY, CHRISTINA R.	208.00	0.00	0.00	208.00	HINDERER, JENNIFER E.	66,730.43	0.00	0.00	66,730.43
STANTON, HELEN F.	356.00	0.00	0.00	356.00	HOLLAND, GAIL M.	38,158.37	0.00	85.49	38,243.86
WOLFF, CECILIA T.	796.00	0.00	0.00	796.00	MACDONALD, MARY B.	3,374.27	0.00	0.00	3,374.27
YARBROUGH, JUDITH A.	740.00	0.00	0.00	740.00	MACLEOD, HEATHER I.	11,695.14	0.00	0.00	11,695.14
					MARTIN, AMY M.	6,337.43	0.00	0.00	6,337.43
EXCEPTIONAL CHILDREN					MATLIN, ERIN A.	51,207.42	0.00	1,745.64	52,953.06
BREKALIS, KRISTIN L.	3,737.00	0.00	0.00	3,737.00	MOONEY, HELEN D.	33,119.86	0.00	0.00	33,119.86
BYRNE, CHRISTOPHER A.	1,276.00	0.00	0.00	1,276.00	MULLEN, SAMANTHA M.	119.00	0.00	0.00	119.00
CELLA, ALLISON M.	2,167.00	0.00	0.00	2,167.00	SALVATO, JOYCE .	43,540.41	0.00	406.46	43,946.87
CLARK, KALA M.	1,798.50	0.00	0.00	1,798.50	SANGER, LISBET F.	40,624.03	0.00	975.47	41,599.50
DOHERTY, KEVIN M.	3,008.00	0.00	0.00	3,008.00	SEAVEY, STACY A.	236.64	0.00	0.00	236.64
DUFFY, JAMES J.	2,068.00	0.00	0.00	2,068.00	SILVEIRA, PATRICIA A.	3,436.89	0.00	0.00	3,436.89
DUFFY, LIANNE .	2,156.00	0.00	0.00	2,156.00	TOOMBS, MARY E.	54,865.29	0.00	0.00	54,865.29
FLYNN, CHESTER H.	3,929.81	0.00	0.00	3,929.81	TOPPIN, JOANNE R.	38,665.83	0.00	433.15	39,098.98
KELLEY, STELLA M.	1,386.00	0.00	0.00	1,386.00					
					MODERATOR				
FIRE DEPARTMENT					COAKLEY, JAMES P.	375.00	0.00	0.00	375.00
AUSTIN, SCOTT D.	59,391.23	2,644.28	15,740.57	77,776.08					
BROTHERS, PATRICK M.	55,894.84	148.92	13,167.40	69,211.16	PLANNING BOARD				
BROTHERS, WILLIAM P.	67,271.94	179.28	10,803.42	78,254.64	DIPRIMIO, LINDA A.	54,357.56	0.00	0.00	54,357.56
BRUCE, JAMES W.	62,939.35	167.72	12,152.33	75,259.40	FOWLER, ROBERT .	895.00	40,015.00	0.00	40,910.00
CALISTRO, ROBERT B.	72,054.18	868.84	9,344.35	82,267.37	JAQUEZ, CARLOS L.	37,327.41	0.00	0.00	37,327.41
CALLAHAN, MICHAEL P.	80,448.94	5,923.44	15,646.24	102,018.62	MARCHANT, ANNETTE M.	8,233.16	0.00	0.00	8,233.16
CARNEY, DAVID A.	62,348.50	1,823.24	11,359.85	75,531.59	PLUNKETT, DAVID J.	807.50	0.00	0.00	807.50
DOGHERTY, JOSEPH S.	60,427.86	480.96	8,252.54	69,161.36	POLCHLOPEK, WALTER S.	61,592.55	0.00	0.00	61,592.55
DOHERTY, PATRICK S.	61,307.98	8,848.52	6,606.92	76,763.42	REED, NANCY L.	807.50	0.00	0.00	807.50
ELLIOTT, TODD E.	27,864.57	800.72	6,771.63	35,436.92	ROMANO, CHERYL A.	1,056.55	0.00	0.00	1,056.55
FORERO, OSCAR O.	61,522.34	4,400.96	17,525.16	83,448.46	SADWICK, STEVEN J.	101,816.00	0.00	0.00	101,816.00
FORTUNATO, JOSEPH C.	60,984.67	14,032.48	14,800.75	89,817.90	SPADA, VINCENT W.	1,052.50	0.00	0.00	1,052.50
FOWLER, JOHN R.	55,871.85	3,788.84	15,744.99	75,405.68	STEIN, MICHELE J.	68,105.65	0.00	0.00	68,105.65
GIASULLO JR, JAMES A.	62,071.62	156.88	9,843.25	72,071.75	TORNAME, SALVATORE M.	807.50	0.00	0.00	807.50
GIASULLO, JEFFREY .	64,054.66	3,587.72	10,789.00	78,431.38					
GILLIS, JOSEPH S.	55,894.84	148.92	2,709.73	58,753.49	POLICE DEPARTMENT				
GOSSE, WILLIAM R.	56,055.54	1,468.84	8,169.49	65,693.87	AGGANIS, KOSTA A.	0.00	24,274.00	0.00	24,274.00
GOURLEY JR, RUSSELL W.	68,015.28	2,860.00	11,388.91	82,264.19	ALLEN III, PAUL E.	0.00	6,165.04	0.00	6,165.04
GREER JR, DONALD .	71,789.36	3,101.88	24,783.98	99,675.22	BARBATO, BRIAN E.	0.00	63,861.01	0.00	63,861.01
GUTTADAURO, PAUL F.	65,827.65	175.40	9,661.76	75,664.81	BARRY, JOHN E.	83,307.30	11,525.20	4,887.87	99,720.37
HAMM, RICHARD E.	61,498.27	3,260.96	15,505.69	80,264.92	BIEWENER, JAMES P.	53,450.21	2,641.90	4,121.83	60,213.94
HAZEL, MICHAEL A.	85,590.13	2,255.12	13,685.43	101,530.68	BJORKGREN, ROBERT M.	65,859.55	25,005.32	11,485.83	102,350.70
HOLDEN, TIMOTHY J.	60,522.98	2,279.16	9,849.13	72,651.27	BUDRYK, ROBERT .	78,829.97	0.00	420.86	79,250.83
HURLEY, BRIAN J.	63,473.17	169.16	8,661.55	72,303.88	CAPUANO, KAREN M.	55,749.92	156.00	818.70	56,724.62
KARLBERG, DAVID R.	63,029.46	2,647.92	13,241.09	78,918.47	CARAPELLUCCI, MATTHEW J.	7,789.97	0.00	0.00	7,789.97
KEARNS, JOSEPH W.	63,722.42	0.00	16,037.72	79,760.14	CASEY, JOHN M.	55,482.45	25,172.64	15,533.67	96,188.76
KEDDIE, SCOTT A.	77,568.21	17,218.60	25,896.90	120,683.71	CASEY, THOMAS M.	64,825.53	14,276.26	16,622.70	95,724.49
KERR, GARY O.	73,490.85	4,548.84	14,667.57	92,707.26	CICERO, CHRISTINE M.	4,870.43	0.00	0.00	4,870.43
LAWRIE, DALE M.	60,193.83	159.76	1,170.43	61,524.02	COLUMBUS, RYAN M.	67,158.84	5,349.80	15,225.43	107,734.07
LEVY JR, DAVID W.	56,405.93	3,490.28	12,891.28	72,787.49	COOKE, THOMAS M.	66,124.25	14,286.40	4,973.47	85,384.12
LEVY, DAVID W.	19,645.14	0.00	0.00	19,645.14	COOPER, THERESE J.	2,770.77	18,640.00	0.00	21,410.77
