

**Town of Tewksbury
Massachusetts**

Planning Board

**APPLICATION FOR APPROVAL OF NON-SUBSTANTIAL
DETERMINATION**

The undersigned hereby respectfully requests that the Tewksbury Planning Board approve as a "Non-Substantial Determination" the following modifications to the property located at:

Address: _____
For which there is an approved Site Plan Special Permit on file with the Planning Board which is:

Entitled: _____

Submitted By: _____

Prepared By: _____

Dated _____, **and Revised to** _____

Endorsed by the Planning Board on _____

Modifications

Please list modifications below. Include a statement supporting the basis for the "Non-Substantial Determination". Attach additional pages as needed.

I, the applicant, am fully aware that if the Planning Board grants approval for said "Non-Substantial Determination", I will be responsible for updating the record mylar on file with the Planning Board to show all approved non-substantial determinations.

**Applicant's
Signature** _____ **Date:** _____

1. **Applicant**
Name: _____ **Tel:** _____
Company: _____
Mailing Address: _____
Signature: _____

2. Owner (if same as applicant, write "same")

Name: _____ **Tel:** _____
Company: _____
Mailing Address: _____
Signature: _____

3. Attorney or Legal Representative

Name: _____ **Tel:** _____
Company: _____
Mailing Address: _____

Filing Instructions

- Upon completion of the application, file the following with the Community Development Department
- Six copies of the completed application.
 - Six folded paper copies of the current approved plan of record, redlined on all affected pages to show proposed change(s).
 - Application Fee (Check made payable to The Town of Tewksbury) See fee schedule.