



Committee: Public Events and Celebrations

Date: Wednesday, June 25, 2014

Time: 7:00 PM

Location: Tewksbury Town Hall (Pike House)

Members & Staff present: Cheryl Gay (Chairperson), MaryKate Little, Lynne Decost, Elaine Krauss and, Jim Wentworth

Members not present: David Gay, Erin Knyff, Susan Boucher

The meeting was called to order at: 7:07 PM

1. Meeting Minutes from the April 28, 2014 meeting and the May 13, 2014 were approved by the committee. Meeting minutes from the May 27, 2014 meeting were not reviewed or approved.
2. 2014 Fall Harvest Fair (Sunday, September 14, 2014)
3.
 - businesses will pay \$25 for space (vendor will provide their own tents, tables and electricity) with free advertising space (small)
 - Non-vendors will be offered buying space in advertisement booklet
 - Find carnival vendor for kiddie rides and games
 - C. Gay will contact Patrick Holland (Patriotic Committee) re: fundraising
 - Send vendors letters by snail mail or e-mail.
 - Like us on FB (on letter)
 - Advertisement prices \$ (someone please add)
 - Letter and informational page for businesses
 - C. Gay will reformat contact letter and send to members for review this week.
 - C. Gay will draft announcement of event for the town
 - L. Decost will look into crafter websites
 - J. Wentworth will speak to Loretta Ryan and inquire about craft vendors
 - Once members have the letter they will contact the businesses on their list
 - J. Wentworth will send a revised business list in order (# of street)
 - Flyer to post on Patch, FB, Twitter (C. Gay ~ Flyer for event)
3. 2014 Christmas Tree Lighting Event
 - deferred until next meeting
4. New Business
 - a. Fundraising
 - b. Sons of Italy

Meeting adjourned @ 8:15 PM

Motion made to adjourn by Jim Wentworth, second by Mary Little and passed by all.

List of Documents and Other Exhibits used at Meeting:

None