LITTLE, ROBERT .	57,360.09	3,232.76	11,687.76	72,280.61	COVIELLO, CHRISTOPHER J.	81,954.21	19,643.20	4,322.71	105,920.12
MACKEY, RICHARD .	142,204.83	0.00	0.00	142,204.83	CROWE, JOHN J.	47,908.55	0.00	5,355.87	53,264.42
MCGLAUFLIN, RUSSELL J.	69,033.66	2,900.72	13,909.85	85,844.23	DELUCIA JR, JOSEPH F.	0.00	15,606.00	0.00	15,606.00
MERRILL MORGADO, CHRISTINA	54,952.63	1,785.96	14,494.29	71,232.88	DICALOGERO, CYNTHIA J.	0.00	28,699.92	0.00	28,699.92
MERRILL, MICHAEL B.	54,804.23	145.96	11,015.67	65,965.86	DIFELICE, CAROL A.	575.61	0.00	0.00	575.61
MURPHY IV, THOMAS J.	55,289.54	5,325.96	15,953.17	76,568.67	DOHERTY JR, PAUL E.	53,735.73	19,611.32	12,220.92	85,567.97
NIVEN, TIMOTHY .	72,602.42	0.00	14,523.77	87,126.19	DONOGHUE, JOHN .	0.00	4,712.00	0.00	4,712.00
PERRY, SUSAN M.	49,452.36	0.00	0.00	49,452.36	DONOVAN, ALFRED P.	154,858.42	0.00	0.00	154,858.42
POWERS, STEPHEN M.	67,279.24	22,644.28	13,073.62	102,997.14	DONOVAN, JUNE C.	0.00	809.00	0.00	809.00
ROSEMOND, ALAN L.	60,787.56	18,620.48	13,245.74	92,653.78	DONOVAN, MARK S.	0.00	476.00	0.00	476.00
RYAN, JAMES P.	131,695.99	0.00	0.00	131,695.99	DONOVAN, MICHAEL A.	27,844.98	2,126.48	318.19	30,289.65
SANDBERG, KENNETH J.	59,080.22	3,492.76	14,182.12	76,755.10	DOWNEY, JENNIFER L.	73.46	0.00	0.00	73.46
SAWICKI, DANIEL D.	56,176.07	5,844.00	16,032.48	78,052.55	DUFFY, DAVID J.	7,447.50	0.00	0.00	7,447.50
SITAR JR, MICHAEL W.	89,978.71	2,775.84	16,325.50	109,080.05	EVANS, DEBORA E.	0.00	6,864.00	0.00	6,864.00
SITAR, DANIEL J.	60,427.83	27,946.96	11,877.40	100,252.19	FARNUM, BRIAN J.	53,766.49	14,992.76	20,065.72	88,824.97
SMALL, DANIEL T.	59,931.26	156.88	12,003.72	72,091.86	FARRELL, JOHN B.	0.00	45,604.69	0.00	45,604.69
SPENCER, STEVEN M.	57,405.85	2,072.92	11,838.03	71,316.80	FIELD, ROBERT D.	76,736.68	22,291.32	6,790.97	105,818.97
VASAS, ALBERT J.	80,419.36	4,757.44	20,289.67	105,466.47	GATH, LEE A.	0.00	22,183.52	0.00	22,183.52
VISCIONE, JON .	73,888.88	640.00	9,483.79	84,012.67	GATH, PHILIP M.	0.00	700.00	0.00	700.00
VONKAHLE, VANCE .	67,750.92	174.60	1,047.62	68,973.14	GATTO, JASON D.	230.10	38,577.52	0.00	38,807.62
YOST, DANIEL W.	56,767.36	5,065.96	13,645.48	75,478.80	GAYNOR, SCOTT P.	85,595.07	9,643.20	11,322.86	106,561.13
					GODIN, DAVID E.	225.04	0.00	0.00	225.04
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SCHOOL EMPLOYEE EARNINGS

<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>	<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
CYNTHIA ABATE-UPSON	66,671.99	632.02	67,304.01	MARJORIE J CHAN	52,895.44	623.13	53,518.57
MARY ABBOTT	19,599.97	1,535.04	21,135.01	KAREN G CHANAKI	57,729.58	0.00	57,729.58
MARY LOUISE B ADAMS	58,724.36	869.91	59,594.27	LISA CHASAN	65,712.32	6,003.23	71,715.55
ROBIN J ADAMS	12,188.73		12,188.73	MARY ELLEN CHASE-ANDERSON	2,007.72		3,548.97
KAREN AGOSTINELLI	13,926.50	135.00	14,061.50	JEFFREY S CHEMALY	2,093.75	1,541.25	2,093.75
DENISE AHEARN	3,436.39		3,436.39	KELLEY A CIAMPA	597.14		597.14
MARY BETH J AIELLO	56,144.56	481.87	56,626.43	ELAINE P CICOLELLA	20,579.49	4,945.00	25,524.49
JUDITH M ALLARD	54,786.85	1,350.84	56,137.69	KAREN CINTOLO	64,184.36	1,370.94	65,555.30
LINDA ALUKONIS	14,398.21	590.28	14,988.49	SUSAN M CLARK	51,734.46	450.79	52,185.25
NICHOLAS C AMATO	19,495.57	12,126.20	31,621.77	CHARLENE D CLONEY	16,736.94	262.78	16,999.72
KATHLEEN ANDERSON	60,137.15	500.93	60,638.08	ROSE M COCHRAN	9,466.46	405.03	9,871.49
LAURIE ANGELO	20,142.06	4,950.47	25,092.53	ADAM C COLANTUONI	57,992.18	6,377.60	64,369.78
HENRIETTA L ARAUJO	72,159.09	5,855.40	78,014.49	JUDITH COLMAN	39,018.13	3,571.70	42,589.83
JENNIFER R ARNOLD	64,222.00	931.15	65,153.15	ALEXANDRA E COMER	64,173.78	431.86	64,605.64
PATRICIA J ASTUTI	607.15		607.15	MARJORIE CONLON	61,554.79	6,155.90	67,710.69
LINDA J AUSTIN	57,644.56	2,831.92	60,476.48	BARBARA A CONNEELY	1,292.83		1,292.83
BRIAN AYLWARD	64,758.06	15,668.81	80,426.87	KATHLEEN J CONNELL	69,838.78	561.61	70,400.39
JAMES AYLWARD	2,724.48		2,724.48	KATHLEEN E CONRAD	14,231.43	223.44	14,454.87
NORMA J AYLWARD	486.45		486.45	SCOTT J CONSAUL	2,683.32		2,683.32
ROBERT W AYLWARD JR	4,499.00		4,499.00	MAUREEN CONTALONIS	5,466.75		5,466.75
LISA J BAILEY	19,875.87	452.76	20,328.63	KARLA CONWAY	97,457.49	0.00	97,457.49
KAREN M BAKER OBRIEN	68,828.21	1,236.13	70,064.34	PAULA B COPPOLA	9,836.53	13,567.28	23,403.81
KAREN J BANCROFT	58,338.26	4,190.41	62,528.67	ALISHA M CORNACCHIA	27,287.94	1,172.27	28,460.21
LISA M BANCROFT	16,801.44	11,055.87	27,857.31	CHRISTINE COTE	15,799.92	149.31	15,949.23
MARYANN M BARNES	554.20		554.20	ROSEMARY A COUGHLAN	64,061.44	10,571.75	74,633.19
SANDRA BARNETT	59,317.72	4,266.68	63,584.40	CHARLES E COUGHLIN	38,749.88	2,095.50	40,845.38
SUSAN K BARNETT	70,747.43	10,953.39	81,700.82	LISA T COURNOYER	69,074.26	1,339.16	70,413.42
MARCO P BASILIERE	50,118.43	1,241.02	51,359.45	APRYL D COVINGTON-WRIGHT	437.58		437.58
CYNTHIA A BASTERI	107,786.61	0.00	107,786.61	LESLEY A CRAFT	7,453.09		7,453.09
LAWRENCE J BASTERI JR	52,386.78	20,171.62	72,558.40	CHRISTINE M CREMIN	65,172.08	361.69	65,533.77
TERESA BATTAGLIA	851.89		851.89	EDWARD D CREMIN	66,172.08	1,253.42	67,425.50
MAUREEN BEDARD	13,990.72		13,990.72	ASHLEY A CROOKER	13,747.23	215.84	13,963.07
ANDREW F BELLISTRI	44,793.67	1,954.42	46,748.09	GERALDINE M CUMMINGS	75,444.71	3,228.64	78,673.35
TERRIOAN BELLO	1,768.51		1,768.51	ROSE CURLEY	9,610.98	322.41	9,933.39
BONNIE BENNETT	3,170.71		3,170.71	BARBARA A CURTIN	14,020.64		14,020.64
DEBORAH E BENNETT	15,225.64	2,166.51	17,392.15	PAULA M CURTIN	20,579.49	15,027.26	35,606.75
ELAINE M BENNETT	20,877.10		20,877.10	AMANDA R DAIGLE	22,472.28	368.94	22,841.22
KRISTINE BENNING	20,142.06	1,200.00	21,342.06	JANET DAVIS	42,905.40	966.61	43,872.01
KATHLEEN M BENVENUTO	8,086.55		8,086.55	DIANE DAVOS	57,409.14	373.41	57,782.55
KAREN BERGLUND	2,705.66		2,705.66	MAURA A DEARING	66,302.14	643.74	66,945.88
SANDRA C BETTENCOURT	69,810.29	392.04	70,202.33	BRANDI M DECAROLIS	53,495.21	1,687.26	55,182.47
CATHLEEN BILODEAU	69,317.65	2,360.81	71,678.46	SHELLEY A DEGRECHIE	62,888.06	990.77	63,878.83
JEANNE F BLACKSTONE	3,446.72	6,518.43	9,965.15	KATHRYN M DEISLINGER	45,495.58	274.54	45,770.12
GAIL BLISS	63,193.87	1,065.14	64,259.01	FRANCES DELUCIA	56,144.56	311.59	56,456.15
MICHELLE M BODONI	934.27		934.27	DEBRA A DEMATTIA	630.00		630.00
DONNA M BOUDREAU-HILL	10,525.62	1,767.65	12,293.27	MARC A DEMERS	49,005.92	4,162.25	53,168.17
CHRISTINE BOURGEOIS	2,812.88		2,812.88	SHANNON DEMOS	56,144.56	7,389.05	63,533.61
MARIE R BOURGEOIS	12,802.03		12,802.03	DONNA M DEPIERRO	15,225.64	1,346.38	16,572.02
DONNA M BOWDEN	53,495.29	363.35	53,858.64	JOSEPH J DERMODY	54,887.01	454.08	55,341.09
JANE E BOWLER	120.00		120.00	JULIE M DEROUCHE	69,201.08	1,140.33	70,341.41
NANCY M BOYLE	57,204.62	7,997.93	65,202.55	MARYANN J DESHLER	20,579.49	960.00	21,539.49
JOANN BRACE	19,495.57	6,253.25	25,748.82	CAROLYN M DESISTO	1,000.00		1,000.00
LOREEN R BRADLEY	117,300.47	0.00	117,300.47	BRYAN DESJARDINS	48,272.78	2,143.41	50,416.19
MARK A BRADLEY	6,300.00		6,300.00	LISA E DESROCHERS	49,775.67	354.29	50,129.96
THOMAS M BRADLEY	4,499.00		4,499.00	KATHERINE M DEVEAU	45,495.22	766.92	46,262.14
DONALD G BRADY	41,272.71	56.76	41,329.47	NICOLETTA DEVINCENTIS	32,200.55	333.47	32,534.02
ANNE R BRENNAN	18,848.73	1,678.92	20,527.65	ROBERT DEVITO	1,194.86		1,194.86
JOHN C BRESNAHAN	77,871.19	11,786.18	89,657.37	HENRY WING	38,960.93	171.90	39,132.83
KIMBERLY J BRESNAHAN	46,904.92	353.32	47,258.24	GLADYS DIBISEGLIA	13,490.64		13,490.64
DEBORAH A BREWIN	63,838.14	742.79	64,580.93	MARY DICACCIO	11,050.83		11,050.83
ROBERT M BRIGIDA	57,063.00	2,027.85	59,090.85	ALLISON DIFELICE	12,146.89		12,146.89
CATHERINE BRIMER	46,359.64	20,546.03	66,905.67	KRISTIN C DILLON	53,495.29	652.62	54,147.91
JENNIFER M BROOKS	41,272.71	143.52	41,416.23	MELISSA C DIRK	435.32		435.32
NANCY L BROTHERS	891.33		891.33	LEO DIROCCO	22,510.38	6,940.00	29,450.38
JAMI L BRUCE	2,011.01		2,011.01	TODD M DIROCCO	50.00		50.00
WILLIAM Q BUCKLEY	40,322.63	3,246.47	43,569.10	TRAVIS M DOBBIN	39,224.90	3,925.27	43,150.17
DEBORAH J BUEHLER	13,254.50	1,057.89	14,312.39	DEREK W DOHERTY	5,016.00		5,016.00
CATHERINE A BURGOYNE	327.92		327.92	KAREN DOHERTY	401.72		401.72
JOSEPH E BURKE	38,639.90	1,682.16	40,322.06	LAURIE A DOHERTY	14,398.21	715.14	15,113.35
ANTOINETTE BYRNES	12,094.08		12,094.08	MARIA M DOHERTY	25,295.80	68.08	25,363.88
JOHN BYRNES	55,254.07	13,763.38	69,017.45	SUSAN C DOHERTY	2,640.00		2,640.00
CHRISTINE M CAFARELLI	1,069.16		1,069.16	ANN M DONNELLY	11,926.08		11,926.08
CHLOE A CALLAHAN	50,855.05	554.64	51,409.69	JOHN DONOGHUE	111,394.54	0.00	111,394.54
EILEEN F CALLANAN	12,974.40	6,860.00	19,834.40	PATRICIA S DONOVAN	1,005.94		1,005.94
NEVIA CALOURO	721.51		721.51	ROBERT D DOOLAN	63,838.14	1,723.51	65,561.65
ALLISON E CAMERON	53,495.29	1,012.93	54,508.22	CAROLYN E DOOLEY	63,838.14	439.43	64,277.57
RICHARD CAMIRE	65,172.08	6,148.65	71,320.73	ROSAMOND J DORRANCE	90,702.01	0.00	90,702.01
NANCY A CAPPIELLO	1,978.51		1,978.51	ANNE M DOUCETTE	18,848.73	2,670.00	21,518.73
GERTRUDE M CAREY	49,222.86	20,737.64	69,960.50	RONALD DROUIN JR	63,838.14	5,375.29	69,213.43
KEVIN R CAREY	43,664.59	6,010.88	49,675.47	CHRISTINA K DUECKER	1,756.90		1,756.90
MICHAEL P CAREY	43,104.88	8,456.49	51,561.37	MERCY E DUFFILL	63,678.36	452.94	64,131.30
KATHRYN H CARLETON	49,782.80	405.84	50,188.64	MARIA DULOCK	313.74		313.74
LOREN M CARLINO	60,554.40	468.42	61,022.82	ANNE DUNCAN	64,066.08	10,472.00	74,538.08
THOMAS A CARPENITO	54,430.71	6,994.77	61,425.48	CAROLYN A DVORAK	342.78		342.78
MARY J CARRILLO	2,146.52		2,146.52	LYNNE DYKEMAN	39,146.06	539.54	39,685.60
LINDA CARTER	14,029.68		14,029.68	JUDITH ANN DZIADOSZ	10,253.40		10,253.40
KATHLEEN CASEY	26,717.31	1,402.53	28,119.84	PAUL D EARLY	64,696.14	687.63	65,383.77
LINDA CASTIGLIONE	8,221.60		8,221.60	ELEANOR EDELSTEIN	1,533.07		1,533.07
WILLIAM W CATHERWOOD JR	39,724.88	6,456.18	46,181.06	EAMON M EDGERTON	49,145.25	412.72	49,557.97
GRETCHEN L CECERE	291.72		291.72	MARY S ELDRINGHOFF	69,643.50	868.91	70,512.41
KLEBER E CERON	34,099.61	1,305.48	35,405.09	JOANNE E ELWELL	20,579.49	5,280.00	25,859.49
ETHEL M CHACE	72,595.15	631.79	73,226.94	PATRICIA E ELWELL	33,887.42	99.33	33,986.75
LILLIAN V CHALIFOUR	41,186.34	4,157.27	45,343.61	TIFFANY J EMERSON	63,838.14	396.86	64,235.00

<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>	<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
TERESA A ENOS	55,842.84	311.59	56,154.43	LINDA HOUSE	49,825.47	0.00	49,825.47
CHESTER R ERLER	27,966.85	305.09	28,271.94	MICHELE A HUGHES	22,565.43	354.29	22,919.72
GERALDINE EVANGELISTA	2,423.37		2,423.37	LAURA J HULME	1,983.44		1,983.44
JENNIFER J FABIANO	5,092.85	11,569.40	16,662.25	KRISTIN M HURD	3,373.82		3,373.82
SHEILA M FABIANO	2,029.17		2,029.17	LORI HYLAND	63,838.14	1,253.29	65,091.43
PATRICIA B FABRIZIO	63,365.10	368.95	63,734.05	KIM HYNES	57,705.82	21,409.41	79,115.23
RICHARD F FALLON JR	39,925.04	5,722.07	45,647.11	NICOLE B HYNES	6,211.19		6,211.19
JAYNE FARNHAM	72,277.29		72,277.29	LYNN IANNACCI	665.22		665.22
NANCY FARREY FORSYTH	71,518.22	995.48	72,513.70	VIKKI M IRELAND	57,116.83	361.69	57,478.52
WILLIAM A FECTEAU	3,145.00		3,145.00	FREDERICK E IRONS	8,275.59		8,275.59
YOLANDA FELICIANO	57,063.00	461.37	57,524.37	EDWARD JACKMAN	13,926.42	9,822.88	23,749.30
SANDRA M FERRARA	60,239.13	2,991.91	63,231.04	MAUREEN JACKMAN	59,644.65	381.90	60,026.55
KAREN A FERREIRA	65,863.14		65,863.14	BARBARA J JAGLA	65,499.50	1,401.35	66,900.85
CHRISTINE M FINN	68,400.66		68,400.66	AUGUST P JARDIN	67,309.56	3,777.99	71,087.55
JUDITH I FITZGERALD	11,898.63	8,650.65	20,549.28	RHONDA E JARDINE-YEATS	63,838.14	524.57	64,362.71
DARLENE FLYNN	1,700.11		1,700.11	ANDREE T JOHNSON	61,502.39	353.51	61,855.90
THERESA FOLLETT	62,838.08	541.26	63,379.34	AUDRIA D JOHNSON	57,978.35	11,435.48	69,413.83
ROBIN M FORAN	12,325.04		12,325.04	KIMBERLY T JOHNSTON	63,751.51	10,081.17	73,832.68
KATHLEEN FORD	63,838.14	919.93	64,758.07	NANCY M KALAJIAN	72,743.02	756.37	73,499.39
JENNIFER A FORLEO	53,855.57	314.73	54,170.30	MARCIA A KALARITES	71,338.78	717.89	72,056.67
MELANIE C FORTI	1,642.79		1,642.79	COURTNEY B KALOYANIDES	63,387.05	368.95	63,756.00
JENNIFER FORTIER	5,532.52		5,532.52	KIM KANE	11,924.00		11,924.00
JAMIE M FOSS	1,273.50		1,273.50	MARY E KAPUST	20,579.49	285.00	20,864.49
EDWARD J FOSTER	43,749.96	0.00	43,749.96	PATRICIA KAWALSKI	4,728.28		4,728.28
PATRICIA M FOTHERGILL	7,773.89		7,773.89	JOANNE KEARNS	39,268.06	0.00	39,268.06
ANNE M FOWLER	365.20		365.20	PATRICIA J KEARNS	11,483.06		11,483.06
JUNE FOWLER	42,233.36	0.00	42,233.36	PATRICIA A KEDDIE	65,172.08	753.32	65,925.40
LYNN M FRANCISCO-MARSH	64,166.79	504.67	64,671.46	BARBARA A KEEFE	131.88		131.88
JOSEPH C FRANK	56,258.98	746.64	57,005.62	BONNIE KEELEY	2,525.68		2,525.68
CAROLE FRIEDMAN	1,875.72		1,875.72	MARY J KELLEHER	64,052.00	864.67	64,916.67
CHERYL FROIO	2,058.53		2,058.53	NANCY L KELLEHER	4,899.46		4,899.46
SANDRA J FROST	46,822.72	505.29	47,328.01	ANNE E KELLEY	61.38		61.38
JAN H FULLER	95,910.09	0.00	95,910.09	DIANNE L KELLEY	3,510.00		3,510.00
LISA A FULLER	57,716.44	331.91	58,048.35	KAREN A KELLEY	2,208.35		2,208.35
JUNE FULLERTON	39.56		39.56	LOUISE E KELLEY	30,710.64	370.36	31,081.00
CATHERINE M GAGNE	65,172.08	495.31	65,667.39	MARY PEPIN KENNEDY	67,856.64	542.84	68,399.48
CHRISTOPHER J GAGNON	57,493.14	1,194.43	58,687.57	JOANNE KENNEY	2,069.96		2,069.96
KIM M GAGNON	63,359.75	574.54	63,934.29	JANET KILLION	27.75		27.75
SUSAN GAGNON	68,504.93	472.26	68,977.19	DENISE M KING	648.61		648.61
PATRICIA A GALE	15,225.68	10,939.37	26,165.05	PAULINE J KING	24,330.88		24,330.88
CAROL A GALLIFORD	1,968.58		1,968.58	VIRGINIA KIRWIN	6,133.33		6,133.33
PATRICK J GALLIGAN	64,059.73	354.29	64,414.02	WILLIAM KIRWIN	43,234.20	16,487.20	59,721.40
CAROLE A GALLO	77,365.67	545.32	77,910.99	JOYCE KLING	13,953.36		13,953.36
EILEEN T GARDNER	60,386.64	338.07	60,724.71	ROSEANNE KOLACK	73,522.31	746.44	74,268.75
SALLY B GARIPEY	15,139.26	1,250.00	16,389.26	KRISTEN D KOSIBA	66,640.39	369.09	67,009.48
EMILY R GARR	54,018.64	452.43	54,471.07	PAMELA A KOSKEY	69,976.36	535.39	70,511.75
ANNA P GAUDETTE	23,165.53		23,165.53	SUSAN K KOSTANDIN	65,306.05	446.83	65,752.88
DOROTHY A GENDALL	1,250.00		1,250.00	JOANNA D KRAINSKI	82,139.29	1,582.53	83,721.82
CYNTHIA S GEORGIAN	56,211.82	4,907.49	61,119.31	DEBRA J KRAYTENBERG	46,998.50	72.96	47,071.46
SANDRA GEORGOPOULOS	1,330.02		1,330.02	PATRICIA A KROL	70,867.14	480.88	71,348.02
KEVIN J GIBSON	63,838.14	354.29	64,192.43	ELIZABETH A KRZESINSKI	62,888.06	603.75	63,491.81
THOMAS M GILBRIDE	47,905.00	17,920.50	65,825.50	MARY LAFFEY	61,151.33	340.79	61,492.12
MELISSA GILGUN	66,888.15	6,387.04	73,275.19	KIMBERLY A LAFLAND	63,968.25	363.66	64,331.91
JENNIFER L GILLESPIE	59,208.72	5,882.32	65,091.04	PATRICIA A LALLY	109,600.11	0.00	109,600.11
BARBARA J GILLETTE MANNA	70,325.43	1,222.51	71,547.94	WENDY J LALONDE	17.68		17.68
KAREN M GILLOTTE	15,225.64	25,203.88	40,429.52	JAIME A LANE	65,554.85	904.48	66,459.33
KEVIN M GILLOTTE	5,955.65		5,955.65	RENEE M LANGLAIS	62,372.00	3,395.32	65,767.32
SARAH GILLOTTE	45,444.07	8,396.71	53,840.78	DEBRA LANGONE	834.26		834.26
MATTHEW P GINSBURG	3,145.00		3,145.00	NICOLE G LAPIERRE	64,624.86	533.05	65,157.91
GOLDIE E GIZZI	4,763.64		4,763.64	ROBERT P LAROCHE	42,500.01	0.00	42,500.01
DEBRA J GLASS	59,336.29	597.25	59,933.54	JANICE L LAROCQUE	46,774.49	0.00	46,774.49
MARTHA GLYNN	50,536.94	2,930.36	53,467.30	NANCY LAWS	75,674.65	4,262.06	79,936.71
RITA M GOFFMAN	291.72		291.72	MARY E LAZZARA	42,900.50	9,454.16	52,354.66
MARY T GOODWIN	7,168.53		7,168.53	CAROL ANN LENNON	19,021.64		19,021.64
JANET P GORDON	53,495.29	752.03	54,247.32	STEVEN LEVINE	59,317.72	20,329.97	79,647.69
BRIAN M GOUTHRO	56,496.75	1,571.60	58,068.35	JENNIFER M LEVY	61,545.01	759.48	62,304.49
DOROTHY A GRAASKAMP	70,616.64	1,756.88	72,373.52	DAVID A LIBBY	82,764.47	2,755.00	85,519.47
HEATHER L GRACE	41,707.64	352.38	42,060.02	EILEEN M LINDSEY	61,545.01	2,412.81	63,957.82
DONNA GRAHAM	71,313.07	6,118.85	77,431.92	JOANNE L LINSKEY	5,605.00		5,605.00
JANE GRANT	12,720.15		12,720.15	MARY LOOSEN	57,978.35	953.44	58,931.79
GLORIA J GRAVES	69,227.03	1,776.41	71,003.44	CHRISTINE LOPOLITO	10,134.36		10,134.36
TIMOTHY M GREENE JR	3,040.96		3,040.96	THOMAS W LOWETT	44,542.12	22,701.28	67,243.40
DIANE GROOM	55.50		55.50	PAMELA LUSSIER	22,579.58	946.92	23,526.50
DENISE GUILLANI	7,422.00	0.00	7,422.00	JOAN LYNCH	70,797.71	1,090.56	71,888.27
KATHLEEN M GUILMETTE	45,583.49	760.76	46,344.25	BRUCE ALLAN MACDONALD	41,098.98	3,749.46	44,848.44
PATRICIA J HAGAR	2,800.02		2,800.02	MARY R MACDONALD	3,100.00		3,100.00
ROBYN D HAKALA	57,973.35	416.12	58,389.47	ALEXANDER D MACLELLAN	3,145.00		3,145.00
GAIL M HAMILTON	68,261.07	22,936.46	91,197.53	KATHLEEN MACLEOD	56,173.15	579.67	56,752.82
LINDA HAMILTON	69,896.91	383.89	70,280.80	ANDREA M MACMULLIN	41,931.03	238.86	42,169.89
JOYCE G HAMLYN	959.29		959.29	LAUREEN MACNEIL	553.75		553.75
GALE F HANNA DURKIN	15,433.36	0.00	15,433.36	MARY MAGUIRE	64,066.08	14,840.77	78,906.85
BONITA HANSBERRY	80,458.32	2,241.42	82,699.74	EILEEN MAHONEY	30,710.64	0.00	30,710.64
LYNNE HARDACRE	63,309.14	935.97	64,245.11	EILEEN M MAHONEY	2,292.25		2,292.25
DAVID F HARRINGTON	40,549.04	10,277.86	50,826.90	ROSAMOND MALATESTA	69,520.07	1,047.70	70,567.77
RICHARD P HEARTQUIST	3,247.00		3,247.00	LINDA MALONE	66,664.92	369.84	67,034.76
TRUDI HENNEMUTH	42,789.00	17,373.06	60,162.06	KATHLEEN A MALONEY	60,239.13	17,300.03	77,539.16
JOANNE B HESSON	58,238.27	836.00	59,074.27	ROSEMARY C MANGUN	35,340.35	0.00	35,340.35
BRIAN J HICKEY	86,561.98	812.14	87,374.12	JAMES MANLEY II	59,759.05	330.61	60,089.66
JENNIFER W HIGGINS	8,552.43	3,737.24	12,289.67	MARY MANSEAU	170.28		170.28
JODI L HIGGINS	63,387.05	354.29	63,741.34	EDWARD R MANZI	63,838.14	779.99	64,618.13
KIMBERLY H HILLSON	57,493.14	331.91	57,825.05	MARIE L MARANVILLE	63,838.14	354.29	64,192.43
CATHERINE M HIMMEL	60,521.10	596.42	61,117.52	JENNIFER K MARCELLA	62,888.06	659.38	63,547.44
MARIE E HINES	10,494.10		10,494.10	JON A MARCHAND	46,655.02	23,537.61	70,192.63
MARYELLEN HIRTLE	56,144.56	326.25	56,470.81	LISA A MARCHETERRE	41,272.71	0.00	41,272.71
SUSAN E HOGAN	52,144.84	312.06	52,456.90	DAVID MARCUS	45,285.26	13,315.39	58,600.65
SUSAN J HOGAN	62,888.06	396.86	63,284.92	LISA G MARGET	16,792.14		16,792.14
JUDITH A HOPKINS	50,587.12	208.83	50,795.95	CECILY A MARKHAM	64,222.00	478.93	64,700.93

<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>	<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
ELSA A MARSH	39,445.85	11,728.43	51,174.28	RICHARD ONEILL	937.50		937.50
GRETCHEN A MARTEL	61,504.50	446.14	61,950.64	M EILEEN T OSBORNE	90,787.45	0.00	90,787.45
PATRICIA M MARTEL	56,173.15	9,659.51	65,832.66	ROY OSTERBERG	40,925.02	0.00	40,925.02
DANIEL N MARTIN	46,356.01	20,721.87	67,077.88	GLENN W OSTERMAN	44,096.63	13,396.31	57,492.94
AMY W MATSON	43,575.46	573.15	44,148.61	MARCIA OSTERMAN	52,698.16	948.61	53,646.77
HELEN MATYSCZAK	66,671.99	694.47	67,366.46	KELLY Q PACOR	44,258.01	1,783.85	46,041.86
MARY M MAZZAPICA	2,850.44		2,850.44	DONALD C PAGE	40,474.98	131.56	40,606.54
PATRICK F MCANDREWS	63,838.14	5,370.29	69,208.43	RONALD G PAGE	38,639.90	11,022.40	49,662.30
KEVIN P MCARDLE	122,789.28	0.00	122,789.28	STEPHANIE PAGIAVLAS	76,920.78	598.03	77,518.81
SHARON MCARDLE MILENAVICH	72,164.91	3,507.51	75,672.42	DIANE PAGLIA	1,007.85		1,007.85
MONICA MCBRINE	49,686.96	355.68	50,042.64	PAMELA J PAQUIN	2,368.51		2,368.51
EVELYN D MCCABE	13,237.89		13,237.89	ROLAND T PATTERSON	40,259.05	18,930.45	59,189.50
ROBERT F MCCABE	8,886.00		8,886.00	GEORGE S PAUL	54,893.97	26,526.00	81,419.97
SARAH J MCCAFFERY	28,858.72	0.00	28,858.72	EMILY C PAULA	5,424.21		5,424.21
JOSEPH F MCCANN	43,180.30	14,565.62	57,745.92	YVETTE PAYNE	2,928.66		2,928.66
CAROL F MCCARTHY	6,289.58		6,289.58	KATHLEEN PENNEY	16,529.50	2,265.00	18,794.50
ROBERT MCCARTHY	40,549.96	612.69	41,162.65	JEAN M PERRY	46,565.06	631.46	47,196.52
ANNMARIE MCCORMICK	31,354.62	2,574.51	33,929.13	DENNIS J PETERSON	7,038.34		7,038.34
PAMELA MCDADE	67,171.99	372.56	67,544.55	MARY PETRIE	3,972.78	51.29	4,024.07
BETH A MCDERMOTT	14,892.77	852.99	15,745.76	MELISSA R PHELAN	5,599.40		5,599.40
KATHY MCDERMOTT	11,022.66	8,110.31	19,132.97	LOUISE PIERCE	520.39		520.39
PATRICIA R MCDONNELL	44,958.42	19,850.16	64,808.58	PAMELA A PINARD	33,969.87	1,245.00	35,214.87
KELLY A MCFADDEN	41,272.71	414.34	41,687.05	ELENA M PINEAU	19,495.57	4,816.44	24,312.01
MARYBETH MCGINN	67,692.43	938.55	68,630.98	KRISTEN M PODOLSKY	59,494.60	5,432.17	64,926.77
MURIEL MCGOWAN	11,083.00	0.00	11,083.00	ANN M POLICELLI	4,511.88		4,511.88
CHRISTINE L MCGRATH	196,599.97	0.00	196,599.97	CHERYL PORCARO	99,214.56	0.00	99,214.56
MICHELLE L MCGRATH	63,359.57	449.26	63,808.83	MARY A PRIMERANO	43.97		43.97
ROBERT M MCGRATH	63,838.14	6,766.80	70,604.94	JAMES R PRINGLE	63,838.14	698.57	64,536.71
ANNE B MCGREGOR FAY	52,920.70	1,261.69	54,182.39	BERYL PUDDISTER-MCKENNA	18,371.43	288.44	18,659.87
JUDI K MCINNES	72,595.15	402.89	72,998.04	DUSTINE R PUMA	62,007.51	856.98	62,864.49
KEVIN R MCINTYRE	90,787.45	464.00	91,251.45	DENISE A PYNN	27.75		27.75
DONNA M MCKENNA	37,367.98	0.00	37,367.98	JOHN F QUINN	118,887.05	0.00	118,887.05
JOEL B MCKENNA	38,756.40	5,674.42	44,430.82	JEANNE M QUINTILIANI	1,305.71		1,305.71
MARIA L MCLAUGHLIN	7,323.00		7,323.00	CINDY D RAMASKA	62,838.08	9,466.41	72,304.49
SUSAN M MCNEIL	1,767.34		1,767.34	ANNE L RAND	67,029.78	583.19	67,612.97
MAUREEN MCSHEEHY	47,782.83	8,849.13	56,631.96	SUSAN M RANERI	46,510.42	604.70	47,115.12
BRENDA MCWILLIAMS	71,338.78	395.51	71,734.29	KEITH E RAUSEO	1,604.16		1,604.16
HEIDI E MEHARG	45,679.23	328.87	46,008.10	MAURA A RAUSEO	10,660.52		10,660.52
CHARLAINE L MELLY	50,110.37	341.80	50,452.17	JAMES L RAY	5,091.00		5,091.00
KELLY E MERCIER	31,643.09	899.17	32,542.26	ROBIN READING	65,172.08	579.90	65,751.98
JENNIFER A MERRILL	55,554.44	4,870.00	60,424.44	PATRICIA A REALE	12,630.96		12,630.96
DANIEL J MERRY	17,338.23	272.22	17,610.45	JENNIFER G REARDON	50,769.81	4,131.13	54,900.94
PATRICIA M MEUSE	44,821.53	622.61	45,444.14	CARLOS REBELLO	25,262.41	5,874.25	31,136.66
SUSAN A MEUSE	4,329.80		4,329.80	JANICE E REICH	57,063.00	909.62	57,972.62
DENISE MIANO	5,638.52		5,638.52	LINDA REKKBIE	5,834.37		5,834.37
AMY MICHAUD	601.08		601.08	JANET E REYES	63,495.12	354.29	63,849.41
JUDITH A MIDDLETON	63,838.14	552.95	64,391.09	JOSEPH F RICE	38,639.90	2,049.98	40,689.88
SANDRA H MILLER	41,727.01	1,128.67	42,855.68	LISA M RICHARD	66,497.70	590.37	67,088.07
SHANNON M MIRANDA	34,670.09	319.23	34,989.32	VITERBO RIO	19,845.72	311.59	20,157.31
JESSICA L MIRISOLA	3,200.00		3,200.00	REBECCA O RIPLEY	120.00		120.00
DAVID S MOFFAT	49,200.45	498.08	49,698.53	ELLEN-DALE ROBICHAUD	20,142.06	300.00	20,442.06
TERESA C MOLEA	108.88		108.88	ELIZABETH C ROBINSON	72,458.52	2,001.79	74,460.31
PETER M MOLLOY	54,018.64	16,192.57	70,211.21	SARAH M ROBSON	36,736.31	6,127.92	42,864.23
PATRICIA F MONDELLO	65,172.08	519.64	65,691.72	MICHAEL A ROCCO	3,100.00		3,100.00
DONNA B MOONEY	69,222.98	14,210.05	83,433.03	KRISTI RODGERS	62,888.06	453.62	63,341.68
KATHLEEN J MOOTREY	41,272.71	4,902.17	46,174.88	KRISTAN RODRIGUEZ	73,741.85	0.00	73,741.85
DENISE MORANDI	58,063.00	710.62	58,773.62	DANIEL ROGACKI	38,260.42	15,646.00	53,906.42
CAROL G MORIARTY	46,998.50	797.02	47,795.52	KRISTINA ROGERS	67,990.86	2,689.36	70,680.22
THOMAS A MORRILL JR	57,568.49	24,740.88	82,309.37	ROBERT G ROGERS	55,696.43	319.23	56,015.66
MARY C MORRIS	16,252.09	0.00	16,252.09	CATHY RONAN	55,255.29	10,570.56	65,825.85
JOANNE M MORRISSEY	69,171.99	844.73	70,016.72	FRANCESCA ROUFF	72,547.44	767.23	73,314.67
KEVIN M MORRISSEY	42,428.44	1,480.47	43,908.91	CONNIE A ROY	1,783.05		1,783.05
JENNIFER MROZOWSKI	68,317.22	1,479.66	69,796.88	JOSEPH E RUSSELL	833.32		833.32
DEBRALEE MUGFORD	24,043.59		24,043.59	SUZANNE M RUSSELL	80.00		80.00
KEVIN J MUISE	50,547.37	6,725.81	57,273.18	ERIN M RYAN	14,948.32	2,173.92	17,122.24
DAVID MULLEN	6,333.33		6,333.33	SANDRA RYAN	39,393.95		39,393.95
CHRISTINE MULLIGAN	42,122.63	352.47	42,475.10	SHELL-AN RYAN	63,409.74		63,409.74
SHERI F MULLOY	43,947.43	923.33	44,870.76	THOMAS F RYAN	55,800.71	12,992.09	68,792.80
SUSAN MULNO	50,900.71	297.81	51,198.52	PATRICIA A RYSER	58,153.29	6,332.59	64,485.88
HEATHER MULVEY	742.57		742.57	PETER S SABER	3,100.00		3,100.00
EILEEN M MURPHY	3,100.00		3,100.00	DONNA M SACRAMONE-GREENE	60,132.74	836.72	60,969.46
LOIS E MURPHY	21,579.58	2,689.98	24,269.56	SHEILA SADLER	53,495.29	485.14	53,980.43
MARIE T MURPHY	11,016.66		11,016.66	DENISE M SAINDON	58,736.07	1,276.59	60,012.66
ROBIN A MURPHY	17.68		17.68	PAUL K SALIBE	2,818.00		2,818.00
KARA M MURRAY	62,888.06	4,889.42	67,777.48	KATHLEEN A SANTILLI	57,493.05	1,398.11	58,891.16
ERIN M MUTCHLER	43,946.79	11,763.56	55,710.35	KRISTI L SARCIONE	61,504.50	16,187.37	77,691.87
PATRICIA A NAPOLI	31,485.11	0.00	31,485.11	ANITA SARTORI	4,231.61		4,231.61
MARIELLEN A NASTASI	72,432.45	483.32	72,915.77	KELLY M SCIALDONE	53,495.29	695.66	54,190.95
CAROL M NAVETTA	67,603.06	7,090.50	74,693.56	SUSAN SCOFIELD	70,353.13	609.07	70,962.20
WILLIAM P NEACY	17,464.86	274.21	17,739.07	JEANNE K SELISSEN	61,545.01	346.11	61,891.12
TERRANCE F NEAL	40,477.45	10,637.25	51,114.70	ELAINE M SENECHAL-BROWN	63,838.14	524.57	64,362.71
KATHLEEN NEAULT	56.88		56.88	THOMAS J SHANLEY	52,265.46	3,371.14	55,636.60
ELIZABETH NEWHALL	240.00		240.00	ROBERT L SHAPIRO	28,659.79	1,021.68	29,681.47
DIANE NICKERSON	2,171.47		2,171.47	JAMES F SHARKEY	63,415.15	15,122.98	78,538.13
JAIME L NOBERINI	16,552.44	494.38	17,046.82	KRISTINA A SHEAHAN	46,105.66	3,077.88	49,183.54
PAUL E NORTON	4,499.00		4,499.00	ANN B SHEEHAN	6,600.91		6,600.91
MICHELE NOWAK	774.69		774.69	KIMBERLY A SHEEHAN	16,555.38		16,555.38
TERESA M OBERG	19,495.57	390.00	19,885.57	LORI SHEPPARD	528.50		528.50
JOANNE OBRIEN	70,664.92	477.18	71,142.10	ALISON SHIKLES	15,266.32	325.14	15,591.46
JOHN H OBRIEN	31,356.40	8,236.40	39,592.80	JAMES P SHIMKUS	39,224.90	2,457.77	41,682.67
JOSEPH P OBRIEN JR	3,247.00		3,247.00	PAMELA A SHIRKOFF	71,244.29	12,734.55	83,978.84
ANDREA M ODONNELL	48,965.46	369.09	49,334.55	ROBERT W SHIRKOFF	52,060.19	4,677.42	56,737.61
ANN OHARA	71,247.79	964.24	72,212.03	KATHLEEN T SHOLL	13,522.29		13,522.29
NANCY J OHARE	25,459.09	587.20	26,046.29	KIMBERLY A SHOPKA	53,952.22	784.03	54,736.25
SUSAN M OHEARN	636.84		636.84	CHERYL A SILVA	18,848.73	205.19	19,053.92
STEPHEN J OKEEFE	3,100.00		3,100.00	ELAINE C SINCLAIR	78,462.22	1,559.68	80,021.90
SARAH C OLDFIELD	26,236.02		26,236.02	MICHAEL W SITAR 111	2,374.98		2,374.98

<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>	<u>NAME</u>	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
MARIA SKOROPOWSKI	21,434.39	117.24	21,551.63				
VERMILITA SKOWRONSKI	1,108.44		1,108.44				
DIANE N SLEZAK	66,640.49	2,504.09	69,144.58				
NICOLE SMALLIDGE	62,016.07	1,625.48	63,641.55				
MARGARET SMITH	21,940.26		21,940.26				
FLORENCE F SOUZA	66,041.00	611.39	66,652.39				
ELAINE F SPEROS	70,852.07	396.73	71,248.80				
CATHERINE F STACK	60,848.54	786.03	61,634.57				
JASON R STAMP	69,298.34	4,652.94	73,951.28				
KATHLEEN A STARLING	18,953.58	585.00	19,538.58				
STEPHANIE C STARLING	10,008.84	1,475.14	11,483.98				
KIMBERLY STASKYWICZ	740.00		740.00				
BARBARA STEVENS	1,000.00		1,000.00				
KIMBERLY M STONE	66,504.84	454.23	66,959.07				
PHILLIP J STONE	18,762.50	0.00	18,762.50				
PATRICIA STRATIS	74,362.17	1,567.26	75,929.43				
RICHARD J STRONACH	42,604.90	11,489.28	54,094.18				
BARRY J SULLIVAN	42,604.90	11,335.68	53,940.58				
BARRY T SULLIVAN	37,762.40	0.00	37,762.40				
DEBORAH SULLIVAN	37,767.99	589.92	38,357.91				
LAURA L SULLIVAN	16,562.35		16,562.35				
MARYELLEN SULLIVAN	4,821.00	3,442.82	8,263.82				
SUSAN M SULLIVAN	65,951.37	1,144.18	67,095.55				
VICTORIA A SULLIVAN	360.00		360.00				
RICHARD SULLIVAN II	19,181.44	2,751.36	21,932.80				
JAMES T SULLIVAN JR	61,240.21	10,303.31	71,543.52				
NADINE B SUTLIFF	75,340.69	678.81	76,019.50				
BETHANY SYKES	4,931.00		4,931.00				
KELLEY M SZMYT	3,670.02		3,670.02				
GINAMARIE TALFORD	79,857.43	705.12	80,562.55				
JENNIFER S TAYLOR	48,884.37	2,845.81	51,730.18				
KATHERINE E TAYLOR	31,932.49	141.90	32,074.39				
HOLLY TELLIER	29,937.88		29,937.88				
FRANCES M TENAGLIA	43,859.27	0.00	43,859.27				
LAURA P TETREAULT	1,000.02		1,000.02				
ANNE M THEISEN	13,882.16	78.08	13,960.24				
BETTY ANN THEMELES	68,171.99	713.08	68,885.07				
BRENDA M THERIAULT-REGAN	66,667.89	898.54	67,566.43				
KATHERINE A THEW	64,748.58	368.58	65,117.16				
JODI L THOMPSON GERE	36,045.71	417.19	36,462.90				
PETER G THUILLIER	43,605.06	11,589.33	55,194.39				
MARYBETH TIERNEY	18,848.73	360.00	19,208.73				
MELANIE A TIRABASSI	20,579.49	8,511.39	29,090.88				
NANCY TORNAME	30,571.20	55.95	30,627.15				
JOANNE K TORRE	3,168.35		3,168.35				
JEANNETTE E TOVEY	278.47		278.47				
TIFFANY L TRANT	25,495.83	338.71	25,834.54				
DENISE A TREVOR	20,142.06	262.42	20,404.48				
DONNA M TRICKETT	8,630.97		8,630.97				
SARAH A TSAKALAKOS	53,495.29	4,412.98	57,908.27				
MARY E TURCOTTE	706.24		706.24				
KYRA D VARHEGYI	27,826.35	4,072.53	31,898.88				
CATHERINE F VENTURA	65,967.14	7,729.57	73,696.71				
SANDRA VIBBER	9,840.00		9,840.00				
BARBARA VIEIRA	1,008.71		1,008.71				
KIM E VIENS	17,942.50		17,942.50				
HEIDI VONKAHLE	3,100.00		3,100.00				
KRISTEN H WAHL	55.25		55.25				
BRENDA WAITE	8,609.09		8,609.09				
ROBERTA WALDRIP	12,959.35		12,959.35				
JAMES E WALKER	23,742.86	23,535.23	47,278.09				
JOY C WALLACE	4,443.06		4,443.06				
ELAINE WALSH	49,825.57	4,477.32	54,302.89				
REBECCA J WALSH	13,850.82	850.50	14,701.32				
MELISSA WARD	491.20		491.20				
ROBERT WARE	43,859.27	8,557.97	52,417.24				
WILLIAM A WAREHAM JR	35,671.95	0.00	35,671.95				
MARGUERITE K WEIDKNECHT	64,969.65	3,223.69	68,193.34				
JOHN S WEIR III	83,539.56	0.00	83,539.56				
EILEEN F WEISS	14,975.48	1,122.99	16,098.47				
PATRICIA WELCH	31,760.17	0.00	31,760.17				
MELANIE WESCOTT	17.68		17.68				
STANLEY D WHITE	63,838.14	1,039.13	64,877.27				
ANN M WHYNOT	65,172.08	740.26	65,912.34				
KELLEY A WILD	382.41		382.41				
ELIZABETH A WILEY	66.36		66.36				
MICHAEL WILLEY	3,667.04		3,667.04				
JANE WILSON	12,118.06		12,118.06				
DENNIS M WINN	20,142.07	90.00	20,232.07				
SCOTT A WINTERS	58,358.67	0.00	58,358.67				
CHERYL WITHAM	57,063.00	406.80	57,469.80				
JANICE M WOODMAN	16,640.71		16,640.71				
LAURIE A WOODS	64.86		64.86				
KAREN M WYATT	244.24		244.24				
SARAH E YORE	53,495.29	509.92	54,005.21				
KEITH E YOUNG	72,695.00	0.00	72,695.00				
SHARON C ZAREMBA	27,177.53	97.92	27,275.45				
MARY ELLEN ZIER	7,930.00		7,930.00				
LISA M ZULLO	57,063.00	316.68	57,379.68				
NICOLE M ZWIREK	61,504.50	346.14	61,850.64				

At Your Service

(AREA CODE 978)

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

FIRE DEPARTMENT, [21 Town Hall Ave]

To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875
Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools [139 Pleasant St]..... 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [175 Chandler St.]..... 640-4480
Cable TV: Channel 10 / 33..... 640-4300
Channel 22 / 34..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry 978-858-2273

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Edward Kennedy [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congressman Niki Tsongas [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold 1-617-722-2676

Northern Middlesex Registry of Deeds 978-458-8474

Town Web Site:

www.tewksbury.info